



## **OTTAWA CITY COUNCIL**

**Wednesday, 11 April 2018**

**10:00 a.m.**

**Andrew S. Haydon Hall, 110 Laurier Avenue West**

**MINUTES 67**

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*Note: Please note that the Minutes are to be considered DRAFT until confirmed by Council.*

The Council of the City of Ottawa met at Andrew S. Haydon Hall, 110 Laurier Avenue West, Ottawa, on Wednesday, 11 April 2018 beginning at 10:00 a.m.

The Mayor, Jim Watson, presided and led Council in a moment of reflection in honour of Johnathan Pitre and the Humboldt Broncos hockey team.

### **NATIONAL ANTHEM**

The national anthem was performed by the vocal ensemble “The 5 Strings” from Barrhaven Music Academy.

### **ANNOUNCEMENTS/CEREMONIAL ACTIVITIES**

#### **RECOGNITION - MAYOR'S CITY BUILDER AWARD**

Mayor Watson presented the Mayor’s City Builder Award to Dallas Greeley, long standing volunteer with the Billings Estate National Historic Site tea room, Doors Open Ottawa and the City of Ottawa Museums. Over 12 years, Ms. Greeley has donated over 2000 hours supporting children’s programming, site maintenance,

mentoring, training and interviewing volunteers, and providing outstanding customer service.

#### NATIONAL POETRY MONTH PROCLAMATION AND POETRY READING BY OTTAWA'S POETS LAUREATE

Mayor Watson announced April 2018 as National Poetry Month and presented the National Poetry Month proclamation to the City of Ottawa's Poets Laureate Andrée Lacelle and Jamaal Jackson Rogers. Andrée Lacelle recited her poem title "sillage en amont" and Jamaal Jackson Rogers each recited his poem titled "belonging".

#### ANNOUNCEMENT OF CITY OF OTTAWA UNITED WAY CAMPAIGN ACHIEVEMENT

Mayor Watson announced the final achievement of the City of Ottawa 2017 United Way Employee Campaign. The theme of the 2017 Employee Campaign was "100% Local, and as of February 28, 2018 the campaign had raised \$280,927.20. Mr. Michael Allan, President and CEO of United Way Ottawa, spoke to the impact of these contributions on United Way's work in the community.

#### **ROLL CALL**

All Members were present at the meeting except Councillor J. Mitic.

#### **CONFIRMATION OF MINUTES**

Confirmation of the Minutes of the regular Council meeting of 28 March 2018.

CONFIRMED

## **DECLARATIONS OF INTEREST INCLUDING THOSE ORIGINALLY ARISING FROM PRIOR MEETINGS**

No declarations of interest were filed.

## **COMMUNICATIONS**

The following communications were received.

Association of Municipalities of Ontario (AMO):

- One-Third Tax Free Exemption for Municipal Officials
- The 2018 Provincial Budget

Petitions:

- Petition received containing the signatures of 1321 individuals in opposition to the re-zoning of the proposed site of the Taggart and Miller Environmental Services CRRRC/ Landfill Project (see Agriculture and Rural Affairs Committee Report 33, Item 3 on the Agenda).

Other Communications Received:

- Correspondence received from the City Clerk and Solicitor advising Members of Council of notification received from a City employee, Tammy Lynch, that she will be taking a leave of absence, as she intends to run in the upcoming 2018 Municipal Election.

## **REGRETS**

Councillor J. Mitic advised that he would be absent from the City Council meeting of 11 April, 2018.

## **MOTION TO INTRODUCE REPORTS**

### **MOTION NO 67/1**

Moved by Councillor T. Nussbaum

Seconded by Councillor D. Deans

**That the report from the Integrity Commissioner entitled “Report to Council on an Inquiry by the Meetings Investigator: Budget Review Board”; Agriculture and Rural Affairs Committee Report 33; Environment and Climate Protection Committee Report 19A; Finance and Economic Development Committee Report 33; Planning Committee Report 60A; Transportation Committee Report 31; and the report from the City Clerk and Solicitor’s Office entitled “Summary of Oral and Written Public Submissions for Items Subject to the Planning Act ‘Explanation Requirements’ at the City Council Meeting of March 28, 2018” be received and considered; and**

**That the petition with respect to the re-zoning of the proposed site of the Taggart and Miller Environmental Services CRRRC/ Landfill Project, listed on the Agenda, be received; and**

**That the *Rules of Procedure* be suspended to receive and consider Planning Committee report 61, as follows:**

- **Suspension of the *Rules* is being requested for Item 1 (Zoning By-Law Amendment and Community Design Plan Amendment - 3900 Cambrian Road, 3454, 3508 Greenbank Road and 3345 Borrisokane Road), to avoid further delay to the application, which has been delayed due to the protracted discussions on ratifying the City of Ottawa’s sump pump policy.**
- **Suspension of the *Rules* is being requested for Item 2 (Exemption to Permanent Signs on Private Property By-law – Mural at 215 Wurtemberg Street), so that Council consideration is obtained prior to the mural project being assessed for a possible grant from the City’s Paint It Up Committee meeting on April 13, 2018.**
- **Suspension of the *Rules* is being requested for Item 3 (Amendments to Document 4 of Report ACS2018-PIE-PS-0005 - Front-Ending Report- Stormwater Management Ponds 1 and 2, Leitrim Road Storm Drainage**

**System, North-South Swale and Oversized Trunk Storm Sewers in Leitrim Community), to avoid further delay to the Pond 1 Expansion in the Leitrim Community.**

CARRIED

## REPORTS

### INTEGRITY COMMISSIONER

1. REPORT TO COUNCIL ON AN INQUIRY BY THE MEETINGS INVESTIGATOR: BUDGET REVIEW BOARD

### REPORT RECOMMENDATION

**That Council receive the attached report for information.**

RECEIVED

## COMMITTEE REPORTS

### AGRICULTURE AND RURAL AFFAIRS COMMITTEE REPORT 33

2. OFFICIAL PLAN, RICHMOND SECONDARY PLAN AND VILLAGE OF RICHMOND COMMUNITY DESIGN PLAN AND ZONING BY-LAW AMENDMENT FOR 6139 AND 6143 PERTH STREET

### COMMITTEE RECOMMENDATIONS

1. That Council:
  - a. Approve the proposed modifications to the Official Plan and the Richmond Secondary Plan for 6139 and 6143 Perth

