

4. **Commemorative Naming Proposal – Cindy Mitchell Park**  
**Proposition de nom commémoratif – Parc Cindy-Mitchell**

**COMMITTEE RECOMMENDATION**

**That Council approve the proposal to rename the Sir Wilfrid Laurier Park, located at 288 Chapel Street, “Cindy Mitchell Park”**

**RECOMMANDATION DU COMITÉ**

**Que le Conseil approuve la proposition visant à ce que le parc Sir-Wilfrid-Laurier, situé au 288, rue Chapel, soit renommé « parc Cindy-Mitchell »**

**DOCUMENTATION/DOCUMENTATION**

1. Luc Lavictoire, Manager (A), Manager, Business and Technical Support Services, Recreation, Cultural and Facility Services Department, dated March 14, 2022 (ACS2022-RCF-GEN-0007).

Luc Lavictoire, Gestionnaire (T), Services de soutien technique et aux activités, Direction générale des loisirs, de la culture et des installations, daté le 14 mars 2022 (ACS2022-RCF-GEN-0007)

2. Extract of Draft Minutes, Community and Protective Services Committee, dated March 31, 2022.

Extrait de l'ébauche du procès-verbal, Comité des services communautaires et de protection, le 31 mars 2022.

**COMMUNITY AND PROTECTIVE  
SERVICES COMMITTEE  
REPORT 24  
13 APRIL 2022**

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**COMITÉ DES SERVICES  
COMMUNAUTAIRES  
ET DE PROTECTION  
RAPPORT 24  
LE 13 AVRIL 2022**

**Subject: Commemorative Naming Proposal – Cindy Mitchell Park**

**File Number: ACS2022-RCF-GEN-0007**

**Report to Community and Protective Services Committee on 31 March 2022  
and Council 13 April 2022**

**Submitted on March 14, 2022 by Luc Lavictoire, Manager (A), Manager, Business  
and Technical Support Services, Recreation, Cultural and Facility Services  
Department**

**Contact Person: Katie O’Sullivan, Strategic Support Coordinator, Business and  
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**Ward: Rideau-Vanier (12)**

**Objet : Proposition de nom commémoratif – Parc Cindy-Mitchell**

**Dossier : ACS2022-RCF-GEN-0007**

**Rapport au Comité des services communautaires et de protection**

**le 31 mars 2022**

**et au Conseil le 13 avril 2022**

**Soumis le 14 mars 2022 par Luc Lavictoire, Gestionnaire (T), Services de soutien  
technique et aux activités, Direction générale des loisirs, de la culture et des  
installations**

**Personne ressource : Katie O’Sullivan, Coordonnatrice du soutien stratégique,  
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**Quartier : Rideau-Vanier (12)**

**REPORT RECOMMENDATION(S)**

**That the Community and Protective Services Committee recommend Council approve the proposal to rename the Sir Wilfrid Laurier Park, located at 288 Chapel Street, “Cindy Mitchell Park”.**

**RECOMMANDATION(S) DU RAPPORT**

**Que le Comité des services communautaires et de protection recommande au Conseil d’approuver la proposition visant à ce que le parc Sir-Wilfrid-Laurier, situé au 288, rue Chapel, soit renommé « parc Cindy-Mitchell ».**

**BACKGROUND**

The Commemorative Naming Policy, approved by City Council on July 24, 2002, as amended, outlines the criteria and process for commemoratively naming municipal streets, parks and facilities (or parts thereof).

Where the naming of a street, municipal park, parts of a park, facility, or parts of a facility is being requested, at least one of the following criteria shall apply:

- Demonstrated excellence, courage or exceptional service to the citizens of the City of Ottawa, the Province of Ontario and / or Canada;
- Provided extensive community service, or who have an extraordinary community service record;
- Worked to foster equality and reduce discrimination;
- Where the nominated individual is a current City employee, the individual shall have made an outstanding contribution to the City of Ottawa outside of his/her capacity and duties as a City employee or they may be recognized for their exceptional service once they are no longer a City employee;

- The nominated individual has made a significant financial contribution to a park or facility and the contribution significantly benefits the community that the park or facility serves (i.e. the park or facility may not have otherwise been possible without the financial assistance);
- The nominated name has historical significance to the community, City of Ottawa, Province of Ontario, or Canada.

