

Report to / Rapport au:

**OTTAWA POLICE SERVICES BOARD
LA COMMISSION DE SERVICES POLICIERS D'OTTAWA**

25 January 2016 / 25 janvier 2016

Submitted by / Soumis par:

Chief of Police, Ottawa Police Service / Chef de police, Service de police d'Ottawa

Contact Person / Personne ressource:

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**SUBJECT: APPOINTMENT OF SPECIAL CONSTABLES – OTTAWA POLICE
SERVICE**

**OBJET: NOMINATION D'AGENTS SPÉCIAUX : SERVICE DE POLICE
D'OTTAWA**

REPORT RECOMMENDATIONS

That the Ottawa Police Services Board approve the appointments listed in Document 1 as Special Constables pursuant to Section 53 of the *Police Services Act*, in accordance with the terms and conditions set forth in the attached Approval of Appointment form.

RECOMMANDATIONS DU RAPPORT

Que la Commission de services policiers d'Ottawa approuve les nominations, à titres d'agents spéciaux inscrits à document 1 en application de l'article 53 de la *Loi sur les services policiers* et conformément aux conditions énoncées dans le formulaire d'approbation de nomination ci-inclus.

BACKGROUND

The employees have been hired as Special Constables and assigned to the Court Security unit. The appointment ensures that employees can carry out their assigned duties as Special Constables. An application is made to the Ministry of Community

Safety and Correctional Services to have them appointed as Special Constables pursuant to Section 53 of the Police Services Act. The Board appoints the employee(s) as Special Constable(s) upon approval by the Ministry for a five-year period or until the appointee is no longer in the employ of the Ottawa Police Service (OPS). Upon the termination of employment, the OPS advises the Ministry to terminate the appointment.

DISCUSSION

The Board is being asked to approve these appointments as Special Constables in accordance with the above noted process.

Some of their responsibilities include the transportation and custody of prisoners being moved between detention facilities and other locations such as courts; providing security at premises or places occupied or utilized as courts; maintaining security at the courthouse, cellblock, and other OPS detention facilities.

Approval has been obtained from the Ministry of Community Safety and Correctional Services for the appointment of these OPS members as Special Constables.

SUPPORTING DOCUMENTATION

Document 1: List of Appointees.

Document 2: Sample Appointment Form.

CONCLUSION

The appointment of Special Constable status is required in order for OPS employees working in our Court Security area and as Document Servers to undertake the full duties and responsibilities assigned to them as Special Constables with the OPS.

Document 1

APPOINTMENT OF SPECIAL CONSTABLES – OTTAWA POLICE SERVICE

1. David Andrew JOHNSTONE
2. Laura MONETTE
3. Stephane DACQUAY
4. Joseph HAMILTON
5. Philippe BERUBE
6. Scott BARKLEY
7. Rhonda BRANJE
8. Jennifer BRAZEAU
9. Shelby DENAULT
10. Lisa NIEMZYK
11. Bryan WEST.