- Street to permit ground oriented attached and low-rise apartment along with a five-storey retirement home on a private communal water system as detailed in Document 2;**
- b. Approve the proposed modifications to the Village of Richmond Community Design Plan to permit low-rise apartments and retirement home on part of 6143 Perth Street and ground oriented attached on 6139 Perth Street as detailed in Document 3;**
- c. Approve the proposed amendment to the Zoning By-law for part of 6143 Perth Street from Rural Institution rural exception 715 – RI[715r] H(15) to Village Residential Third Density Subzone 3 rural exception xxx - V3E[xxxxr] to permit residential low-rise apartments, a minimum floor area, minimum setback and maximum height for retirement home and smaller drive aisles and to Village Residential Density 3 subzone E with a rural exception XXY with a holding provision (V3E[XXYr]-h) as detailed in Document 4 and shown in Document 5.**

CARRIED

<p><b>3. OFFICIAL PLAN AND ZONING BY-LAW AMENDMENTS – 5471, 5575 AND 5613 BOUNDARY ROAD – 5554, 5508, 5570, 5610 AND 5800 FRONTIER ROAD</b></p>
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#### **COMMITTEE RECOMMENDATIONS AS AMENDED**

**That Council:**

- 1. Adopt the Official Plan Amendment, attached as Document 2 to permit an integrated waste management site, which includes facilities for the purpose of recovery and recycling of waste in addition to a landfill area amendment to Schedule “A” to the City’s Official Plan.**

2. **Approve an Amendment to Zoning By-law 2008-250 for 5471, 5575 and 5613 boundary road – 5554, 5508, 5570, 5610 and 5800 Frontier Road to implement the new Official Plan Amendment as detailed in Document 3.**
3. **Ensure all roadway and intersection works associated for both projects be built concurrently and be coordinated & timed to ensure the minimal possible impact on the public.**
4. **Request from the Government of Ontario the authority and funding to regulate the ICI and C&D Waste streams.**

CARRIED

4. <b>SITE ALTERATION BY-LAW</b>
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**AGRICULTURE AND RURAL AFFAIRS COMMITTEE  
RECOMMENDATIONS, AS AMENDED**

1. **That this matter be referred to staff with a request to amend Document 1 so that Section 10 only applies to the area generally delineated by the closest municipal road or natural boundary two kilometres outside of the Urban Boundary as shown on Schedule A of the Official Plan; and,**
2. **That staff include a map showing how the boundary line is applied, as a schedule in the by-law, and bring the report back to Agriculture and Rural Affairs Committee in such time as to permit consideration prior to Council on 9 May 2018; and,**
3. **That Legal Services be directed to review the text of the draft by-law to add possible improvements to clarify normal farm practices before the by-law is brought back to Agriculture and Rural Affairs Committee in such time as to permit consideration prior to Council on 9 May 2018.**

## **PLANNING COMMITTEE RECOMMENDATIONS**

### **That Council:**

- 1. Approve the Site Alteration By-law, attached as Document 1; and**
- 2. Direct staff to conduct a review of the Site Alteration By-law, two years after its approval, and report back on its performance and any recommended improvements.**

The Agriculture and Rural Affairs Committee (ARAC) Recommendations were put to Council and CARRIED.

The report, as amended by ARAC, CARRIED, thus referring the matter back to staff.

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| <b>5. LANDS AFFECTING THE CARLSBAD SPRINGS COMMUNITY CENTRE</b> |
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## **COMMITTEE RECOMMENDATIONS**

### **That Council:**

- 1. Investigate the feasibility and cost of leasing additional land from the NCC for access to users of the recreational facilities at 6020 Piperville Road in Carlsbad Springs; and**
- 2. Investigate the feasibility of disposing of the property at 5065 Thunder Road in Carlsbad Springs to provide the source of funds for such a lease and further recreational development at 6020 Piperville Road; and**
- 3. Return to committee and council with an implementation plan for the above by Q4 2018.**



**MOTION NO 67/2**

Moved by Councillor S. Blais

Seconded by Councillor S. Moffatt

**WHEREAS at its meeting of April 5, 2018, the Agriculture and Rural Affairs Committee approved Motion ARA 33/04 with respect to the lands affecting the Carlsbad Springs Community Centre; and**

**WHEREAS minor changes to the recommendations approved by ARAC would provide additional clarity to staff in executing Council's direction;**

**THEREFORE BE IT RESOLVED that the Committee recommendations be amended to read as follows:**

**That Council direct staff to:**

- 1. investigate the feasibility and cost of leasing additional land from the NCC for access to users of the recreational facilities at 6020 Piperville Road in Carlsbad Springs; and**
- 2. investigate the feasibility of disposing of the property at 5065 Thunder Road in Carlsbad Springs to provide the source of funds for capital upgrades and one time costs associated with such a lease and further recreational development at 6020 Piperville Road; and**
- 3. return to committee and council with an implementation plan for the above by Q4 2018.**

CARRIED

The Committee Recommendations, as amended by Motion No. 67/2 and as set out in full below, were put to Council:

**That Council direct staff to:**

- 1. investigate the feasibility and cost of leasing additional land from the NCC for access to users of the recreational facilities at 6020 Piperville Road in Carlsbad Springs; and**
- 2. investigate the feasibility of disposing of the property at 5065 Thunder Road in Carlsbad Springs to provide the source of funds for capital upgrades and one time costs associated with such a lease and further recreational development at 6020 Piperville Road; and**

- 3. return to committee and council with an implementation plan for the above by Q4 2018.**

CARRIED

ENVIRONMENT AND CLIMATE PROTECTION COMMITTEE REPORT 19A

**6. COMMUNITY ENERGY INNOVATION FUND**

**COMMITTEE RECOMMENDATION**

**That Council approve the Community Energy Innovation Fund's Terms of Reference attached as Document 1.**

CARRIED

FINANCE AND ECONOMIC DEVELOPMENT COMMITTEE REPORT

**7. OTTAWA MUSIC STRATEGY**

**COMMITTEE RECOMMENDATIONS**

**That Council:**

- 1. Receive the Ottawa Music Strategy, attached as Document 1.**
- 2. Direct staff to initiate the 2018 recommendations described in this report and summarized in Document 2.**
- 3. Direct staff to report back to Community and Protective Services Committee and Council on the status and recommended implementation plan of the Ottawa Music Strategy by Q2, 2019 and prior to the establishment of the 2018-2022 Term of Council Priorities.**

