

Report to / Rapport au:

**OTTAWA POLICE SERVICES BOARD
LA COMMISSION DE SERVICES POLICIERS D'OTTAWA**

24 October 2016 / 24 octobre 2016

Submitted by / Soumis par:

Chief of Police, Ottawa Police Service / Chef de police, Service de police d'Ottawa

Contact Person / Personne ressource:

Debra Frazer, Director General

frazerd@ottawapolice.ca

**SUBJECT: APPOINTMENT OF SPECIAL CONSTABLES – CARLETON
UNIVERSITY**

OBJET: NOMINATION D'AGENTS SPÉCIAUX – UNIVERSITÉ DE CARLETON

REPORT RECOMMENDATIONS

That the Ottawa Police Services Board approve the appointments of Kelly Allison (nee Brown) and Marc Larochelle as Special Constables pursuant to Section 53 of the *Police Services Act*, in accordance with the terms and conditions set forth in the attached Approval of Appointment form.

RECOMMANDATIONS DU RAPPORT

Que la Commission de services policiers d'Ottawa approuve les nominations de Kelly Allison (née Brown) et Marc Larochelle aux fonctions d'agents spéciaux en vertu de l'article 53 de la *Loi sur les services policiers*, aux conditions énoncées dans le formulaire d'approbation de nomination ci-joint.

BACKGROUND

In May 1996, the Ottawa Police Service Executive and Carleton University administration approved the program for the Carleton University Special Constable Services. This appointment would enable the Carleton University Special Constables to supplement the duty of law enforcement provided by the Ottawa Police Service (OPS)

in respect to Campus Safety. Their appointments would continue for a period of five years.

The initiative was based on the desire to continually improve the delivery of policing services to the residents of the City of Ottawa by capitalizing on the existing co-operation between the OPS and Carleton University. The opportunity existed to build on the interoperability of the two services and the goodwill gained.

To ensure that these employees can carry out their assigned duties, applications are made to the Ministry of Community Safety and Correctional Services to have them appointed as Special Constables pursuant to Section 53 of the *Police Services Act*. The Board appoints the Carleton University employees as Special Constables upon approval by the Ministry. The appointments are valid for five years.

DISCUSSION

Approval has been obtained from the Ministry of Community Safety and Correctional Services for the appointment / re-appointment of these Carleton University employees as Special Constables. Pursuant to Section 53 of the Police Services Act, upon receipt of the Board appointment / re-appointment of their status, the Special Constable will be required to undertake the Oath of Office and the Oath of Secrecy by the Chief of Police.

SUPPORTING DOCUMENTATION

Document 1: Approval of Appointment as Special Constable form

CONCLUSION

The OPS is fortunate to have an excellent working relationship with Carleton University. The approval of Special Constable status for these Carleton University employees will enable them to undertake the full scope of their duties.