

Report to / Rapport au:

**OTTAWA POLICE SERVICES BOARD
LA COMMISSION DE SERVICES POLICIERS D'OTTAWA**

26 September 2022 / 26 septembre 2022

Submitted by / Soumis par:

Chief of Police, Ottawa Police Service / Chef de police, Service de police d'Ottawa

Contact Person / Personne ressource:

Lance LaPorte / Director Human Resources

Laportel@ottawapolice.ca

Blair Dunker, Chief Administrative Officer / Agent administratif principal

DunkerB@ottawapolice.ca

**SUBJECT: APPOINTMENT AND RE-APPOINTMENT OF SPECIAL CONSTABLES:
OTTAWA POLICE SERVICE**

**OBJET: NOMINATIONS ET RENOUELEMENT DE NOMINATIONS
D'AGENTS SPÉCIAUX : SERVICE DE POLICE D'OTTAWA**

REPORT RECOMMENDATIONS

That the Ottawa Police Services Board approve the appointment of Ottawa Police Service employees listed in Document 1 and the re-appointment of Ottawa Police Service employees in Document 2, as Special Constables pursuant to Section 53 of the Police Services Act, in accordance with the terms and conditions set forth in the attached Approval of Appointment Forms.

RECOMMANDATIONS DU RAPPORT

Que la Commission de services policiers d'Ottawa approuve la nomination des employés du Service de police d'Ottawa dont les noms figurent dans le document 1 et le renouvellement de la nomination des employés du Service de police d'Ottawa nommés dans le document 2, en tant qu'agents spéciaux en vertu de l'article 53 de la *Loi sur les services policiers*, conformément aux clauses et

aux conditions reproduites dans les formulaires d'approbation de nomination ci-joints.

BACKGROUND

The Ottawa Police Service (OPS) employs and relies on Special Constables for responsibilities that do not legislatively require Police Officers, but still require specialized training including Use of Force (excluding firearm training), fingerprinting and specialized software applications. Training for OPS Special Constables is comprised of formal in-class training from Police Officer Instructors and other Learning Professionals at the OPS Professional Development Centre and on the job training through their work assignments. There are currently 67 employees at the OPS appointed as Special Constables.

As required in Section 53 of the Police Services Act (PSA), the Ottawa Police Services Board (Board) appoints Ottawa Police Service (OPS) employees, hired as Special Constables, and assigned to the Central Cellblock, Prison Care Unit, Court Security Section and Document Service Team. Following the appointment of the below named members, we will have 65 appointed Special Constables within the Central Cellblock, Prison Care Unit, Court Security Section and Document Service Team. These members are utilized to ensure that operational staffing needs are met.

They will work as Special Constables, upon approval by the Ministry of the Solicitor General (Ministry), for a five-year period or until the appointees are no longer employed by the OPS.

These appointments ensure that these employees can carry out their assigned duties as Special Constables. Upon the termination of employment, the OPS will advise the Ministry to terminate the appointments.

DISCUSSION

Approval has been obtained from the Ministry for the appointment and re-appointment of these OPS employees as Special Constable.

CONSULTATION

N/A

FINANCIAL IMPLICATIONS

The salaries for Special Constable are part of the OPS based budget. There are no financial implications involved in appointing OPS members as Special Constables

SUPPORTING DOCUMENTATION

Document 1: Appointment of Special Constables: Ottawa Police Service

Document 2: Re-Appointment of Special Constables: Ottawa Police Service

CONCLUSION

The appointment of Special Constable status is required for OPS employees working in our Central Cellblock, Prison Care Unit, Court Security Section and Document Service Team to undertake the full duties and responsibilities assigned to them as Special Constables with the OPS.

Document 1: **Appointment** of Special Constables: Ottawa Police Service

Names of Employees

1. Sheri BISAILLION
2. Troy Hilliard Alexander Thomas CLARKE
3. Jonathan Alexander HAMILTON
4. Devan KEALEY
5. Sebastien Christian SIMONETTI

Document 2: **Re-Appointment** of Special Constables: Ottawa Police Service

Names of Employees

1. Andre BOISVERT
2. Trevor BUTLER
3. Mark Anthony JOHNSON
4. Daniel MCGAHEY