CARRIED

8. DIEFENBUNKER MUSEUM – 3929 CARP ROAD

**COMMITTEE RECOMMENDATIONS**

**That Council:**

1. **Approve an extension to the existing Municipal Capital Facilities Agreement to the earliest of May 31, 2018;**
2. **Direct the General Manager, Recreation, Cultural and Facility Services to report back to the Finance and Economic Development Committee and Council with a report to further extend the agreement; and**
3. **Authorize the City Clerk and Solicitor to forward any required by-law to Council.**

CARRIED

PLANNING COMMITTEE REPORT 60A

9. SOUTH NEPEAN TOWN CENTRE COMMUNITY DESIGN PLAN, OFFICIAL PLAN AND ZONING BY-LAW AMENDMENT – 3311 GREENBANK ROAD AND 3380 JOCKVALE ROAD

**COMMITTEE RECOMMENDATIONS, AS AMENDED**

**That Council approve:**

1. **an amendment to the Official Plan, Volume 2a, South Nepean Town Centre Secondary Plan, South Nepean Area 7, by incorporating site specific policies for 3311 Greenbank Road and 3380 Jockvale Road relating to the road network, sidewalks, right-of-way, and setback requirements, as detailed in Document 2;**

2. **the changes to the schedules of the South Nepean Town Centre Community Design Plan, as detailed in Document 3; and**
3. **an amendment to the Zoning By-law 2008-250 for 3311 Greenbank Road, 3380 Jockvale Road, rezoning the properties to two separate zoning designations in order to permit the development of a subdivision consisting of townhouses and an apartment block, and rezoning 2393 Longfields Drive to an Open Space Zone for a future community park, as detailed in Document 3 and amended by the following:**
  - a. **that the detailed design of the park portion at 2393 Longfields Drive, located along the Jock River, will include a designated area for an off leash, dogs allowed park.**

CARRIED

PLANNING COMMITTEE REPORT 61

<p>10. ZONING BY-LAW AMENDMENT AND COMMUNITY DESIGN PLAN AMENDMENT – 3900 CAMBRIAN ROAD, 3454, 3508 GREENBANK ROAD AND 3345 BORRISOKANE ROAD</p>
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#### **COMMITTEE RECOMMENDATIONS AS AMENDED**

1. **That Council approve:**
  - a) **an amendment to Zoning By-law 2008-250 for 3900 Cambrian Road, 3454, 3508 Greenbank Road and 3345 Borrisokane Road to permit a range of low- to mid-rise residential uses, supported by leisure, employment, commercial and school uses to contribute to a complete community, as shown in**

**Document 2 and detailed in Document 3; and**

- b) an amendment to the Barrhaven South Community Design Plan to relocate the secondary school site, stormwater management pond and park locations, as shown in Document 5.**
- 2. That Council suspend the notice required under Subsections 29. (3) and 34. (1) of Procedure By-law to consider this report at its meeting on 11 April 2018.**

CARRIED

<p><b>11. EXEMPTION TO PERMANENT SIGNS ON PRIVATE PROPERTY BY-LAW - MURAL AT 215 WURTEMBERG STREET</b></p>
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#### **COMMITTEE RECOMMENDATIONS**

**That Council:**

- 1. approve an exemption to Section 142 of the Permanent Signs on Private Property By-law 2016-326, as amended, to allow a mural to be installed above the third storey up to the tenth storey of the south wall elevation and a lower portion of the west wall elevation of the building located at 215 Wurtemberg Street, instead of the maximum initial three storey limit and entrance elevation restriction; provided appropriate staff and Councillor Fleury further review and approve the final mural concept;**
- 2. allow this approval beyond the general application process for minor variances found in the delegation of authority provisions in Part 5 of By-law 2016-326; and**
- 3. suspend the notice required under Subsections 29.(3) and 34.(1) of Procedure By-law 2016-377 to consider this report at its meeting on 11 April 2018.**

CARRIED

12. AMENDMENTS TO DOCUMENT 4 OF REPORT ACS2018-PIE-PS-0005 - FRONT-ENDING REPORT-STORMWATER MANAGEMENT PONDS 1 AND 2, LEITRIM ROAD STORM DRAINAGE SYSTEM, NORTH-SOUTH SWALE AND OVERSIZED TRUNK STORM SEWERS IN LEITRIM COMMUNITY

### **COMMITTEE RECOMMENDATIONS**

#### **That Council:**

1. **approve that Document 4 of Report ACS2018-PIE-PS-0005 be amended as follows:**
  - a. **Principle 3 be amended by replacing the last sentence “Furthermore consent to enter will be required from the City” with “Furthermore consent to enter will be required from the City for the construction of the connection to the existing pond lands, currently owned by the City.”**
  - b. **The deletion of Principle 9 in its entirety.**
2. **suspend the notice required under Subsections 29. (3) and 34. (1) of the Procedure By-law to consider this report at its meeting on 11 April 2018.**

CARRIED

TRANSPORTATION COMMITTEE REPORT 31

13. ALBERT AND SLATER STREETS POST LRT REPURPOSING FUNCTIONAL DESIGN AND SLATER STREET REALIGNMENT ENVIRONMENTAL ASSESSMENT STUDY RECOMMENDATIONS

## **COMMITTEE RECOMMENDATIONS**

### **That Council:**

- 1. Approve the functional design for the full road reconstruction of Albert and Slater Streets (Empress to Bay) and Bronson Avenue (Laurier to Queen), as described in this report;**
- 2. Approve the functional design for the interim post-LRT modifications to Albert and Slater Streets (Bay to Waller), as described in this report;**
- 3. Direct staff to finalize the Environmental Study Report with its posting of the 30-day public review period, in accordance with Ontario Municipal Class Environmental Assessment process (Schedule C) for the Slater Street Realignment (Empress to Bronson); and,**
- 4. Approve the amendment to the Traffic and Parking By-Law No. 2017-301 as described in this report and detailed in Document 4.**

CARRIED with Councillor T. Tierney dissenting.

<b>14. ALL WAY STOP CONTROL AT THE INTERSECTION OF JOSHUA STREET AND SADDLERIDGE DRIVE</b>
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## **COMMITTEE RECOMMENDATION**

**That Council approve the installation of an all-way stop control at the intersection of Joshua Street and Saddleridge Drive.**

CARRIED with Councillors D. Chernushenko, D. Deans, K. Egli, J. Harder, and C. McKenney dissenting.

