

**3. SINGLE-USE PLASTIC BOTTLES AT CITY FACILITIES**

**BOUTEILLES DE PLASTIQUE À USAGE UNIQUE DANS LES  
INSTALLATIONS PUBLIQUES**

**COMMITTEE RECOMMENDATIONS, AS AMENDED**

**That Council:**

- 1. Direct staff to include a plan for City facilities and programs within the Solid Waste Master Plan that will incorporate the elimination of single use and foamed plastics in City programs and services where there is an environmentally responsible alternative, a review of all policies, programs and practices with respect to using green materials, green procurement and circular economy principles; and**
- 2. Direct staff to examine the feasibility to incorporate the elimination of discretionary single use and foamed plastics in all of its contracted services, with specific options related to finding alternatives to the current contract with Coca-Cola when the minimum sales volume commitment is fulfilled; and**
- 3. Approve that the City refresh its public education program on the quality and accessibility of municipal water, to dispel the misconception that bottled water is of a higher quality than municipal water.**

### RECOMMANDATIONS DU COMITÉ, TELLES QUE MODIFIÉES

#### Que le Conseil :

1. Demande au personnel d'inclure dans le plan directeur pour les déchets solides un plan pour les programmes, les services et les installations de la Ville qui viserait notamment l'élimination des plastiques à usage unique et des plastiques mousse pouvant être remplacés par une solution plus écologique, et qui prévoirait une révision des politiques, des programmes et des pratiques relatives à l'utilisation de matières écologiques, à l'approvisionnement écologique et aux principes d'économie circulaire;
2. Demande au personnel d'étudier la possibilité d'éliminer les plastiques à usage unique et les plastiques mousse non essentiels à l'échelle de ses services sous-traités, et plus particulièrement de trouver des solutions de rechange au contrat actuel avec Coca-Cola, lorsque le volume minimal de commandes aura été atteint; et,
3. Approuve que la Ville actualise son programme de sensibilisation sur la qualité et l'accessibilité de l'eau municipale, pour réfuter l'idée fausse selon laquelle l'eau en bouteille serait de meilleure qualité que l'eau municipale.

### DOCUMENTATION / DOCUMENTATION

1. Councillor Catherine McKenney's report dated 9 June 2019 (ACS2019-CCS-ENV-0007).

Rapport de la Conseillère Catherine McKenney, daté le 9 juin 2019 (ACS2019-CCS-ENV-0007).

2. Extract of Draft Minute, 18 June 2019.

Étrait de l'ébauche du procès-verbal, le 18 juin 2019.

**STANDING COMMITTEE ON  
ENVIRONMENTAL PROTECTION,  
WATER AND WASTE MANAGEMENT**

**59**

**COMITÉ PERMANENT DE LA  
PROTECTION DE  
L'ENVIRONNEMENT, DE L'EAU ET DE  
LA GESTION DES DÉCHETS**

**REPORT 3  
26 JUNE 2019**

**RAPPORT 3  
LE 26 JUIN 2019**

**Report to  
Rapport au:**

**Standing Committee on Environmental Protection, Water and Waste Management  
Comité permanent de la protection de l'environnement, de l'eau et de la gestion  
des déchets**

**18 June 2019 / 18 juin 2019**

**Submitted on May 9, 2019  
Soumis le 9 mai 2019**

**Submitted by**

**Soumis par:**

**Councillor / Conseillère Catherine McKenney  
Quartier Somerset Ward (14)**

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**Ward: CITY WIDE / À L'ÉCHELLE DE LA VILLE      File Number: ACS2019-CCS-ENV-0007**

**SUBJECT: SINGLE-USE PLASTIC BOTTLES AT CITY FACILITIES**

**OBJET: BOUTEILLES DE PLASTIQUE À USAGE UNIQUE DANS LES  
INSTALLATIONS PUBLIQUES**

## **REPORT RECOMMENDATIONS**

**That the Standing Committee on Environmental Protection, Water and Waste Management receive this report for information.**

## **RECOMMANDATIONS DU RAPPORT**

**Que le Comité permanent de la protection de l'environnement, de l'eau et de la gestion des déchets prenne connaissance du présent rapport.**

## **BACKGROUND**

At the 19 February 2019 meeting of the Standing Committee on Environmental Protection, Water and Waste Management (SCEPWWM), Councillor Catherine McKenney submitted Inquiry N<sup>o</sup> EPWWM 02-19 (Single-Use Plastic Bottles at City Facilities). A response was provided by the General Manager, Recreation, Cultural and Facility Services, to all Members of Council on Friday, 5 April 2019, and was listed on the SCEPWWM agenda of Tuesday, 16 April 2019 under 'Communications'. Although the Councillor had expressed an interest in lifting the Response to Inquiry onto the agenda for discussion, in the interest of expediency, she instead opted to have it return to the SCEPWWM meeting of Tuesday, 21 May 2019. This report is now before the Committee for its consideration.

## **DISCUSSION**

The following response to Inquiry N<sup>o</sup> EPWWM 02-19 (Single-Use Plastic Bottles at City Facilities) was provided to Mayor and Council on Friday, 5 April 2019. Please see Document 1 for the official submission.

