

**Report to
Rapport au:**

**Ottawa Board of Health
Conseil de santé d'Ottawa**

**January 19, 2015
19 janvier 2015**

**Submitted by
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Ward: CITY WIDE / À L'ÉCHELLE DE LA VILLE File Number: ACS2015-OPH-SSB-0002

SUBJECT: 2015 BOARD OF HEALTH MEETING SCHEDULE

OBJET: HORAIRE DES RÉUNIONS DU CONSEIL DE SANTÉ POUR L'ANNÉE 2015

REPORT RECOMMENDATIONS

That the Board of Health for the City of Ottawa Health Unit approve the 2015 meeting schedule, as outlined in this report.

RECOMMANDATIONS DU RAPPORT

Que le Conseil de santé de la circonscription sanitaire de la ville d'Ottawa approuve l'horaire des réunions de 2015 tel que décrit dans le présent rapport.

BACKGROUND

The purpose of this report is to set out the meeting dates for 2015 and to ensure that Board members can make the appropriate arrangements in their calendars. Section 8(1)(a) of the *Procedure By-law* (By-law No. 2011-1) for the Ottawa Board of Health states that the regular meetings of the Board be held at 5:00 pm on the third Monday of each month, unless otherwise changed by the Board.

DISCUSSION

It is expected that in 2015 the Board will meet six times. As a result, regular Board meetings have been scheduled to enable timely decision making on the following dates in 2015.

- January 19
- March 2
- April 20
- June 15
- October 19
- November 16

Section 10 of the *Procedure By-law* (By-law No. 2011-1) for the Ottawa Board of Health states that the regular meetings of the Board shall be held in the Champlain Room at Ottawa City Hall or at such other place as is specified in the agenda. If the need arises for a Special Meeting of the Board of Health, one may be called, as outlined in section 14 of the *Procedural By-law*.

In 2015, OPH staff will bring forward the following reports: OPH's 2014 Annual Report; epidemiological reports; multi-year strategies; Strategic Priorities 2015 – 2018; quarterly financial reports; and reports for information.

CONSULTATION

The purpose of this report is administrative in nature and therefore no public consultation is required.

LEGAL IMPLICATIONS

There are no legal impediments to implementing the recommendation in this report.

RISK MANAGEMENT IMPLICATIONS

There are no risk management implications associated to this report.

FINANCIAL IMPLICATIONS

There are no financial implications associated with this report.

ACCESSIBILITY IMPACTS

There are no accessibility impacts associated with this report.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications associated with this report.

TECHNOLOGY IMPLICATIONS

There are no new technology implications associated with this report.

TERM OF COUNCIL PRIORITIES

The recommendations in this report support the Term of Council priority: Healthy and Caring Communities.

DISPOSITION

Ottawa Public Health staff will arrange Board of Health meetings for 2015, as per the meeting schedule adopted by the Board.