



Transit Commission

Minutes 35

Wednesday, June 15, 2022

9:30 am

Electronic Participation

This Meeting was held through electronic participation in accordance with Section 238 of the *Municipal Act, 2001* as amended by the *COVID-19 Economic Recovery Act, 2020*.

- Notes:**
1. *Please note that these Minutes are to be considered DRAFT until confirmed by the Commission.*
 2. *Underlining indicates a new or amended recommendation approved by Commission.*
 3. *Except where otherwise indicated, reports requiring Council consideration will be presented to Council on 22 June 2022 in Transit Commission Report 19.*

Present: Councillors: A. Hubley (Chair), J. Cloutier (Vice-Chair), R. Brockington, C. Curry, G. Gower, T. Kavanagh, C. McKenney, T. Tierney
Public Members: A. Carricato, M. Olsen, and S. Wright-Gilbert

Absent: Public Member: L. Williams

DECLARATIONS OF INTEREST

No Declarations of Interest were filed.

CONFIRMATION OF MINUTES

Minutes 34 – May 18, 2022

CONFIRMED

PRESENTATIONS

1. CONFEDERATION LINE AND BUS SERVICE UPDATE

CITY WIDE

Renée Amilcar, General Manager, Transit Services Department (“TSD”), Remo Bucci (Deloitte), Dan Hauber (TRA Inc.), and Troy Charter, Director, Transit Service Delivery and Rail Operations, provided an oral update and answered questions on the Confederation Line and bus service, as well as on the zero-emission bus program. A copy of their slide presentation is filed with the Office of the City Clerk.

The following staff also answered questions from Commission:

- TSD: Pat Scrimgeour, Director, Transit Customer Systems and Planning
- Finance Services Department: Wendy Stephanson, Chief Financial Officer, and Isabelle Jasmin, Deputy City Treasurer, Corporate Finance

Laura Shantz (Ottawa Transit Riders) addressed the Commission and provided comments.

The Commission RECEIVED the presentation for information.

2. PARA TRANSPO SERVICE VERBAL UPDATE

CITY WIDE

Pat Scrimgeour, Director, Transit Customer Systems and Planning (Transit Services Department), provided an oral update and answered questions from the Commission. A copy of his slide presentation is filed with the Office of the City Clerk.

The Commission RECEIVED the presentation for information.

INNOVATIVE CLIENT SERVICES DEPARTMENT

3. DELEGATION OF AUTHORITY – CONTRACTS AWARDED FOR THE PERIOD JANUARY 1, 2021 TO DECEMBER 31, 2021 FOR TRANSIT COMMISSION

ACS2022-ICS-PRO-0002

CITY WIDE

Recommendation

That the Transit Commission and Council receive this report for information.

Pat Scrimgeour, Director, Transit Customer Systems and Planning (Transit Services Department), and Joanne Graham, Acting Chief Procurement Officer, Supply Services (Innovative Client Services Department), answered questions from the Commission.

The Commission RECEIVED the report with the following DIRECTION TO STAFF (Commissioner S. Wright-Gilbert):

That Transit Services staff provide written information to Transit Commission regarding item 107 in supporting document 1, described as “Supply and deliver forty (40) Maglin MLB300-00008 benches for Transit Operations” in the amount of \$56,352, including whether the vendor was the only company that could supply benches to provincial standards (and steps taken to reach that conclusion), what was included in the scope of the purchase (such as delivery and installation costs), and how the contract was in the best interest of the City.

FINANCE SERVICES DEPARTMENT

4. CAPITAL ADJUSTMENTS AND CLOSING OF PROJECTS – TRANSIT COMMISSION

ACS2022-FSD-FSP-0010

CITY WIDE

Recommendations

That the Transit Commission recommend that Council:

- 1. Authorize the closing of capital projects listed in Document 1;**
- 2. Approve the budget adjustments as detailed in Document 2;**
- 3. Return to source or (fund) the following balances and eliminate debt authority resulting from the closing of projects and budget adjustments:**
 - Transit Capital Supported Reserve: \$2,724,153**
 - Provincial Gas Tax: \$188,877**
 - Development Charge Reserve: (\$1,731,007)**
 - Debt Authority: \$152,629**
- 4. Permit those projects in Document 3 that qualify for closure, to remain open;**
- 5. Receive the budget adjustments in Document 4 undertaken in accordance with the Delegation of Authority By-law (No. 2022-29), as amended, as they pertain to capital works; and**
- 6. Authorize staff to perform the necessary financial adjustments as detailed in Documents 1 and 2.**

CARRIED

INQUIRIES

Inquiry No. TC 01-22 – Ridership forecast for federal public servants and post-secondary students

Councillor R. Brockington

Two main cohorts of OC Transpo passengers (as confirmed by OC Transpo) have historically been federal public servants and post-secondary students. With the advent of COVID, resulting in the work and study from home model, transit ridership and fare revenues have plummeted and struggle to regain losses.

How many post-secondary students subscribed to the OC Transpo U-Pass program in January 2020 and in January 2022?

Based on discussions with post-secondary institutions located in Ottawa, what are the estimates for U-Pass subscriptions in September 2022?

Prior to COVID, federal public servants accounted for approximately 20% of all transit ridership in Ottawa. What does this percentage equate to in numbers, that is, the estimated number of federal public servant passengers as a proportion of total ridership?

Based on discussions with the Public Service Commission and/or other federal entities, what is the estimated number of federal public servant ridership as of September 2022?

ADJOURNMENT

The meeting was adjourned at 11:35 am.

Committee Coordinator

Chair