1. Are single-use plastic bottles used in City Hall and other city buildings for city purposes?

Yes, single use plastic bottles are used in City Hall and other City buildings for a variety of purposes including beverage bottles, cleaning supplies bottles and a variety of other uses related to administration and programming at these facilities. It is expected that the highest volume of plastic bottle uses relate to the consumption of cold beverages including soft drinks and water.

The City currently has a pouring rights contract for cold beverages in most City buildings that includes vending machine and concession counter sales. Many City arenas, recreation facilities and administrative buildings have canteens operated by

community and sports groups that generate funds towards their activities through the sale of beverages, as or commercial enterprises that generate rent revenue to the City for the opportunity to retail food and beverages in City facilities.

The City has taken steps to install water fountains in many of our facilities and to convert existing fountains to newer models that can properly fill reusable drinking containers. The City has also installed signage and floor decals in many of our facilities highlighting the availability and location of water fountains. Because many sites host physical activity where portable water containers are required to support active play by large groups, it is essential to make available an effective and efficient alternative to disposal bottles. As well, bottled water is made available at a few municipal facilities where tap water is not potable and until a more permanent solution can be implemented.

In addition, the Department initiated a pilot program in late 2016, to increase waste diversion at select recreation facilities across the City. Four facilities participated in the pilot and were chosen based on facility size, level of public programming and rentals, current level of waste produced, and the nature of the activities at the sites. At each of these facilities, blue, black and green recycling bins were added in prominent locations with signs encouraging clients and staff to recycle and to clearly indicate the types of recyclables that can be deposited into each bin. At the same time, the number of garbage cans was decreased. In response to the success of the pilot, 10 additional facilities were added in 2017-18 and one additional site has been added in 2019. The goal is to make recycling the easiest option and most available at all facilities across the City with a roll out based on available resources for replacement and upgrade of containers and signage.

2. What is the length of the contracts and the annual revenue from the contracts with Coca Cola (and any other suppliers the City has contracts with)?
  - The City of Ottawa entered into an agreement with Coca-Cola on Dec 30, 2011. This was a five-year agreement that included:
    - Exclusive pouring rights for five years for a fee of \$135K per year
    - Annual vending guarantee per machine per month (approx. \$45K per year)

- Annual vending commission estimated at \$92,678 per year
- The equivalent of \$3,000 in product donation to the City on an annual basis
- Minimum sales volume commitment (MVC) of 115,000 cases
- At the five-year term of the contract (Dec 30, 2016), sales had reached 57% of the MVC or 65,959 cases.
- Post 2016, the terms of the agreement remained binding on the City, as per the contract, until the City achieves the full 115,000 MVC
- 85,347 cases had been sold as of Dec 2018, leaving an outstanding balance of 29,563 cases.
- In 2018 approximately 25% of total sales were bottled water
- The cost to terminate the contract and buyout the remaining cases is approximately \$740,000.

Based on current sale projections, it is estimated that the commitment to minimum volume sales under the contract will reach fulfilled in approximately three years.

The City also has a pouring rights agreement with Pepsi Co., through the Public, Private Partnership (3P) contract at Lansdowne. The agreement, valued at approximately \$2,203 annually, will reach completion in June 2022.

3. Where is the revenue from these contracts directed to in the City's budget?

The revenue from Pouring Rights goes towards the overall vending revenue targets included in the Department's Sponsorship and Advertising budget. The annual vending revenue from all sources that the department is expected to achieve is \$276,000.00 and currently the department is achieving \$129,173.59 or 47%.

4. What is the revenue generated from all contracts that include the sale and/or use of single-use plastic bottles?

The revenue generated in 2018 through the pouring rights agreements is \$38,812.47 for all beverage types. This represents the City commission on all sales of cold beverages. Approximately 84% of beverage sales were plastic bottles over the last year.

5. What is the annual budget for the Water Department to promote City water?

Public Outreach and Communications, under the Business and Technical Support Service Branch of Public Works and Environmental Services has one FTE dedicated to water and wastewater promotions, with two temporary staff resources available from May to August to promote departmental programs and services, including water. Staff have identified approximately \$100,000 available for water promotion in 2019.

**RURAL IMPLICATIONS**

There are no specific rural implications associated with this report.

**CONSULTATION**

The Standing Committee on Environmental Protection, Water and Waste Management (SCEPWWM) meetings are open to the public and anyone wishing to speak to an item may do so.

**COMMENTS BY THE WARD COUNCILLOR(S)**

This report is City-wide in nature.

**LEGAL IMPLICATIONS**

There are no legal implications to Committee and Council's receipt of this Report for information.

**RISK MANAGEMENT IMPLICATIONS**

There are no risk management implications associated with the recommendations in this report.

**FINANCIAL IMPLICATIONS**

There are no financial implications associated with the recommendations in this report.

**ACCESSIBILITY IMPACTS**

There are no accessibility impacts associated with the recommendations of this report.

**REPORT 3  
26 JUNE 2019**

**TERM OF COUNCIL PRIORITIES**

Not Applicable.

**SUPPORTING DOCUMENTATION**

Document 1 – Response to Inquiry EPWWM 02-19  
*(Distributed separately and held on file with the City Clerk)*

**DISPOSITION**

Staff will take direction from Committee, as appropriate.