



MEMO / NOTE DE SERVICE

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TO: Community and Protective Services Committee

DESTINATAIRE : Comité des services communautaires et de protection

**FROM: Donna Gray,
Community and Social Services
Department**

**Contact:
Donna Gray, General Manager
Community and Social Services
613-580-2424 x25684
Donna.Gray@ottawa.ca**

**EXPÉDITEUR : Donna Gray,
Direction général des services
sociaux et communautaires**

**Personne ressource :
Donna Gray, Directrice générale
Services sociaux et communautaires
613-580-2424 x25684
Donna.Gray@ottawa.ca**

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SUBJECT: USE OF DELEGATED AUTHORITY DURING 2018 BY THE COMMUNITY AND SOCIAL SERVICES DEPARTMENT UNDER SCHEDULE "D" CITY OF OTTAWA BY-LAW NO. 2016-369, AS AMENDED BY BY-LAW NO. 2016-398.

OBJET : L'UTILISATION DE LA DÉLÉGATION DE POUVOIRS EN 2018 PAR LA DIRECTION GÉNÉRALE DES SERVICES SOCIAUX ET COMMUNAUTAIRES, TEL QU'INDIQUÉ À L'ANNEXE "D" DU RÈGLEMENT 2016-369 DE LA VILLE D'OTTAWA, TEL QUE MODIFIÉ PAR RÈGLEMENT 2016-398.

PURPOSE

The purpose of this memo is to provide information to the Community and Protective Services Committee regarding the Community and Social Services department's use of delegated authority during 2018. As directed by the Delegation of Authority By-law no. 2016-369, as amended by by-law no. 2016-398, this report lists service agreements, contribution agreements and grant agreements that were approved, amended, extended and executed in 2018.

BACKGROUND

Schedule "D" of the Delegation of Authority By-law no. 2016-369, as amended by by-law no. 2016-398, authorizes the General Manager and heads of the various branches to enter into agreements and undertake other actions related to their mandate. The by-law contains full details including specific titles of the positions with delegated authority, as well as the limits imposed by the by-law. The list below summarizes the delegated authorities.

1. The **General Manager, Community and Social Services** is delegated the authority to sign agreements to receive funding from the federal or provincial governments, as well as service agreements, contribution agreements and grant agreements.
2. The **Employment and Social Services** branch is delegated the authority to sign agreements related to the Ontario Works Act, 1997, the Ontario Disability Support Program Act, 1997, the Homemakers and Nurses Services Act and other social services and employment development initiatives.
3. The **Long-Term Care** branch is delegated the authority to sign agreements related to long-term care, including Resident Admission Agreements and Accountability Agreements.
4. The **Housing Services** branch, is delegated the authority to sign agreements funded by the City, the provincial government or the federal government, related to Housing and Homelessness.
5. **Partner and Stakeholder Initiatives** branch, which includes Community Funding, is delegated the authority to sign agreements related to initiatives and community development. Community Funding agreements include: Renewable Community Funding, Community Project Funding, Community Application

Support Worker, Emergency Community Funding and Community Partnerships
Major Capital Funding.

- The **Children's Services** branch is delegated the authority to sign agreements related to provincial and/or City child care programs.

DISCUSSION

Table 1 represents the authority exercised under section 1 and 2 of Schedule "D" City of Ottawa By-Law No. 2016-369, as amended by By-law No. 2016-398.

**Table 1: General Manager, Community and Social Services
2018 Agreements with the federal/provincial government and service agreements,
contribution agreements and grant agreements**

Description	Amount (\$)
Five agreements were entered into with the provincial government in 2018.	334,186,778
Total	334,186,775

Table 2 represents the authority exercised under section 3 of Schedule "D" City of Ottawa By-Law No. 2016-369, as amended by By-law No. 2016-398.

**Table 2: Partner and Stakeholder Initiatives Branch
2018 Agreements related to Community Initiatives**

Program	Description	Amount (\$)
N/A	This delegation of authority was not exercised in 2018.	N/A

Table 3 represents the authority exercised under section 4 of Schedule "D" City of Ottawa By-law No. 2016-369, as amended by By-law No. 2016-398.

**Table 3: Employment and Social Services:
2018 Agreements related to the Ontario Works Act, 1997,
the Ontario Disability Support Program Act, 1997, and other social services
and employment development initiatives**

Program	Description	Amount (\$)
Employment Ontario	Provides employment services to un/underemployed persons in our community.	3,437,755
Addiction	Five service providers signed contribution	330,000

Program	Description	Amount (\$)
Services Initiative	agreements in 2018.	
	Total	3,767,755

Table 4 represents the authority exercised under section 5 of Schedule “D” City of Ottawa By-law No. 2016-369, as amended by By-law No. 2016-398.

Table 4 Issuance of cheques in Emergency Situations

Program	Description	Amount (\$)
N/A	This delegation of authority was not exercised in 2018.	N/A

Tables 5a and 5b represents the authority exercised under section 6 of Schedule “D” City of Ottawa By-law No. 2016-369, as amended by By-law No. 2016-398.