Item I on the Bulk Consent Agenda were lifted from the Bulk Consent Agenda for consideration as part of the regular Agenda.

I. 2018 TAX RATIOS AND OTHER TAX POLICIES

**COMMITTEE RECOMMENDATIONS**

**That Council approve:**

**1. The adoption of the following optional property classes in 2018:**

- **Shopping centre property class**
- **Parking lots and vacant land property class**
- **Office building property class**
- **Large industrial property class**
- **New multi-residential property class**
- **Professional sports facility property class**

**2. The adoption of the following tax ratios for 2018:**

<b>Property Class</b>	<b>Ratio**</b>
Residential	1.000000
Multi-Residential	1.426845
New Multi-Residential	1.000000
Farm	0.200000
Managed Forest	0.250000
Pipe line	1.755784
Commercial Broad Class	1.919747
Commercial*	1.872816
Office Building*	2.324003
Parking Lots and Vacant Land*	1.264102



Shopping Centre*	1.507199
Professional Sports Facility	1.872816
Industrial Broad Class	2.506870
Industrial*	2.622817
Large Industrial*	2.252328
Landfill	2.164909

*\* including new construction classes for Business Education Tax rate purposes.*

*\*\* Subject to final minor revisions upon Ontario Property Tax Analysis (OPTA) close-off.*

- 3. The adoption of the following tax ratios and by-laws for the mandatory property subclasses and the tax rate percentage reduction for farm land awaiting development:**
  - **Commercial excess land (i.e. commercial, office building and shopping centre property classes) - 70% of the applicable commercial property class tax ratio;**
  - **Vacant industrial land, industrial and large industrial excess land - 65% of the applicable industrial property class tax ratio;**
  - **Farm land awaiting development subclass I - 75% of the residential property class tax ratio and the corresponding tax rate percentage reduction for the awaiting residential, multi-residential, commercial and industrial property classes; and**
  - **Farm land awaiting development subclass II - no tax rate reduction.**
  
- 4. That the tax rates for 2018 be established based on the ratios adopted herein.**

5. That the 2018 capping and clawback provisions be as follows:
  - a. That capping parameters be approved at the higher of 10% of the previous year's annualized tax or 5% of the 2018 Current Value Assessment (CVA) taxes;
  - b. That capped or clawed back properties whose recalculated annualized taxes fall within \$250 of their CVA taxation be moved to their CVA tax for the year and be excluded from any future capping adjustments;
  - c. That properties that have reached their CVA during the current year or crossed over from the clawed back category to the capped category remain at CVA taxes and be excluded from any future capping adjustments; and
  - d. That properties that cross over from the capped category to the clawed back category remain subject to clawback adjustments.
6. That the tax level for new construction properties be set at a minimum level of 100% of their CVA taxes for 2018 and future taxation years.
7. That the property tax mitigation programs be continued for 2018, including the Charitable Rebate Program, the Farm Grant Program and the Low Income Seniors and Persons with Disabilities Complete Tax Deferral Program as previously approved by Council.
8. That Revenue Services continue the pilot vacancy inspection program in 2018 consistent with past approvals and existing program administration.
9. That staff implement the technical adjustment for the City of Ottawa prescribed in the property tax related regulations made under the *Municipal Act* by way of by-law.

10. That the \$8.2 million in additional tax revenue from additional growth identified through the application of the technical adjustment be allocated as follows:
  - a. \$6.5 million be used to offset the decrease in Payment in Lieu of Taxes (PILT) revenues;
  - b. \$1.5 million be added to the tax remissions operating budget; and
  - c. \$200,000 be added to the Revenue and Legal compensation operating budget and establish 2 full time equivalents towards the mitigation of tax remissions resulting from assessment appeals.
  
11. That the interim 2019 property tax and due date provisions be as follows:
  - a. That the interim 2019 property tax billing be set at 50% of the 2018 adjusted/annualized taxes as permitted by legislation;
  - b. That the following tax due dates be approved for 2019:
    - i. Interim: March 21, 2019;
    - ii. Final: June 20, 2019;
  - c. That the penalty and interest percentage charge on overdue and unpaid tax arrears remain at the rate of 1.25% per month (15% per year) for 2019 unchanged from 2018; and
  - d. That Council enact a by-law to establish the 2019 interim taxes, tax due dates, penalty and interest charges.

**MOTION NO 67/3**

Moved by Councillor T. Nussbaum

Seconded by Councillor C. McKenney

**WHEREAS the lowest commercial tax rate in the City of Ottawa is for “parking lots and vacant land” and is approximately half the rate compared to office buildings and one third less than the average commercial class; and**

**WHEREAS the City has established intensification targets to encourage development of under-utilized serviced lands to meet the growth needs of the municipality; and**

**WHEREAS the Provincial Policy Statement establishes that “promoting efficient development and land-use patterns which sustain the financial wellbeing of the Province and municipalities over the long term” is critical; and**

**WHEREAS the Official Plan directs the City to “consider how to reduce the amount of land used for parking” and implement “measures include[ing] controlling parking supply and pricing parking appropriately”; and**

**WHEREAS the Ottawa Transportation Master Plan states: “By effectively managing its supply and price, the City can influence how people choose to travel and promote a behavioural shift from driving to walking, cycling and transit”; and**

**WHEREAS no other large Ontario municipality has established tax ratios for vacant lots and parking lots that are lower than other commercial uses;**

**THEREFORE BE IT RESOLVED that staff be directed to:**

- 1. Examine and review the optional property classes and tax ratios within the commercial property class with a goal of ensuring they reflect the City’s Official Plan, including its planning and transportation objectives;**
- 2. Conduct any required consultations to assist staff’s review and evaluation work and to provide stakeholders an opportunity to provide feedback on any proposed revenue neutral changes to either the current property classes or tax ratios;**

3. **Report back to Council with recommendations prior to the date at which Council needs to establish the optional property classes and tax ratios for 2019.**

CARRIED

The Committee Recommendations, as amended by Motion No. 67/3, were put to Council and CARRIED.

