

**SUBJECT: Status Update – Transit Commission Inquiries and Motions for the period ending May 6, 2022**

**File Number ACS2022-OCC-GEN-0018**

**Report to Transit Commission on 18 May 2022**

**Submitted on May 9, 2022 by Eric Pelot, committee coordinator**

**Contact Person: Eric Pelot, committee coordinator, Office of the City Clerk**

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**Ward: CITY WIDE / À L'ÉCHELLE DE LA VILLE**

**OBJET : Rapport de situation – demandes de renseignement et motions de la Commission du transport en commun pour la période se terminant le 6 mai 2022**

**Dossier : ACS2022-OCC-GEN-0018**

**Rapport au Commission du transport en commun le 18 mai 2022**

**Soumis le 9 mai 2022 par Eric Pelot, coordonnateur de comité**

**Personne ressource : Eric Pelot, coordonnateur de comité, Bureau du greffier municipal**

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**Quartier : CITY WIDE / À L'ÉCHELLE DE LA VILLE**

## **REPORT RECOMMENDATION**

**That the Transit Commission receive this report for information.**

## **RECOMMANDATION DU RAPPORT**

**Que la Commission du transport en commun prenne connaissance de ce rapport.**

## **BACKGROUND**

On 11 June 2008, Council approved a process for tracking formal Inquiries and Motions submitted at Standing Committees and Council. Included in this process was the requirement for Committees and Council to receive status updates every two months on

these motions and inquiries. Accordingly, this report is being presented to Committee for information.

## **DISCUSSION**

This report includes the status of any outstanding inquiries and integrates the status of outstanding motions and directions to staff, with the actions that will be taken to ensure that they are addressed appropriately.

Consistent with Council's direction, the tracking and reporting of formal motions and inquiries is undertaken by the Office of the City Clerk. Protocols have also been established within departments to ensure department-specific motions and inquiries are processed in a timely manner. In those instances where there may be a delay, Council will be provided with an explanation.

There are no outstanding inquiries.

The departmental list of outstanding motions and directions to staff is attached as Document 1.

## **FINANCIAL IMPLICATIONS**

There are no financial implications associated with receiving this report for information.

## **LEGAL IMPLICATIONS**

There are no legal implications associated with receiving this report for information.

## **COMMENTS BY THE WARD COUNCILLOR(S)**

This is a city-wide report.

## **ADVISORY COMMITTEE(S) COMMENTS**

No advisory committees were consulted in the preparation of this information report.

## **CONSULTATION**

This report is administrative in nature and therefore no consultation was required.

## **ACCESSIBILITY IMPACTS**

There are no accessibility implications associated with this report.

## **RISK MANAGEMENT IMPLICATIONS**

There are no accessibility implications associated with this report.

## **RURAL IMPLICATIONS**

There are no rural implications associated with this report.

## **TERM OF COUNCIL PRIORITIES**

This report has no direct impacts on the City's strategic priorities or directions identified for the current Term of Council.

## **SUPPORTING DOCUMENTATION**

Document 1: Departmental List of Outstanding Motions and Directions.

## **DISPOSITION**

This report is for information purposes. The Committee Coordinator will continue to track all motions and inquiries made at Committee and report every two months.

**Document 1 – Departmental List of Outstanding Motions and Directions**

Subject	Meeting Date	Moved by	Disposition/ Minutes	Referred to	Response Details
<p>Motion No. TTC 2019 08-02</p> <p>BE IT RESOLVED THAT the Transit Commission direct Transportation Services staff to provide a regular update with respect to the Confederation Line and related Bus Service at each regular Transit Commission meeting, as a standing item until such time as the Commission Chair determines that they are no longer required and communicates this to the Commission; and</p> <p>BE IT FURTHER RESOLVED that the Transit Commission waive Section 83.(4)(a) of the Procedure By-law to receive these updates on an ongoing basis, and dispense with the requirement for staff to provide separate written reports on these presentations.</p>	<p>Nov. 20, 2019</p>	<p>Brockington</p>	<p><a href="#">Minutes for November 20, 2019</a></p>	<p>TSD</p>	<p><b>Ongoing</b></p>