**Table 5a Long-Term Care:
2018 Resident Admission Agreements**

Program	Description	Amount
Residents and/or Powers of Attorney of Residents and City of Ottawa – Centre d’accueil Champlain	Agreement outlining the care provided and responsibilities of the Home and the responsibilities of the resident regarding services and fee payment.	52 Resident Admission Agreements*
Residents and/or Powers of Attorney of Residents and City of Ottawa – Garry J. Armstrong	Agreement outlining the care provided and responsibilities of the Home and the responsibilities of the resident regarding services and fee payment.	53 Resident Admission Agreements*
Residents and/or Powers of Attorney of Residents and	Agreement outlining the care provided and responsibilities of the Home and the responsibilities of the resident regarding services and fee payment.	61 Resident Admission Agreements*

Program	Description	Amount
City of Ottawa – Carleton Lodge		
Residents and/or Powers of Attorney of Residents and City of Ottawa – Peter D. Clark	Agreement outlining the care provided and responsibilities of the Home and the responsibilities of the resident regarding services and fee payment.	63 Resident Admission Agreements*

* Provincial fee as established for basic or private accommodation, as noted in each agreement,

**Table 5b Long-Term Care:
2018 Accountability Agreements between
Champlain Local Health Integration Network (LHIN) and the City of Ottawa**

Parties to Agreement	Description	Amount (\$)
Champlain LHIN and City of Ottawa – for Centre d'accueil Champlain L-SAA	Long Term Care Service Accountability Agreement (L-SAA).	8,329,870
Champlain LHIN and City of Ottawa – for Carleton Lodge L-SAA	Long Term Care Service Accountability Agreement (L-SAA).	7,669,219
Champlain LHIN and City of Ottawa – for Peter D. Clark L-SAA	Long Term Care Service Accountability Agreement (L-SAA).	10,773,515
Champlain LHIN and City of Ottawa – for Garry J. Armstrong L-SAA	Long Term Care Service Accountability Agreement (L-SAA).	8,914,121

Parties to Agreement	Description	Amount (\$)
Champlain LHIN and City of Ottawa	Amending Agreement to the Multi-Sector Service Accountability Agreements (M-SAA). DayCentre Program and ABI program	717,304
	Total	36,404,031

Table 6 represents the authority exercised under sections 7 and 8 of Schedule "D" City of Ottawa By-law No. 2016-369, as amended by By-law No. 2016-398.

**Table 6 Housing Services:
2018 Agreements related to Housing**

Program	Description	Amount (\$)
Rent Supplement Programs	Eleven new Rent Supplement agreements were signed with landlords in 2018.	169,582
Housing Allowance Program-Housing & Homelessness Investment Plan (HHIP) and Province	321 new Housing Allowance agreements were signed with clients in 2018.	743,466
Housing and Homelessness Investment Plan (HHIP)	One new HHIP agreement was signed to provide operational funding for a new supportive housing program.	345,746
Social Housing Capital Repairs (HHIP)	30 new Social Housing Capital Repairs agreements were signed in 2018.	3,254,430
Social Housing Apartment Improvement	18 new agreements were signed in 2018.	21,464,435

Program	Description	Amount (\$)
Program (SHAIP)		
Affordable Housing: Action Ottawa	Five new housing project agreements were signed under the Action Ottawa Program in 2018.	18,769,000
Affordable Housing Unit: Ontario Renovates Program	55 new Ontario Renovates agreements were signed in 2018.	1,200,000
Provincial Home For Good (HFG)	22 new agreements were signed in 2018 to provide ongoing HFG funding to provide homelessness services.	1,681,500
Provincial Community Homelessness Prevention Initiative	Operating funding for Transitional Family Housing (TFH)	116,653,
	Total	71,744,812

Table 7 represents the authority exercised under section 9 of Schedule “D” City of Ottawa By-law No. 2016-369, as amended by By-law No. 2016-398.

**Table 7 Partner and Stakeholder Initiatives:
2018 Agreements Related to Community Funding Programs**

Program	Description	Amount (\$)
Renewable Community Funding	89 community agencies signed funding agreements in 2018.	22,860,836
Community Application Support	One community agency signed a funding agreement in 2018.	206,288

Program	Description	Amount (\$)
Emergency Community Funding	Six community agencies signed funding agreements in 2018.	46,182
Major Capital Funding	Four community agencies signed funding agreements in 2018.	300,000
Emergency Bus Transportation Funding	47 community agencies signed funding agreements in 2018.	203,777
	Total	23,617,083

Table 8 represents the authority exercised under section 10 of Schedule “D” City of Ottawa By-law No. 2016-369, as amended by By-law No. 2016-398.

**Table 8 Children’s Services:
2018 Agreements Related to Child Care Programs**

Program	Description	Amount (\$)
Wage Enhancement Funding	3 service providers signed funding or amending agreements in 2018.	96,810
General Operating and Fee Subsidy	4 service providers signed agreements in 2018.	1,088,865
Special Purpose and Capital Retrofit Funding	70 service providers signed funding agreements in 2018.	1,999,032
Ontario Early Years Child and Family Centres	18 service providers signed funding agreements in 2018.	7,475,434
Fee Stabilization Funding	18 service providers signed funding agreements in 2018.	345,828

Program	Description	Amount (\$)
Data Analysis	One service provider signed funding agreements in 2018.	222,556
Emergency Bridge (or Stabilization)	One service provider signed funding agreements in 2018.	44,844
The Journey Together	5 service providers signed funding agreements in 2018	6,078,682
	Total	16,263,186

CONCLUSION

Should you have any questions about the exercise of delegated authority under Schedule “D” City of Ottawa By-law No. 2016-369, as amended by By-law No. 2016-398 within Community and Social Services in 2018, please do not hesitate to contact the undersigned.

Original signed by

Donna Gray
 General Manager, Community and Social Services