## **BULK CONSENT AGENDA**

### ENVIRONMENT AND CLIMATE PROTECTION COMMITTEE REPORT 19A

- A. **CLEAN WATER AND WASTEWATER FUND – TRANSFER OF FUNDS BETWEEN APPROVED PROJECTS**

## **COMMITTEE RECOMMENDATIONS**

**That Council:**

1. **Receive the Clean Water and Wastewater Fund program update as provided in this report;**
2. **Approve the capital authority adjustments provided in this report; and**
3. **Delegate the authority to the City Treasurer to approve transfers between projects in excess of established delegated authority and that such delegation does not extend to additions or deletions to the list of projects previously approved by Council.**

CARRIED

FINANCE AND ECONOMIC DEVELOPMENT COMMITTEE REPORT 33

B. 2017 ARCHIVES AND INFORMATION MANAGEMENT ANNUAL REPORT AND RECORDS RETENTION AND DISPOSITION BY-LAW 2003-527 AMENDMENTS

**COMMITTEE RECOMMENDATIONS**

**That Council:**

1. **Receive this report; and**
2. **Amend the Records Retention and Disposition By-law No. 2003-527 to incorporate the revisions to Schedule “A”, as outlined in this report and more specifically described in the Changes to Schedule A, at Document 6.**

CARRIED

C. CITY OF OTTAWA 2018 MUNICIPAL ACCESSIBILITY PLAN (COMAP) UPDATE REPORT

**COMMITTEE RECOMMENDATIONS**

**That Council receive:**

1. **The 2018 City of Ottawa Municipal Accessibility Plan Update Report;**
2. **The 2017 Accessibility Compliance Report; and,**
3. **The City’s Compliance Plan Agreement regarding Accessible websites and web content (s. 14 of O. Reg. 191/11: *Integrated Accessibility Standards Regulation*).**

CARRIED

D. 2018-2022 ELECTION COMPLIANCE AUDIT COMMITTEE

**COMMITTEE RECOMMENDATIONS**

**That Council:**

1. **Approve the establishment of the 2018-2022 Election Compliance Audit Committee, as described in this report and including:**
  - a. **The Terms of Reference for the Election Compliance Audit Committee as outlined in Document 1;**
  - b. **Delegating the authority to appoint the members of the Committee to the City Clerk and Solicitor, the Auditor General and the Integrity Commissioner; and**
  - c. **Exempting the Election Compliance Audit Committee from Section 2.5 of the Appointment Policy for citizen members of City advisory committees, boards, task forces, external boards, commissions and authorities.**
2. **Receive information regarding proposed changes to administrative practices and processes, as outlined in this report.**

CARRIED

E. 2017 YEAR-END MFIPPA REPORT

**COMMITTEE RECOMMENDATION**

**That Council receive this report for information.**

RECEIVED

F. 2017 REPORT ON FRENCH LANGUAGE SERVICES

**COMMITTEE RECOMMENDATION**

**That Council receive this report.**

RECEIVED

G. 2018 BUDGETS AND SPECIAL LEVIES FOR BUSINESS  
IMPROVEMENT AREAS AND SPARKS STREET MALL  
AUTHORITY

**COMMITTEE RECOMMENDATIONS**

1. **That Council approve the 2018 budgets and special levies,  
as presented in Document 1, for the following:**

**Bank Street BIA**

**Barrhaven BIA**

**Bells Corners BIA**

**ByWard Market BIA**

**Carp BIA**

**Carp Road Corridor BIA**

**Downtown Rideau BIA**

**Glebe BIA**

**Kanata North Business Park BIA**

**Kanata Central BIA**

**Manotick BIA**



**Heart of Orleans BIA**

**Preston BIA**

**Sparks Street BIA**

**Sparks Street Mall Authority**

**Somerset Village BIA**

**Somerset Chinatown BIA**

**Vanier BIA**

**Wellington West BIA**

**Westboro Village BIA**

2. **That Council enact the BIA levy by-laws and the Sparks Street Mall Authority by-law for the BIAs and Mall Authority listed in Recommendation 1 once the 2018 tax ratios are approved by Council.**

CARRIED

H. <b>REPORT ON BUDGET EXPENSES PURSUANT TO ONTARIO REGULATION 284/09</b>
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**COMMITTEE RECOMMENDATION**

**That Council adopt this report.**

CARRIED

- J. UNCOLLECTIBLE TAXES – SECTION 354 (1)(2)(4) OF THE  
*MUNICIPAL ACT, 2001, S.O. 2001 C.25*

**COMMITTEE RECOMMENDATION**

**That Council approve taxes totalling \$54,478 be written-off from the tax roll in accordance with the provisions of section 354 of the Municipal Act, 2001, for the properties listed on Document 1.**

CARRIED

- K. EXPROPRIATION OF LANDS, KANATA SOUTH LINK

**COMMITTEE RECOMMENDATION**

**That Council approve the By-law attached as Document 1, authorizing the City to proceed with the expropriation of the properties described in Schedule “A” of Document 1 for the purpose of the Kanata South Link Project, as outlined in this report and in accordance with the *Expropriations Act*.**

CARRIED

PLANNING COMMITTEE REPORT 60A

- L. ZONING BY-LAW AMENDMENT – PART OF 1211 OLD  
MONTREAL ROAD

**COMMITTEE RECOMMENDATION**

**That Council approve amendments to Zoning By-law 2008-250 for parts of 1211 Old Montreal Road to permit back to-back townhouses and to permit a place of assembly, as detailed in Document 2.**

CARRIED

- M. ZONING BY-LAW AMENDMENT – 3015, 3055, 3075 AND 3095  
PALLADIUM DRIVE

**COMMITTEE RECOMMENDATION**

**That Council approve an amendment to Zoning By-law 2008-250 for 3015, 3055, 3075 and 3095 Palladium Drive to remove restrictions on retail uses, as detailed in Document 2.**

CARRIED

- N. ZONING BY-LAW AMENDMENT – 207 BELL STREET NORTH

**COMMITTEE RECOMMENDATION**

**That Council approve an amendment to Zoning By-law 2008-250 for 207 Bell Street North to permit ground floor non residential uses, an outdoor commercial patio, and performance standards that reflect existing non-complying on-site conditions, as shown on Document 1 and detailed in Document 2.**

CARRIED

- O. APPLICATION TO ALTER THE FORMER GRANT SCHOOL, 2720  
RICHMOND ROAD, A PROPERTY DESIGNATED UNDER PART IV  
OF THE *ONTARIO HERITAGE ACT*

**COMMITTEE RECOMMENDATIONS**

**That Council:**

- 1. approve the application to alter the former Grant School, 2720 Richmond Road, according to the plans prepared by**