<p>1. Direct Transportation Services Department staff to analyze and prepare an evaluation of possible ways to further reduce financial barriers which reduce the ability to travel for those who need it the most and can afford it the least, based on a review of solutions adopted in other cities across Canada and around the world;</p> <p>2. Establish a working group made up of the Chair of Transit Commission, Commissioner McKenney, Commissioner Carricato and the General Manager, Transportation Services, Manager and Strategic Advisor to the General Manager, Chief Financial Officer, Director, Transit Customer Systems and Planning, Director, Employment and Social Services, or their designates to engage in discussions on this matter; and,</p> <p>3. Direct that Transportation Services Department staff report back to the Transit Commission as part of the next update of the City's Long-Range Financial Plan for Transit, including with any recommendations arising from the working group.</p>	<p>Nov. 18, 2020</p>	<p>Chair Hubley</p>	<p><a href="#">Minutes for November 18, 2020</a></p>	<p>TSD</p>	<p><b>In Progress.</b></p> <p><b>The working group was established in 2021.</b></p> <p><b>The next LRFP update for Transit is scheduled for Q2 2022.</b></p>
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<p>Motion No. 2020 TTC 19-04</p> <p>THEREFORE BE IT RESOLVED THAT OC Transpo implement the Family DayPass during the March Break as scheduled in 2021 by the four school boards in Ottawa, beginning on the Saturday through to, and including, the following Sunday; and</p> <p>THAT OC Transpo implement the Family DayPass from July 1 to September 6, 2021; and</p> <p>THAT OC Transpo implement the Family DayPass from the first Saturday of the primary and secondary school Christmas week through the period ending on the Sunday before school classes begin, as scheduled in 2021-22 by the four school boards in Ottawa; and</p> <p>THAT OC Transpo implement the Family DayPass on Family Day 2021; and</p> <p>THAT staff report back in the proposed 2022 budget with any estimated changes to ridership and fare revenue that were recorded in 2021, so that Council can make a decision on whether to make this a regular change to the OC Transpo fare table.</p>	<p>Nov. 18, 2020</p>	<p>Brockington</p>	<p><a href="#">Minutes for November 18, 2020</a></p>	<p>TSD</p>	<p><b>In Progress.</b></p> <p><b>Staff will continue to implement the directions in the motion through 2022 and report back to Transit Commission as part of the 2023 budget.</b></p>
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<p>Motion No. 2021 TTC 30-05</p> <p>THEREFORE BE IT RESOLVED THAT the Transit Commission recommend Council direct the Chief Financial Officer / Treasurer, General Manager of Transit Services and General Manager of Community and Social Services to undertake a review of the Working Group's recommendation that the next Council consider a fare freeze for the Community Pass, the Access Pass, and the EquiPass for the entire Term of Council; and</p> <p>BE IT FURTHER RESOLVED that staff report back on the results of this review as part of the 2022-2026 Term of Council Governance Review so that Council may consider this recommendation as soon as possible in the new Term of Council.</p>	<p>17-Nov-21</p>	<p>C. McKenney</p>	<p><a href="#">Minutes of Nov. 17, 2021 TC meeting</a></p>	<p>TSD/ Finance</p>	<p><b>In Progress. To be reported back as part of Governance Review.</b></p>
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<p>Motion No. 2021 TTC 30-08</p> <p>That the direction [within Motion No. 2021 TTC 30-07 from Commissioner Wright Gilbert] be referred to the Transit Fare Working Group to be considered at its meeting in Q1 2022 (Motion No. 2021 TTC 30-07 reads as follows:</p> <p>THEREFORE BE IT RESOLVED THAT staff report back to the Transit Commission in writing by Q1 2022 on the opportunity to create a revised discount package for single household, multi-adult monthly pass purchases, to promote and increase adult transit use and fare revenues; and</p> <p>THEREFORE BE IT RESOLVED THAT such direction include a review as a voluntary inclusion into the program and capture data for new adult passes sold."</p>	<p>17-Nov-21</p>	<p>A. Hubley</p>	<p><a href="#">Minutes of Nov. 17, 2021 TC meeting</a></p>	<p>TSD</p>	<p><b>In Progress. Fare Working Group directed staff to review this as part of the upcoming Transit LRFP.</b></p>
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<p>Motion No. 2021 TTC 28-04:</p> <ol style="list-style-type: none"> <li>1. That, as soon as possible, the maximum transfer time for OC Transpo conventional bus service be extended by 60 minutes, until such time that the General Manager of Transit Services is of the opinion that R1 bus replacement service which commenced in September 2021 is no longer required; and,</li> <li>2. That staff update Council and members of the Transit Commission confirming the timing for implementation of the extension; and,</li> <li>3. That a consideration of a permanent 120-minute transfer period be referred to the Transit Fare Working Group and staff for their review, for reporting back to Transit Commission by Q2 2022 and for possible inclusion in the 2023 Draft Budget; and,</li> <li>4. That this review include a comparative analysis of other measures that could increase ridership and/or increase the usage of transit services by existing users.</li> </ol>	<p>Oct. 20, 2021</p>	<p>Amended at Oct. 27, 2021 Council by Vice-Chair Cloutier and Councillor McKenney</p>	<p><a href="#">Minutes for October 27, 2021</a></p>	<p>TSD</p>	<p><b>In Progress.</b></p> <p><b>Consideration of a permanent 120-minute transfer period was discussed at the most recent Fare Working Group meeting in April 2022.</b></p>
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<p>Motion No. 2021 56-08</p> <p>THEREFORE BE IT RESOLVED THAT recommendation 1 of the Zero-Emission Buses for OC Transpo report be amended as follows:</p> <p>That the City purchase zero-emission buses for all future transit bus fleet needs, on the basis that (a) buses are available to meet the City's operational needs, including the buses' functionality in Ottawa's winter, and as informed, for each year's order of buses, by the accumulated experience with zero-emission buses already in the OC Transpo fleet, and (b) subject to financial arrangements on terms and conditions acceptable to the City so that the purchase, transition, operation, and support is affordable under the City's Long Range Financial Plan (LRFP) for Transit;</p> <p>BE IT FURTHER RESOLVED THAT that, prior to concluding the agreements and arrangements set out in Recommendations 5 and 6, that the General Manager, Transportation Services, report back to Transit Commission to provide an overview of the tentative agreements and funding arrangements prior to or as part of the 2022 budget approval.</p>	<p>23-Jun-21</p>	<p>Brockington</p>	<p><a href="#">Minutes of June 23, 2021 Council meeting</a></p>	<p>TSD</p>	<p><b>In Progress</b></p>
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<p>Motion 67/13</p> <p>THEREFORE BE IT RESOLVED THAT Transit fares in 2022 for children aged 0-7 shall become free of charge,</p> <p>BE IT FURTHER RESOLVED THAT as part of the 2023 Transit Commission Budget, OC Transpo staff and the City Treasurer be directed to calculate the financial impacts, as well as the projected increase in ridership, if transit fares were to permanently become free for children aged 0-12.</p>	<p>Dec. 8, 2021</p>	<p>Brockington</p>	<p><a href="#">Minutes for December 8, 2021 Council meeting</a></p>	<p>TSD/Finance</p>	<p><b>In Progress - TSD will report back through the 2023 Budget process, as directed.</b></p>
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<p>Direction to staff:</p> <p>THEREFORE BE IT RESOLVED THAT the Transit Commission recommend Council approve as follows:</p> <ol style="list-style-type: none"> <li>1. That a program be established for the issuance of weekly and monthly transit passes for emergency shelter clients; and</li> <li>2. That these passes be provided at no charge to the social agencies providing emergency shelter services, so that they may distribute them to their clients; and</li> <li>3. That the agencies document the procedures under which they will distribute and control the passes through funding agreements with the City; and</li> <li>4. That staff produce up to 2,000 of these passes per period, in a mixture of weekly and monthly forms, that matches the needs of the agencies; and</li> <li>5. That staff develop and implement appropriate procedures to monitor the use of these passes and to assure that they are being used by the people to whom they are issued; and</li> <li>6. That Schedule "C" (Fares for Transit Services) of the Transit By-law (By-law No.</li> </ol>	<p>Dec. 8, 2021</p>	<p>McKenney</p>	<p><a href="#">Minutes for December 8, 2021 Council meeting</a></p>	<p>TSD</p>	<p><b>In Progress - staff are implementing the process to distribute the passes.</b></p>
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2007-268) be amended accordingly to create a new category, Emergency Shelter Clients; and

