



**Accessibility Advisory Committee  
SPECIAL MEETING**

**MINUTES 2**

**Tuesday, May 28, 2019  
6:30 pm**

**Andrew Haydon Hall, 110 Laurier Avenue W.**

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- Notes:**
1. *Please note that these Minutes are to be considered DRAFT until confirmed by Committee.*
  2. *Underlining indicates a new or amended recommendation approved by Committee.*

**Present:** **Vice-Chair: Melanie Benard**  
**Members: Ana Maria Cruz-Valderrama, Kathleen Forestell, Murray Gallant, Roy Hanes, Vania Karam, Don Patterson, Jennie St-Martin and Brian Wade**

**Absent:** **Members: Phillip Turcotte (Chair), Jo-Anne Bryan and Councillor Matt Luloff (non-voting member)**

**Others:** **Shelley McDonald, Manager, Asset Management, Planning, Infrastructure and Economic Development**  
**Kevin Wherry, Manager, Parks and Facility Planning, Recreation, Culture and Facility Services**  
**Colin Simpson, Program Manager, Development Review-Transportation Engineering Services**  
**Tom Crowley, Coordinator, Transit System Accessibility, Transportation Services**  
**Phil Edens, Senior Specialist, Traffic Assessment, Transportation Services**  
**Chris Rowland, Program and Project Management Officer, Planning, Infrastructure and Economic Development Department**

## DECLARATIONS OF INTEREST

No declarations of interest were filed.

## PRESENTATIONS

1. CONSULTATION FOR APPLICABLE 2019 AND ALL 2020 CAPITAL PROJECTS:
  - ~ EXTERIOR PATHS OF TRAVEL (REST AREAS)
  - ~ ON-STREET PARKING SPACES
  - ~ OUTDOOR PLAY SPACES
  - ~ RECREATION TRAILS

CITY WIDE

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## COMMITTEE RECOMMENDATION

**That the Accessibility Advisory Committee receive the presentations and provide feedback as appropriate.**

Acting Chair Benard welcomed staff and members of the public to the meeting, noting that it was the fourth time the Committee was hosting the annual meeting in conjunction with staff to consult the Committee and the public on capital projects in 2019 and 2020, specifically projects relating to exterior paths of travel (rest areas), on-street parking spaces, outdoor play spaces and recreational trails. Member Wade provided context on the process that has been followed in the past and improvements that have been made throughout the years to assist with consistency.

Shelley McDonald, Manager of Asset Management, Planning, Infrastructure and Economic Development lead the PowerPoint Presentation with respect to the capital projects for 2019 and 2020. Ms. McDonald was followed by Kevin Wherry, Manager, Parks and Facility Planning, Recreation, Culture and Facility Services who spoke on the recreational trails and outdoor play spaces. Lastly, Colin Simpson, Program Manager, Transportation Engineering Services spoke to the

exterior paths of travel and on-street parking. The presentation is held on file with the City Clerk and Solicitor. The following staff were also present and available to respond to questions:

- Phil Edens, Senior Specialist, Traffic Assessment, Transportation Services Department
- Tom Crowley, Coordinator, Transit System Accessibility, Transportation Services Department
- Chris Rowland, Program and Project Management Officer, Planning, Infrastructure and Economic Development Department

After the presentation, the Committee took a 20-minute recess to review the maps and list of projects that were displayed.

Upon resuming the meeting, staff responded to questions with respect to:

- rest areas along pathways and in parks;
- suggestion to add swing arms on benches and using softer materials
- accessible parking and drop-off areas;

The Committee praised staff for the initiative of receiving feedback from area residents who are impacted by changes in their community.

After discussion, the Committee RECEIVED this item for information.

2. OFFICIAL PLAN REVIEW

CITY WIDE

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**COMMITTEE RECOMMENDATION**

**That the Accessibility Advisory Committee receive the presentation and provide feedback as appropriate.**

Ms. Charmaine Forgie, Manager, Business Support Services, Planning, Infrastructure and Economic Development spoke to a PowerPoint presentation which is held on file with the City Clerk and Solicitor.

Mr. John Woodhouse, representing Council on Aging, Healthy Transportation Coalition and the Ottawa Transit Riders asked that these groups be consulted.

Member Wade also suggested that community leaders be included in the consultation process.

Some points raised for staff consideration are as follows:

- The online feedback form lacks openness
- Staff guidelines should include an accessibility lens
- Accessibility and inclusiveness should be considered when developing the Official Plan and Master Plans
- Communications materials should include people with disabilities

Members praised staff on the Ambassador Program and suggested reaching out to organizations who support all aspects of disabilities, including, developmental disabilities, hard of hearing and deaf, visual impairment and blind, mobility, etc.

ADJOURNMENT

The meeting adjourned at 8:45 p.m.

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**Committee Coordinator**

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**Vice-Chair**