**J.L. Richards & Associates Limited, received on 22 January 2018;**

- 2. delegate authority for minor design changes to the General Manager, Planning, Infrastructure and Economic Development Department;**
- 3. issue the heritage permit with a two-year expiry date from the date of issuance unless extended by Council prior to expiry.**

**(Note: The statutory 90-day timeline for consideration of this application under the *Ontario Heritage Act* will expire on 26 April 2018.)**

**(Note: Approval to alter this property under the *Ontario Heritage Act* must not be construed to meet the requirements for the issuance of a building permit.)**

CARRIED

P. 2017 ANNUAL REPORT PURSUANT TO THE BUILDING CODE ACT
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**COMMITTEE RECOMMENDATION**

**That Council receive the 2017 Annual Report Pursuant to the *Building Code Act* for information.**

RECEIVED

CITY CLERK AND SOLICITOR

Q. SUMMARY OF ORAL AND WRITTEN PUBLIC SUBMISSIONS FOR ITEMS SUBJECT TO THE *PLANNING ACT* 'EXPLANATION REQUIREMENTS' AT THE CITY COUNCIL MEETING OF MARCH 28, 2018

**REPORT RECOMMENDATION**

That Council approve the Summaries of Oral and Written Public Submissions for items considered at the City Council Meeting of March 28, 2018 that are subject to the 'Explanation Requirements' being the *Planning Act*, subsections 17(23.1), 22(6.7), 34(10.10) and 34(18.1), as applicable, as described in this report and attached as Documents 1 to 3.

CARRIED

**MOTION TO ADOPT REPORTS**

**MOTION NO 67/4**

Moved by Councillor T. Nussbaum

Seconded by Councillor D. Deans

That the report from the Integrity Commissioner entitled "Report to Council on an Inquiry by the Meetings Investigator: Budget Review Board"; Agriculture and Rural Affairs Committee Report 33; Environment and Climate Protection Committee Report 19A; Finance and Economic Development Committee Report 33; Planning Committee Reports 60A and 61; Transportation Committee Report 31; and the report from the City Clerk and Solicitor's Office entitled "Summary of Oral and Written Public Submissions for Items Subject to the *Planning Act* 'Explanation Requirements' at the City Council Meeting of March 28, 2018" be received and adopted as amended.

CARRIED

**MOTIONS OF WHICH NOTICE HAS BEEN PREVIOUSLY GIVEN**

**MOTION NO 67/5**

Moved by Mayor J. Watson

Seconded by Councillor M. Fleury

**WHEREAS** payday loan establishments are currently licensed and regulated by the Province of Ontario under the *Payday Loans Act, 2008*; and

**WHEREAS** there are currently 55 payday loan establishments licensed by the Province of Ontario in the City of Ottawa and includes areas of significant geographic concentration; and

**WHEREAS** section 154.1 of the *Municipal Act, 2001*, authorizes municipalities to define the area in which a payday loan establishment may or may not operate and limit the number of payday loan establishments in any defined area in which they are permitted, effective January 1, 2018; and

**THEREFORE BE IT RESOLVED** that Council direct the General Manager of Planning, Infrastructure and Economic Development to examine options to establish a cap on the number of payday loan establishments, detail measures to reduce concentration, and bring forward amendments to the comprehensive zoning by-law 2008-250 and report back to Planning Committee; and

**BE IT FURTHER RESOLVED** that Council direct the General Manager of Emergency and Protective Services to analyze the effectiveness of a licensing regime, in light of the proposed zoning strategy and taking into account that payday loan establishments are currently licensed by the Province, and to report the findings to Community and Protective Services Committee.

CARRIED

**MOTION NO 67/6**

Moved by Councillor B. Monette

Seconded by Councillor S. Blais

**WHEREAS** The Orléans Poutinefest is an outdoor festival promoting traditional, gourmet, exotic and different worlds of poutine. Featuring multiple food vendors, musicians and a craft beer garden; and

**WHEREAS** The Orléans Poutinefest is to occur on Friday, May 11, 2018 through Sunday, May 13, 2018; and

**WHEREAS** Centrum Boulevard, from Brisebois Crescent to Prestone Drive is required to be closed to accommodate the festival and on-street festival set-up; and

**WHEREAS** the on-street festival set-up will commence at 6:00p.m. on Thursday May 10, 2018 and the festival will begin operation at 11:00 a.m. on Friday May 11, 2018; and

**WHEREAS** the City of Ottawa's Special Events on City Streets By-law (2001-260) prohibits road closures before 6:00 p.m. Monday to Friday;

**THEREFORE BE IT RESOLVED** that Council approve the road closure for Centrum Boulevard from Brisebois Crescent to Prestone Drive from 6:00 p.m. on Thursday, May 10 to 6:00 a.m. on Monday, May 14 for the Orléans Poutinefest, providing it meets the requirements, conditions and approval of Special Events Advisory Team (SEAT).

CARRIED

**MOTION NO 6777**

Moved by Councillor B. Monette

Seconded by Councillor S. Blais

**WHEREAS** The Orléans Craft Beer Festival is an outdoor festival promoting local breweries, food vendors and musicians; and

**WHEREAS** The Orléans Craft Beer Festival is to occur on Thursday June 7, 2018 through Saturday June 9, 2018; and

**WHEREAS** Centrum Boulevard, from Brisebois Crescent to Prestone Drive is required to be closed to accommodate the festival and on-street festival set-up; and

**WHEREAS** the on-street festival set-up will commence at 8:00 a.m. on Thursday June 7, 2018 and the festival will begin operation at 3:00p.m. on Thursday June 7, 2018; and

**WHEREAS the City of Ottawa's Special Events on City Streets By-law (2001-260) prohibits road closures before 6:00 p.m. Monday to Friday;**

**THEREFORE BE IT RESOLVED that Council approve the road closure for Centrum Boulevard from Brisebois Crescent to Prestone Drive from 8:00 a.m. on Thursday, June 7 to 9:00 a.m. on Sunday, June 10 for the Orléans Craft Beer Festival, providing it meets the requirements, conditions and approval of Special Events Advisory Team (SEAT).**

CARRIED

**MOTION NO 67/8**

Moved by Councillor J. Leiper  
Seconded by Councillor C. McKenney

**WHEREAS the Provincial Government has implemented *CycleON: Ontario's Cycling Strategy* with the vision of seeing cycling recognized, respected, and valued as a core mode of transportation that provides individuals and communities with health, economic environmental, social and other benefits;**