BE IT FURTHER RESOLVED THAT staff monitor the distribution and use of these passes and provide further recommendations to the Transit Commission to expand or revise the program as appropriate

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<p>Direction to staff:</p> <p>That Section 83(4)(a) of the Procedure By-law be waived to add a standing item entitled “Para Transpo Service Verbal Update” to all future Transit Commission Agendas for the remainder of the term of the 2018-2022 Council and this update focus on on-going objectives and priorities of Para Transpo; and</p> <p>That this new agenda item, be reviewed at the start of the 2022-2026 Term of Council;</p> <p>That the following data be included in the semi-annual performance indicator report:</p> <ul style="list-style-type: none"> <li>-Ridership Volume, number of trips per month</li> <li>-Number of rides per month completed within established performance standard</li> <li>Number of rides per month that are not fulfilled</li> <li>-Number of rides per month reserved on-line</li> <li>-Number of rides per month, reserved by phone</li> <li>-Average wait time to book a ride, by phone</li> <li>-Number of customer complaints per month with type of complaint identified;</li> </ul> <p>That at the September 2022 Transit Commission meeting, staff provide an overview of future priorities and issues that they are working on and/or will become an issue for the Commission’s consideration in due course.</p>	<p>20-Apr-22</p>	<p>Brockington</p>	<p><a href="#">Minutes for April 20, 2022 Transit Commission</a></p>	<p>TSD</p>	<p><b>In Progress</b></p>
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<p>Direction to staff:</p> <p>That the Office of the City Clerk include a review of the Transit Commission's mandate and roles and responsibilities of Commission Members as part of the 2022-2026 Governance Review.</p>	<p>20-Apr-22</p>	<p>Fleury</p>	<p><a href="#">Minutes for April 20, 2022 Transit Commission</a></p>	<p>Clerks Office</p>	<p><b>In Progress</b></p>
<p>Direction to Staff:</p> <p>Recommend that the service levels with the real ridership be reviewed and the reductions be reversed, where is needed, in order to rebuild Ottawa's public transit to a state which meets riders' needs.</p> <p>That staff report back in Q2 2022 at the first available Transit Commission committee meeting with the route adjustments to reflect the increases in ridership and route re-instatement plan.</p>	<p>Dec. 8, 2021</p>	<p>Fleury</p>	<p><a href="#">Minutes for December 8, 2021 Council meeting</a></p>	<p>TSD</p>	<p><b>In Progress</b></p>