

Report to / Rapport au:

**OTTAWA POLICE SERVICES BOARD
LA COMMISSION DE SERVICES POLICIERS D'OTTAWA**

29 April 2019 / 29 avril 2019

Submitted by / Soumis par:

Chief of Police, Ottawa Police Service / Chef de police, Service de police d'Ottawa

Contact Person / Personne ressource:

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**SUBJECT: RE-APPOINTMENT OF SPECIAL CONSTABLE: CARLETON
UNIVERSITY**

**OBJET: RENOUELEMENT DE MANDAT D'UN AGENT DE SÉCURITÉ
SPÉCIAL : UNIVERSITÉ CARLETON**

REPORT RECOMMENDATIONS

That the Ottawa Police Services Board approve the re-appointment of Carleton University employee, Brian BILLINGS, as Special Constable pursuant to Section 53 of the *Police Services Act*, in accordance with the terms and conditions set forth in the attached Approval of Appointment Form.

RECOMMANDATIONS DU RAPPORT

Que la Commission de services policiers d'Ottawa approuve le renouvellement du mandat d'un employé de l'Université Carleton, l'agent spécial Brian BILLINGS, en application de l'article 53 de la *Loi sur les services policiers*, et conformément aux conditions énoncées dans le formulaire d'approbation de nomination ci-joint.

BACKGROUND

In May 1996, the Ottawa Police Service Executive and Carleton University administration approved the program for the Carleton University Special Constable Services. This appointment would enable the Carleton University Special Constable to

supplement the duty of law enforcement provided by the Ottawa Police Service (OPS) in respect to Campus Safety. This re-appointment would be for a period of five years.

The initiative was based on the desire to continually improve the delivery of policing services to the residents of the City of Ottawa by capitalizing on the existing cooperation between the OPS and Carleton University. The opportunity existed to build on the interoperability of the two services and the goodwill gained.

To ensure that this employee can carry out his assigned duties, an application is made to the Ministry of Community Safety and Correctional Services to have him appointed as Special Constable pursuant to Section 53 of the *Police Services Act*. The Ottawa Police Services Board (the Board) appoints the Carleton University employees as Special Constables upon approval by the Ministry. The appointments are valid for five years.

DISCUSSION

Approval has been obtained from the Ministry of Community Safety and Correctional Services for the appointment of this Carleton University employee as Special Constable. Pursuant to Section 53 of the *Police Services Act*, upon receipt of the Board appointment of their status, the Special Constable will be required to undertake the Oath of Office and the Oath of Secrecy by the Chief of Police.

CONSULTATION

N/A

FINANCIAL IMPLICATIONS

N/A

SUPPORTING DOCUMENTATION

Document 1: Approval of Appointment as Special Constable

CONCLUSION

The OPS is fortunate to have an excellent working relationship with Carleton University. The approval of Special Constable status for this Carleton University employee will enable him to undertake the full scope of his duties.