**WHEREAS the Provincial Government has implemented the *Ontario Climate Change Strategy* to reduce greenhouse gas emissions to 80% below 1990 levels by 2050, and build a prosperous low-carbon economy;**

**WHEREAS increasing cycling can play an important role in meeting our climate change goals;**

**WHEREAS Ontario's daily cycling mode share is currently 1%;**

**WHEREAS an Ontario wide poll shows that 4.5% of Ontario residents ride a bike at least monthly and that 54% of Ontario residents want to cycle more than they currently do;**

**WHEREAS of the 54% polled, 67% would be encouraged to cycle more if there were more and better cycling infrastructure available (Share the Road, 2014);**

**WHEREAS studies have shown that cycling infrastructure can improve road safety for all roads users, reducing collisions (City of Toronto, 2017 and City of Ottawa, 2017);**



**WHEREAS** the City of Ottawa has set a target of 8% of all morning peak period trips within the Greenbelt and 5% of morning peak period trips being made by bike by 2031;

**WHEREAS** the City of Ottawa has committed to continue funding new cycling infrastructure to increase the safety of our residents and encourage more cycling as a means of transportation;

**WHEREAS** there is a strong interest among municipalities in building and investing in cycling infrastructure, as demonstrated during the first round of the *Ontario Municipal Commuter Cycling Program*, which received applications from 120 municipalities;

**WHEREAS** the City of Ottawa has made progress in closing gaps in our cycling infrastructure. Closing these gaps will increase the safety of our residents and encourage more cycling as a means of transportation;

**WHEREAS** an investment in cycling infrastructure will complement the investments in public transit being made at both the municipal, provincial and federal levels;

**WHEREAS** cycling plays an important role in promoting public transit helping Ontarians make the journey to and from the nearest transit stations more convenient and accessible;

**WHEREAS** an investment in cycling would support and promote cycling for all trips under 5km including walking and cycling routes to school;

**WHEREAS** a funding commitment will help to achieve the goals set out in the Province's *CycleON Strategy* and the objectives set out in *Ontario's Climate Change Strategy*;

**WHEREAS** these funds would be in addition to and not impact any other funding provided by the Province for infrastructure;

**THEREFORE BE IT RESOLVED** that Ottawa City Council petition the Provincial Government to include an annual investment in cycling infrastructure in the Ministry of Transportation's capital budget; and

**BE IT FURTHER RESOLVED** that Mayor Jim Watson write a letter of support to the Minister of Transportation; and

**BE IT FURTHER RESOLVED THAT** the this resolution be forwarded to the Association of Municipalities of Ontario's Large Urban Mayor's Caucus of Ontario to encourage them to join with the City of Ottawa in calling on the Province to act.

CARRIED

## **MOTIONS REQUIRING SUSPENSION OF THE RULES OF PROCEDURE**

### **MOTION NO 67/9**

Moved by Councillor Harder

Seconded by Councillor Tierney

*That City Council approve that the Rules of Procedure be suspended to consider the following motion, as the next Council meeting is April 25, 2018 and the City's motion confirming its support for Ottawa's application to the Government of Canada's Smart Cities Challenge must be made now to meet the application deadline of April 24, 2018:*

**WHEREAS** the Government of Canada has launched its Smart Cities Challenge, a competition that will award up to \$50 million to a winning City to define their future with the help of residents through the use of a Smart Cities approach that uses data and connected technology; and

**WHEREAS** the competition centres around a Challenge Statement, a single sentence that guides the City's preliminary proposal, describes how community residents have shaped the Statement, and provides evidence of the commitment of the City's leadership to Ottawa's proposal; and

**WHEREAS** City staff, working in partnership with Invest Ottawa, have undertaken 16 interviews, conducted two workshops bringing together representatives of more than 30 key stakeholders and community groups, and have undertaken an online resident survey that received nearly 900 responses; and

**WHEREAS** community feedback brought forward opportunities ranging from employment and economic growth, to skills training, mobility, safety, and healthy and active lifestyles; and

**WHEREAS** Ottawa's youth are at the forefront of many of the opportunities identified through Smart Cities Challenge consultations, are represented across all wards in our City, and make up 22% of our resident population; and

**WHEREAS** to secure our city's future, we need to ensure that our young people are equipped with the skills and resilience to respond to economic, technological and social changes and empower a generation that is inclusive, active, healthy, safe, engaged and eager to make meaningful contributions to their community; and

**WHEREAS** Ottawa's proposal will create a network of virtual, physical, and mobile community-based engagement and innovation hubs enabling access to digital tools and expertise that will facilitate and inspire a young generation that is resilient, inclusive, and eager to spark civic innovation, creativity, and ultimately build the skills required to lead Ottawa into the future with confidence; and

**WHEREAS** Ottawa's proposal presents the opportunity to partner and work in collaboration with many stakeholders including the Ottawa Public Library and Ottawa Community Housing, Ottawa's post-secondary institutions and Ottawa's four school boards (OCDSB, OCSB, CEPEO, CECCE); and

**WHEREAS** Ottawa's proposal aligns with existing City strategies, including Smart City 2.0, Partnerships for Innovation – Ottawa's Economic Development Strategy, and the Youth Action Plan.

**THEREFORE BE IT RESOLVED** that Council formally supports Ottawa's proposal and Challenge Statement as follows:

Creating a smarter future means investing in our youth. Ottawa imagines a city where young people are safe, active, healthy, and empowered to innovate and co-create our city's future; measurably increasing youth employment and providing youth with the skills, experience, and confidence needed to succeed in today's digital economy; and

**BE IT FURTHER RESOLVED** that Council delegate authority to the General Manager of Planning, Infrastructure and Economic Development to make minor revisions to the statement before submission.

CARRIED

## **MOTION TO INTRODUCE BY-LAWS**

### **MOTION NO 67/10**

Moved by Councillor T. Nussbaum

Seconded by Councillor D. Deans

**That the by-laws listed on the Agenda under Motion to Introduce By-laws, 1<sup>st</sup> and 2<sup>nd</sup> Reading, be read; and**

**That the by-laws listed on the Agenda under Motion to Introduce By-laws, Three Readings, be read and passed.**

CARRIED

By-Laws

### **FIRST AND SECOND READING**

A By-law of the City of Ottawa to provide for modifications, improvements and maintenance to the existing Cranberry Creek Municipal Drain in the City of Ottawa.

