



2016
Annual General Meeting

Tuesday 7 February 2017
6:30 pm

2016
Bells Corners BIA Annual General Meeting
Agenda
6:30 pm, 7 February, 2017 at 1951 West
Kitchen and Bar

1. Welcome

2. Approval of Agenda

3. Motion to Waive 2015 AGM Minutes.

4. Audited Financial Statement 2015

&

Presentation of approved 2017 Operating Budget

5. Chair's Report

- Remarks by Councillor Rick Chiarelli**
- Remarks by Lisa MacLeod MPP**
- Remarks by Chandra Arya MP**

6. Motion to Close

Operating Status Report - Bell Corners BIA

Year to date: January to December 2016

		Annual Budget	YTD Actual	Variance	% Spent
179652 - BIA BC Taxation	407001 - General Taxes	-163,833	-163,882	49	100%
	407101 - Supplementary Assessment	-2,554	-70	-2,484	3%
	407104 - Payment In Lieu	-423	-453	30	107%
	507431 - Remissions	5,000	5,080	-80	102%
	507434 - Vacancy Rebate General Taxes	2,000	2,948	-948	147%
Revenues		-159,810	-156,378	-3,432	98%
179650 - BIA BC Administration	406005 - Contributions From Reserve Funds	-15,000	-	-15,000	-
Administration		-15,000	-	-15,000	-
Total Revenue		-174,810	-156,378	-18,432	89%
179651 - BIA BC Grants	502330 - Professional Service	1,000	-	1,000	-
Revenues		1,000	-	1,000	-
179650 - BIA BC Administration	501110 - Compensation	67,500	58,938	8,562	87%
	501401 - Salary Benefits	3,000	4,107	-1,107	137%
	502112 - Staff Training & Development	2,500	109	2,391	4%
	502113 - Local Transportation	300	94	206	31%
	502115 - Non-Taxable Car Mileage	2,600	3,423	-823	132%
	502121 - Postage	2,000	632	1,368	32%
	502134 - Cellular Phone	3,000	2,896	104	97%
	502210 - Advertising/Promotion	53,342	40,325	13,017	76%
	502310 - Audit Fees	1,968	1,437	531	73%
	502330 - Professional Service	1,500	717	783	48%
	502373 - Insurance Premiums	3,000	3,850	-850	128%
	502394 - Receptions / Luncheons / Hospitality	6,500	2,609	3,891	40%
	502395 - Corporate Memberships	1,500	593	907	40%
	502396 - Outside Printing and Photography	2,800	382	2,418	14%
	502619 - Rental Buildings	14,000	16,925	-2,925	121%
	502692 - Parking	300	351	-51	117%
	502928 - Community Events	2,500	5,027	-2,527	201%
	505772 - Signage	1,000	875	125	88%
	505990 - Office Supplies	1,500	750	750	50%
	506173 - Office Furniture & Equipment	500	736	-236	147%
	507197 - Donations/Sponsorships	-	1,500	-1,500	-
Administration		171,310	146,276	25,035	85%
179658 - Community Landscape Improvement	502442 - R & M - Buildings	2,500	-	2,500	-
Maintenance		2,500	-	2,500	-
Total Expense		174,810	146,276	28,535	84%
Total		-	-10,102	10,102	-

**MEETING OF THE BELLS CORNERS BUSINESS IMPROVEMENT AREA
BCBIA**

WEDNESDAY, FEBRUARY 10, 2016

8:41A.M. TO 09:44 A.M.

**AT THE BELLS CORNERS BIA OFFICE
15B-2150 ROBERTSON ROAD**

Attendees: Jim Sourges (Chairman), Betty Montsko (Vice-Chair), Ivan Milev, Gina Vacchio, Grant Woolsey, Manny Mellios, Rick Chiarelli (City Councillor)

1. Welcome/Introductions

2. Chair's update

- Jim initiated a brief discussion on the success of the AGM

3. Annual General Meeting

- ☐ The AGM was a great success with many attendees.
- ☐ A big thank you to Manny Mellios for the success of the event with the wine and food pairing.

4. Report of the 2016 Levy and action items from NOV 2015 meeting

As discussed in the Nov 2016 meeting, it was determined by the Board of Management that a increase of 4% annually for 5 years will begin in the 2016 Operating year with a new operating budget showing a levy of \$163,833.00.

This was completed and the budget was presented and approved based on this number.

The details of the budget are to be presented to the Board of Management by the ED during a subsequent December 2015 Board meeting.

As there was no Dec 2015 Board Meeting, the specifics were sent to the Chairman and distributed to the Board.

The ED was given a directive to investigate an opportunity to extend the parametres of the BIA to include Stafford Rd West.

The ED indicated that having spoken to a few other businesses on Stafford Rd. that this was not something they were interested in entertaining at this time.

The ED was also asked to investigate the removal of all predetermined "Caps" on specific properties and have them removed in an appropriate manner.

Having spoken to City staff, this will occur starting with the 2016 budget.

5. Event (HOOPLA)

- The ED indicated that while he had not heard anything back from Choice Properties Group Ltd. Regarding the useage of the space for the 2016 Hoopla, he was worried as they had issued a notice to vacate the property to Bonita's Cantina who had been in the parking lot for nearly 1 year. Choice Properties sited insurance concerns as well as a demand for rent as their reasoning.
- The ED has placed a call and an email requesting the use of the propertied for the June 17th - June 19th weekend and will keep the board apprised of their decision.

MEETING AJOURNMENT: 09:44 HRS

Highlights 2016: Bells Corners Business Improvement Area

First and foremost, the Bells Corners Business Improvement Day acquired its own tartan and unveiled it on Tartan Day, April 6th, 2016, at a reception hosted at Whipsnapr Brewing Company. Guests included the Councilor Rick Chiarelli and MPP Lisa MacLeod.

It should be noted that Bells Corners was the home of the Bells Corners Company of Infantry 1861, the headquarters of the 43rd Battalion of Infantry the "Carleton Blazers" 1866, that later became the Cameron Highlanders of Ottawa (the Duke of Edinburgh's Own).

The Summer saw the replacement of the Bells Corners sign, followed by our summer banner and planter program.

Our Marque event, is the Christmas Tree Lighting in Bells Corners at the Electrical and Plumbing Store Parking Lot, corner of Northside and Robertson Road on December 2, 2016. The lighting of the 30 foot Christmas tree is supported by the Business Improvement Area businesses, with several booths, and added attractions such as carnival rides, and draws 500 families to the area leaving them time for leisurely shopping before children's bed-times. Santa makes an appearance. Guests included Councilor Chiarelli and MPP Lisa MacLeod. This is supported by our winter banner program and Christmas wreaths running the length of Robertson Road in Bells Corners and the intersection with Moddy Drive.