

**Report to
Rapport au:**

**Community and Protective Services Committee
Comité des services communautaires et de protection
18 June 2015 / 18 juin 2015**

**Submitted on June 11, 2015
Soumis le 11 juin 2015**

**Submitted by
Soumis par:
M. Rick O'Connor, City Clerk and Solicitor / Greffier et Chef du contentieux**

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Ward: CITY WIDE / À L'ÉCHELLE DE LA VILLE File Number: ACS2015-CMR-CCB-0072

**SUBJECT: Status Update – Community and Protective Services Committee
Inquiries and Motions - For the Period Ending 11 June 2015**

**OBJET: Rapport de Situation - Demandes de Renseignements et Motions du
Comité des Services Communautaires et de Protection pour la
période se terminant le 11 juin 2015**

REPORT RECOMMENDATIONS

That the Community and Protective Services Committee receive this report for information.

RECOMMANDATIONS DU RAPPORT

Que le Comité des services communautaires et de protection prenne connaissance de ce rapport.

BACKGROUND

On 11 June 2008, Council approved a new process for tracking formal Inquiries and Motions submitted at Standing Committees and Council. Included in this process was the requirement for Committees and Council to receive bi-monthly status updates on these motions and inquiries, at the second meeting of every second month. Accordingly, this report is being presented to Committee for information.

DISCUSSION

This report integrates the status of outstanding motions and directions to staff, identified as part of the City Manager's review in the fall of 2008, with the actions that will be taken to ensure that both are addressed appropriately. (The departmental lists are contained in Document 1.)

Consistent with Council's direction, the tracking and reporting of formal motions and inquiries is undertaken by the City Clerk's Office. Protocols have also been established within departments to ensure department-specific motions and inquiries are processed in a timely manner. In those instances where there may be a delay, Council will be provided with an explanation.

RURAL IMPLICATIONS

There are no rural implications.

CONSULTATION

This report is administrative in nature and therefore no consultation was required.

LEGAL IMPLICATIONS

There are no legal impediments to receiving this report for information.

RISK MANAGEMENT IMPLICATIONS

No risk management implications have been identified for this report, as it is for information only.

FINANCIAL IMPLICATIONS

There are no financial implications associated with this report.

ACCESSIBILITY IMPACTS

This report is administrative in nature and has no associated accessibility impacts.

TECHNOLOGY IMPLICATIONS

This report is administrative in nature and has no associated technology implications.

TERM OF COUNCIL PRIORITIES

This report has no direct impacts on the City’s strategic priorities or directions identified for the current Term of Council.

SUPPORTING DOCUMENTATION

Document 1 - Departmental Report on Outstanding Motions and Directions

Document 2 – Outstanding Inquiries

DISPOSITION

The Coordinator will continue to track all motions and inquiries made at Committee and report bi-monthly.