Any member of the public or City Council may submit a name to the City for consideration through a formal Commemorative Naming application and supporting material.

The proposed name is reviewed against criteria such as potential issues for 9-1-1 or whether there is an existing commemoration for the same nomination. If there are no issues of concern, the Commemorative Naming Committee (“CNC”) will meet to review the formal application and proposal. The CNC membership is the City Clerk and Solicitor, the General Manager, Planning, Infrastructure and Economic Development, the General Manager, Recreation, Cultural and Facility Services, the General Manager, Public Works and Environmental Services, the Mayor and the Ward Councillor, or their respective designates.

As part of the process, the CNC provides an initial approval based on the policy’s criteria and the information provided by the nominator. To ensure there is community support for the choice, staff will initiate a 30-day public consultation phase. Where the proposal is to rename a park or facility that has a current commemorative name, the Policy requires a 60-day public consultation phase.

Following the consultation process, the CNC reviews the public feedback and makes a final recommendation on the nomination, followed by consideration by the appropriate Standing Committee and City Council. If no public objections are received, the Committee and Council will consider the proposal directly, without the need for a second CNC meeting.

## **DISCUSSION**

Stéphanie Plante and Susan Khazaeli submitted an application to commemorate Cindy

Mitchell, as described in Document 1. Under the proposal, Sir Wilfred Laurier Park located at 288 Chapel Street will be renamed the “Cindy Mitchell Park”.

The CNC met on February 9, 2022, to review the application and endorsed the proposed name under the following criterion:

- The nominated individual has provided extensive community service and has an extraordinary community service record.

In accordance with the Council-approved Commemorative Naming Policy, in cases where there is no objection received during the public consultation period, a report can be submitted directly to the appropriate Standing Committee and Council, without reconvening a CNC meeting.

### **FINANCIAL IMPLICATIONS**

Financial costs associated with purchasing a plaque and/or hosting a naming ceremony are provided through the operating budget of the Recreation, Cultural and Facility Services Department.

### **LEGAL IMPLICATIONS**

There are no legal impediments to the implementation of the recommendation in this report.

### **COMMENTS BY THE WARD COUNCILLOR(S)**

The Ward Councillor is supportive of this recommendation.

### **CONSULTATION**

An integral part of the Commemorative Naming Process is public consultation. February 9, 2022, the City announced a 30-day public consultation on the proposed name. A public service announcement, the City's Twitter account, and the Ottawa.ca website provided relevant information on the proposal.

The 30-day public consultation period ended on March 10, 2022. The Recreation, Cultural and Facility Services Department received 121 comment(s) in support of the application and 17 comment(s) in opposition.

As the public consultation period received opposition, the CNC reconvened to receive the summary of public comments on the proposal. The CNC determined that the opposition received failed to define as a clear expression that the candidate in question does not meet the criteria for commemoration as outlined in this policy. Therefore, the CNC approved the proposal to proceed to the Community and Protective Services Committee and Council.

### **ACCESSIBILITY IMPACTS**

This is an administrative report to approve commemorative naming, and as such, there are no accessibility impacts.

### **RISK MANAGEMENT IMPLICATIONS**

There are no risk implications associated with this report.

### **RURAL IMPLICATIONS**

There are no rural implications associated with this report.

### **TERM OF COUNCIL PRIORITIES**

Not applicable.

### **SUPPORTING DOCUMENTATION**

Document 1 immediately follows the report.

### **DISPOSITION**

Following Council approval of the proposal, staff will work with the Ward Councillor on a commemorative plaque and/or ceremonial event to unveil the plaque.

## **Document 1**

### **Cindy Mitchell Park (Ward 12 – Rideau-Vanier)**

In recognition of extensive community service, the City has been asked to name Sir Wilfrid Laurier Park, located at 288 Chapel Street, the “Cindy Mitchell Park”. Cindy Mitchell was a longtime Early Childhood Educator in Sandy Hill. Cindy is a prominent community member, that has played an active role in supporting refugee resettlement, assisting children with home schooling via videoconference, and involved in raising funds to support the Ottawa Food Bank.