

**Report to
Rapport au:**

**Ottawa Board of Health
Conseil de santé d'Ottawa
30 October 2017 / 30 octobre 2017**

**Submitted on October 23, 2017
Soumis le 23 octobre 2017**

**Submitted by
Soumis par:
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Ward: CITY WIDE / À L'ÉCHELLE DE LA VILLE File Number: ACS2017-OPH-BOH-0006

SUBJECT: 2018 OTTAWA BOARD OF HEALTH MEETING SCHEDULE

**OBJET: HORAIRE DES RÉUNIONS DU CONSEIL DE SANTÉ D'OTTAWA
POUR L'ANNÉE 2018**

REPORT RECOMMENDATIONS

That the Board of Health for the City of Ottawa Health Unit approve the 2018 meeting schedule, as outlined in this report.

RECOMMANDATIONS DU RAPPORT

Que le Conseil de santé de la circonscription sanitaire de la ville d'Ottawa approuve l'horaire des réunions de 2018 tel que décrit dans le présent rapport.

BACKGROUND

The purpose of this report is to set out the meeting dates for 2018 and to ensure that Board members can make the appropriate arrangements in their calendars. Section 8(1)(a) of the *Procedure By-law* (By-law No. 2011-1) for the Ottawa Board of Health states that the regular meetings of the Board be held at 5:00 pm on the third Monday of the month, unless otherwise changed by the Board.

DISCUSSION

It is expected that in 2018 the Board will meet six times. As a result, regular Board meetings have been scheduled to enable timely decision-making on the following dates in 2018.

- February 5, 2018 (scheduled for the first Monday of the month due to Family Day)
- April 16, 2018
- June 18, 2018
- September 17, 2018
- November 19, 2018
- December 17, 2018

Section 10 of the *Procedure By-law* (By-law No. 2011-1) for the Ottawa Board of Health states that the regular meetings of the Board shall be held in the Champlain Room at Ottawa City Hall or at such other place as is specified in the agenda. If the need arises for a Special Meeting of the Board of Health, one may be called, as outlined in section 14 of the *Procedural By-law*.

RURAL IMPLICATIONS

There are no rural implications associated with this report.

CONSULTATION

The purpose of this report is administrative in nature and therefore no public consultation is required.

LEGAL IMPLICATIONS

There are no legal impediments to implementing the recommendation in this report.

RISK MANAGEMENT IMPLICATIONS

There are no risk management implications associated to this report.

FINANCIAL IMPLICATIONS

There are no financial implications associated with this report.

ACCESSIBILITY IMPACTS

There are no accessibility impacts associated with this report.

DISPOSITION

Ottawa Public Health staff will arrange Board of Health meetings for 2018, as per the meeting schedule adopted by the Board.