### **THREE READINGS**

- 2018-95. A by-law of the City of Ottawa to amend By-law No. 2003-499 respecting fire routes.
- 2018-96. A by-law of the City of Ottawa to establish certain lands as common and public highway and assume them for public use (Burnt Lands Road, Vaughan Side Road, Milton Road, Jock Trail Road, Strandherd Drive, Bank Street, Russell Road, Larry Robinson Road, Guy Street, Roger Stevens Drive, Stagecoach Road, Stittsville Main Street, Frank Kenny Road).
- 2018-97. A by-law of the City of Ottawa to amend By-law No. 2016-369 respecting the delegation of authority for the issuance of letters of non-objection and letters of municipal significance for special events.
- 2018-98. A by-law of the City of Ottawa respecting the emergency management program for the City of Ottawa and to repeal By-law No. 2007-313.

- 2018-99. A by-law of the City of Ottawa respecting the establishment of the City of Ottawa Spay/Neuter Clinic for the spaying or neutering of cats and dogs and the provision of other services provided by the Clinic, and to repeal By-law 2007-466 of the City of Ottawa.
- 2018-100. A by-law of the City of Ottawa to designate certain lands at avenue Shinny Avenue on Plan 4M-1551, as being exempt from Part Lot Control.
- 2018-101. A by-law of the City of Ottawa to designate certain lands at voie Bandelier Way, cour Geranium Walk, promenade Kimpton Drive on Plan 4M-1597, as being exempt from Part Lot Control.
- 2018-102. A by-law of the City of Ottawa to amend By-law No. 2017-180 respecting the appointment of Municipal Law Enforcement Officers in accordance with private property parking enforcement
- 2018-103. A by-law of the City of Ottawa to amend By-law No. 2008-250 of the City of Ottawa to change the zoning of part of the lands known municipally as 1211 Old Montreal Road.
- 2018-104. A by-law of the City of Ottawa to amend By-law No. 2008-250 to change the zoning of the lands known municipally as 3015, 3055, 3075, and 3095 Palladium Drive.
- 2018-105. A by-law of the City of Ottawa to amend the Richmond Secondary Plan of Volume 2C of the Official Plan of the City of Ottawa for the lands known municipally as 6139 and 6143 Perth Street.
- 2018-106. A by-law of the City of Ottawa to amend By-law No. 2008-250 to change the zoning of the lands known municipally as 6139 and 6143 Perth Street.
- 2018-107. A by-law of the City of Ottawa to amend By-law No. 2008-250 to change the zoning of lands known municipally as 207 Bell Street North.
- 2018-108. A by-law of the City of Ottawa to amend the South Nepean Town Centre - Area 7 Secondary Plan of Volume 2A of the Official Plan of the City of Ottawa for the lands municipally known as 3311 Greenbank Road and 3380 Jockvale Road.

- 2018-109. A by-law of the City of Ottawa to amend By-law No. 2008-250 to change the zoning of lands known municipally as 3311 Greenbank Road, 2392 Longfields Drive and 3380 Jockvale Road.
- 2018-110. A by-law of the City of Ottawa to amend Schedule A – Rural Policy Plan of the Official Plan of the City of Ottawa for the lands municipally known as 5471, 5575 and 5613 Boundary Road and 5554, 5508, 5570, 5610 and 5800 Frontier Road to identify a solid waste disposal site.
- 2018-111. A by-law of the City of Ottawa to amend By-law No. 2008-250 to change the zoning of lands known municipally as 5471, 5575 and 5613 Boundary Road and 5554, 5508, 5570, 5610 and 5800 Frontier Road.
- 2018-112. A by-law of the City of Ottawa to approve the expropriation of certain properties in the City of Ottawa for the purposes of the Kanata South Link Project
- 2018-113. A by-law of the City of Ottawa to amend By-law No. 2013-416 respecting lighting and various minor amendments, and By-law 2008-1 respecting graffiti.
- 2018-114. A by-law of the City of Ottawa to amend By-law No. 2003-77 respecting various minor amendments.
- 2018-115. A by-law of the City of Ottawa to amend By-law No. 2008-250 to change the zoning of the lands known municipally as 2887 and 2895 Riverside Drive and to repeal By-law No. No. 2018-90.
- 2018-116. A by-law of the City of Ottawa to amend By-law No. 2008-250 of the City of Ottawa to change the zoning of the lands known municipally as 3900 Cambrian Road, 3454, 3508 Greenbank Road, and 3345 Borrisokane Road.

CARRIED

## CONFIRMATION BY-LAW

### MOTION NO 67/11

Moved by Councillor T. Nussbaum

Seconded by Councillor D. Deans

**That the following by-law be read and passed:**

**By-law 2018-117 to confirm the proceedings of the Council meeting of April 11, 2018.**

CARRIED

## INQUIRIES

Councillor S. Blais

*The City of Ottawa like many across North America is working towards developing green energy products to reduce our dependence on fossil fuels and to expand revenue generating opportunities to support enhancements to the quality of life for our residents.*

*Ottawa is perpetually replacing old water mains and installing new ones to service rapidly growing suburban communities.*

*Portland, Oregon's largest city, has partnered with Lucid Energy to generate clean electricity from water already flowing under its streets through its water pipes.*

*They have replaced a section of their existing water supply network with Lucid Energy pipes containing four forty-two inch turbines. As water flows through the pipes, the turbines spin and generate electricity, which is then fed back into the city's electrical grid.*

*The "Conduit 3 Hydroelectric Project" was scheduled to be up and running in March.*

*According to publicly available information the project will generate an average of 1,100 megawatt hours of energy per year, enough electricity to power up to 150 homes.*

*Can staff review the information available from Lucid Energy and obtain feedback from officials from the City of Portland to provide a detailed analysis to council on the potential for the deployment of this or similar technology to generate electricity from the water distribution system in Ottawa.*

Councillor K. Egli

*I have noticed what appears to be an increase in the number of inquiries brought forward to Committee and Council over the last number of years. Such inquiries take up considerable staff time and financial resources. Can staff please provide the following:*

- 1. The criteria used to determine whether an inquiry is standard or significant.*
- 2. Any limitations on the type or scope of inquiry made by a member of City Council.*
- 3. A review of how other municipalities deal with inquiries made to Committee or Council with a view towards suggesting efficiencies or cost savings over our current process.*

## **ADJOURNMENT**

Council adjourned the meeting at 11:24 a.m.

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**CITY CLERK**

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**MAYOR**