

OTTAWA POLICE SERVICES BOARD  
**FINANCE AND AUDIT COMMITTEE MEETING**

REGULAR MINUTES 7

**2 December 2019, 10:00 a.m.**

Honeywell Room, 110 Laurier Ave. West, Ottawa

PRESENT: C. Meehan, L.A. Smallwood (Committee Chair), J. Watson  
Others: Board Member S. Valiquet; Chief P. Sloly; Deputy Chief U. Jaswal; Deputy Chief S. Bell; Chief Administrative Officer J. Letourneau; Director J. Steinbachs; Director R. Mar; Manager C. Hopgood; Auditor V. Thomas; Executive Director K. Ferraro; Board Assistant A. Brennan; Mayor's Assistant J. Armbruster

CONFIRMATION OF AGENDA

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**That the Finance and Audit Committee confirm the Agenda of the 2 December 2019 meeting.**

CARRIED

CONFIRMATION OF MINUTES

Minutes 6 of 14 November 2019

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**That the Finance and Audit Committee confirm the Minutes from the 14 November 2019 meeting.**

CARRIED

BUSINESS ARISING FROM MINUTES

There was no business arising from minutes.

## ITEMS OF BUSINESS

### 1. BOYS AND GIRLS CLUB OF OTTAWA GRANT

#### Presentation

Chief's report dated April 24, 2017

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Adam Joiner, Director of Programs at the Boys and Girls Club of Ottawa, made a presentation to the Committee, detailing how the Board's 2018 grant of \$50,000 was used towards preventative programs for at-risk youth in the Tomlinson Centre.

It was noted that the Ottawa Police has been supporting the BGCO since 1993.

A. Joiner indicated the need for services provided by the BGCO is great and there are other areas in the City that could benefit from a club, such as in the south east end of the city as well as Carlington. The BGCO has a strategic plan that will look at needs in the community with a view to ensuring services aren't duplicated.

A discussion took place around the current conditions of the grant and the requirement for annual reporting to the Board, as well as grant approval. The Committee agreed to recommend that the Board approve the grant in perpetuity.

#### **That the Finance and Audit Committee:**

**1. Receive this presentation from the Boys and Girls Club of Ottawa outlining the outcomes of the 2018 grant support from the Board, as required by the conditions of the annual grant.**

RECEIVED

**2. Recommend that the Ottawa Police Services Board approve an annual grant of \$50,000 to the Boys and Girls Club of Ottawa in perpetuity, in support of programming for at risk youth.**

CARRIED as amended

2. 2020 ANNUAL AUDIT PLAN

Chief's report

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The OPS noted it is currently in the middle of its three year audit plan.

A question was raised regarding paid duties. It was clarified that regardless of the rank of the officer working the paid duty, they are paid at a first class constable rate. The only exception is when there is supervisory requirement due to the number of constables deployed; then a Sergeant may be required and the client will be billed accordingly. The OPS has redefined its threat assessments and looks to reduce the financial burden on clients by recommending efficient and lean deployments of paid duties. The OPS must also meet legislated requirements, such as those stipulated under the *Highway Traffic Act*.

The demand for paid duties is exceeding the supply. There are concerns that paid duties may be contributing to higher instances of sick leave. OPS needs to take a closer look at this issue to determine what is a reasonable amount of time for a person to work without negatively impacting their health.

With respect to promotions, it was noted that members currently need to achieve "meet expectations" on their performance reviews and not be the subject of a *Police Services Act* investigation to be eligible. The Chief plans to review all promotional processes and cautioned against the use of across-the-board rules. When assessing someone's eligibility for a promotion, it is important to assess the entirety of the circumstance.

It was also clarified that during audit processes, should any misconduct or criminal behavior be identified, this is escalated through the chain of command.

**That the Finance and Audit Committee recommend the 2020 Annual Audit Plan to the Ottawa Police Services Board for approval.**

CARRIED

## OTHER BUSINESS

There was no other business.

## ADJOURNMENT

The meeting was adjourned at 10:37

## NEXT MEETING

*To be determined.*

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