



MEMO / NOTE DE SERVICE

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TO: Community and Protective Services Committee

DESTINATAIRE : Comité des services communautaires et de protection

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FILE NUMBER: ACS2015-COS-EPS-0019

SUBJECT: Use of Delegated Authority during 2014 by By-law and Regulatory Services and the Ottawa Paramedic Service, as set out in Schedule "B", City Operations Portfolio, By-law 2013-71

OBJET : L'utilisation de la délégation de pouvoirs en 2014 par Services des règlements municipaux et le Service paramédic d'Ottawa, comme il est indiqué à l'annexe B du portefeuille des Opérations municipales, du règlement 2013- 71

Through Schedule "B" to By-law No. 2013-71, being the Delegation of Authority By-law, Council has delegated a number of administrative authorities to the By-law & Regulatory Services (BLRS) Branch and to the Ottawa Paramedic Service (OPS) to promote efficiencies and recognize operational processes. In the case of BLRS, authorities have also been delegated through certain other regulatory by-laws administered and enforced by the Branch. Delegated authority is exercised pursuant to certain conditions established by Council either in the Delegation of Authority By-law or in certain other regulatory by-laws, including the requirement to report back to the applicable Standing Committee. On that basis, the information below with respect to the use of delegated authority by By-law & Regulatory Services and the Ottawa Paramedic Service in 2014 is provided to the Community and Protective Services Committee.

Dog Owners' Liability Act

Section 20 of Schedule "B" of the Delegation of Authority By-law authorized the Manager, By-law and Regulatory Services, to commence, maintain and settle proceedings pursuant to the Dog Owners' Liability Act. In 2014, four (4) such proceedings were commenced or settled.

Parking Ticket Revenue Sharing / Cost Recovery

Section 21 authorized the Manager, By-law and Regulatory Services, to approve, execute, amend or extend agreements respecting parking ticket revenue sharing with public service agencies or institutions. This authority was not exercised in 2014.

Further, in 2011, Council enacted Schedule 30 to the Licensing By-law (2002-189) respecting the licensing, regulating and governing of private parking enforcement agencies. Under Schedule 30, the Chief License Inspector is authorized to approve, execute, amend or extend agreements respecting cost-recovery with private parking enforcement agencies under certain conditions, including the requirement to report back to Committee on the use of that authority. In 2014, one (1) cost recovery agreement with private parking enforcement agencies was executed.

Fire Routes (Designation and Signage)

Section 22 authorized the Manager, By-law and Regulatory Services, to approve amendments to By-law No. 2003-499, as amended, being the Fire Routes By-law, to: designate fire routes required as a result of a site plan approval or a building permit; extend the timeframe for the enforcement of fire route signage existing at the time of the enactment of By-law No. 2003-499; and, take any steps necessary to ensure the harmonization of fire route signage. In 2014, fourteen (14) fire routes were designated. The other delegated authorities were not exercised in 2014.

Community Events (Special Occasion Permits)

Section 23 authorized the Manager, By-law and Regulatory Services, to approve an event as a community festival or to approve an event to be held outdoors in a public park and the location of such event in a public park, when a request for such approval is submitted as part of an application to the Alcohol and Gaming Commission of Ontario (AGCO) for issuance of a Special Occasion Permit. During 2014, forty-five (45) events were approved as community festivals and fifty-five (55) events were approved to be held outdoors in a public park, where each had submitted a request as part of an application to the AGCO for a Special Occasion Permit.

Spay/Neuter Clinic

Section 24 authorized the Chief of By-law & Regulatory Services to approve, amend and extend agreements respecting the provision of veterinary services for the City's Spay/Neuter Clinic. In 2014, this authority was not exercised.

Animal Control Tribunal

In 2006, Council approved the delegation of authority, to act as the Animal Control Tribunal, to the Director of By-law and Regulatory Services or his/her designate, as appointed by Council, with the requirement that staff report back to Committee on the use of that delegated authority. In accordance with the provisions of the Animal Care and Control By-law, the Tribunal hears appeals to Orders to muzzle/leash dogs which have bitten or attacked a person or domestic animal. These Orders are issued to the owners of the dogs by By-law Enforcement Officers and the Orders may be appealed. In 2014, the Animal Control Tribunal held nine (9) hearings, and heard and rendered decisions on thirty-one (31) appeals to muzzle/leashing Orders.

Paramedic Service

Section 25 of Schedule "B" of the Delegation of Authority By-law authorized the Chief, Ottawa Paramedic Service, to amend, execute and extend agreements with the federal or provincial government, contribution agreements, inter-municipal agreements, purchase of service agreements, clinical placement agreements and other agreements related to the operation of the Ottawa Paramedic Service Branch. In 2014, this authority was exercised on five (5) occasions with respect to inter-municipal agreements, and on one (1) occasion with respect to federal or provincial government agreements. The other delegated authorities were not exercised in 2014.

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