



## Information Technology Sub-committee

**MINUTES 15**

**Monday, 28 May 2012, 9:30 a.m.**

**Champlain Room, 110 Laurier Avenue West**

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**Present:** Councillors T. Tierney (Chair), S. Blais (Vice-Chair), S. Moffatt, M. Taylor, M. Wilkinson

### DECLARATIONS OF INTEREST

No declarations were received.

### CONFIRMATION OF MINUTES

Minutes 14 of Monday, 19 March 2012 were confirmed.

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- Note: 1. Please note that these Minutes are to be considered DRAFT until confirmed by the Sub-committee.*
- 2. Please note that any written or verbal submissions (including name but excluding personal contact information) will form part of the public record and be made available to City Council and the public.*

COMMUNICATIONS

Responses to Inquiries:

- ITSC 01-09 - Billing Process with Hydro Ottawa (Desroches)
- ITSC 01-12 - Upgrade to Windows 7 (Blais)

RECEIVED

**PRESENTATIONS**

1. CHAIR'S VERBAL UPDATE – E-AGENDA LAUNCH

CITY WIDE

The Sub-committee received an update from Chair Tierney in which he highlighted the launch of the Electronic Agenda tool, the first step in the City's six-month transition to running virtually paperless meetings.

2. MOBILE WORKFORCE IMPLEMENTATION UPDATE

CITY WIDE

Donna Gray, Director Service Ottawa, accompanied by Sandra Garnett, Manager, Strategic Projects-Mobile Workforce and David Barkley, Manager, Forestry Services, provided a PowerPoint presentation and video that touched on the following:

- Update on the Mobile Workforce Solutions Project
- ServiceOttawa - Forestry Initiative
- Quick Response (QR) codes

A copy of the PowerPoint presentation is held on file with the City Clerk's office.

**CITY MANAGERS OFFICE  
CITY CLERK AND SOLICITOR DEPARTMENT**

3. STATUS UPDATE – INFORMATION TECHNOLOGY SUB-COMMITTEE  
INQUIRIES AND MOTIONS FOR THE PERIOD ENDING 18 MAY 2012  
ACS2012-CMR-CCB-0037 CITY WIDE

**That the Information Technology Sub-committee receive this report  
for information.**

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**INFORMATION TECHNOLOGY  
SUB-COMMITTEE  
MINUTES 15  
28 MAY 2012**

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ADJOURNMENT

The Committee adjourned the meeting at 10:08 a.m.

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**Committee Coordinator**

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**Chair**