

## **Document 7 – Consultation**

Communication with property owners impacted by this final report of the Heritage Inventory Project (HIP) began in March 2018. At this time, Heritage Services staff mailed notification packages to property owners in several inner urban wards informing them that their properties would be proposed for addition to the Heritage Register as non-designated listings in a June 2018 report to the Built Heritage Sub-Committee. They were subsequently notified that the June 2018 report was cancelled and that the addition of their properties to the Heritage Register would be postponed.

In April 2019, owners of over 2000 properties across the city, including those that had been postponed from addition to the Register in June 2018, were mailed a notification package informing them that their properties had been identified through the HIP and would be recommended for addition to the Heritage Register as non-designated listings. A report to this effect was to be presented to the Built Heritage Sub-Committee on June 11 and to Council on June 26.

In May 2019, property owners in wards 1, 5, 7 and 19 were notified by mail that, as a result of major spring flooding in their wards, the addition of their properties to the Heritage Register would be postponed until fall 2019. 2337 properties in the remaining wards were added to the Heritage Register following Council approval on June 26, 2019.

At the June 26, 2019 Council meeting, a motion was approved directing staff to consult with owners of seven properties who disputed the listing of their property on the Heritage Register and to include their conclusions in the next report to Committee and Council. Staff re-assessed the seven deferred properties in July 2019 and concluded that four of the properties met the criteria established for the HIP and three did not. Staff notified all impacted property owners accordingly, and subsequently received acknowledgement from the owners of the three removed properties. No additional comments were received from the owners of the four properties that staff continue to recommend for addition to the Heritage Register.

In September 2019, property owners in the postponed wards 1, 5, 7 and 19, owners of the properties deferred from the June 26 report and owners of newly-identified properties were mailed a notification package indicating that their properties would be recommended for addition to the Heritage Register as non-designated listings in a report to the Built Heritage Sub-Committee on November 12, 2019. 477 notification packages were mailed to owners of properties in wards 1, 5, 7, 8, 11, 13, 14, 15, 16, 17,

19, 20, 21, and 22. Some stakeholders who owned several properties were sent an electronic version of the notification package.

The notification package contained:

- Letter informing the owner of the intent to add their property to the Heritage Register, the date of the Built Heritage Sub-Committee meeting at which the report recommending listing would be presented, and HIP staff contact information
- Information brochure containing the assessment criteria, answers to frequently asked questions, details regarding the implications of adding a property to the Heritage Register and HIP staff contact information,
- Flyer outlining dates and times of public information sessions and drop-in day at West Carleton Client Service Centre
- Individualized property information sheet containing the architectural and contextual information about the property

Staff tracked and replied to all feedback received as of the June 26, 2019 report to Council. These responses were related to the June 26, 2019 report, Additions to the Heritage Register – City Wide, as well as to the September 2019 notification packages about the Q4 report. Responses were received by phone, email and letter mail.

From June 26 to October 31, staff received 62 responses via phone, email and letter mail from residents, property owners, councillors, community and heritage associations and other stakeholders:

- 37 responses were neutral, with the respondents typically having general questions about the HIP and the Heritage Register, or wanting to update the owner information, mailing address or property information sheet
- 20 responses were in opposition and many requested information on the procedure to appeal the addition of their property to the Heritage Register.
- 5 responses were supportive of the HIP and the addition of their property to the Heritage Register; many property owners offered additional historic information about their property

Community outreach was an important component of the HIP. Since the launch of the HIP in 2016, staff have held meetings and information sessions, made presentations to heritage and community groups, met with ward councillors, and sought input from property owners, community associations and heritage enthusiasts. The following table

illustrates community outreach efforts since the last report to the Built Heritage Sub-Committee in June 2019:

<b>DATE</b>	<b>CONSULTATION</b>
September 10, 2019.	Notification package emailed to Councillors
September 16, 2019	Notification package mailed to property owners
September 24, 2019	Notification package emailed to Community Associations
September 24, 2019	Notification package emailed to heritage organizations
September 24, 2019	Heritage Ottawa – provided project update via email
October 7, 2019	Public Information Session – Shenkman Arts Centre, Orléans
October 9, 2019	Public Information Session – Foster Farm Community Centre
October 16, 2019	Drop-in day – West Carleton Client Service Centre
October 29, 2019	Heritage Ottawa – provided project update via email

In September 2019, Councillors were emailed a copy of the homeowner letter, information brochure, flyer outlining information sessions and drop-in hours and a list of all properties in their ward being proposed for addition to the Heritage Register:

40 community associations across the 14 wards whose communities contained one or more properties proposed for addition to the Heritage Register were sent the notification

letter, information brochure, public information session and drop-in days flyer and the list(s) of properties in the ward(s) serviced by their association.

16 cultural and heritage organizations were sent the list(s) of properties in the ward(s) serviced by their association.

At October 2019 public information sessions, staff provided the draft list and property information sheets of all properties proposed for the Heritage Register, collected additional information about proposed properties, met with members of community and heritage organizations and recorded feedback from attendees.

A total of 7 participants attended the two information sessions:

- 6 participants signed into the events:
  - 5 property owners representing four properties being proposed for addition to the Heritage Register spoke directly with HIP staff:
    - 4 owners were opposed to their properties being listed on the Register and inquired about whether they could opt out of the project, what restrictions might be placed on owners of listed properties, and expressed concerns that the Ontario Heritage Act might change such that all listed properties would face a “blanket” designation
    - 1 owner was neutral and inquired about restrictions on alterations to their property and whether listing on the register would impact their ability to sever the property
  - 1 councillor’s assistant attended to promote the event on social media
- 1 participant did not sign into the event; they do not own a property included in this report but were at another event in the same facility as the information session and had general questions about the HIP and which properties in wards 1 and 19 were being proposed for addition to the Register
- No written comments were submitted by attendees

16 residents representing 15 properties attended the drop-in day at the West Carleton Client Service Centre on October 16:

- 7 were opposed to their property being listed on the Register and cited concerns about lack of owner consent, concerns about future restrictions on listed properties, displeasure with being on a government list and/or disagreed that their properties had any heritage value

- Of these, one owner requested removal on the grounds that their property was severely damaged in the September 2018 tornado; staff subsequently re-assessed the property and removed it from the list of properties being proposed for addition to the Register
- 5 were neutral and requested additional information about the HIP, inquired as to whether any restrictions would be placed on their property if it was listed on the Register and/or provided additional information about their property
- 4 were in favour of their property being listed on the Register, provided additional information about the property and/or inquired about conducting further research into their property history

Some of the property owners who attended the West Carleton Client Service Centre drop-in also submitted comments by phone, email and letter mail.