



## Ottawa Police Services Board

### Minutes 33

Monday, 26 June, 2017, 4:00 PM

Champlain Room 110 Laurier Ave. West

Krista Ferraro, Executive Director

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**Present:** Councillor E. El-Chantiry (Chair), Councillor A. Hubley, L.A. Smallwood,  
Councillor T. Tierney, S. Valiquet

**Regrets:** Vice Chair Durrell, C. Nicholson

#### CONFIRMATION OF AGENDA

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**That the Ottawa Police Services Board confirm the Agenda of the 26 June 2017 meeting.**

CARRIED

#### CONFIRMATION OF MINUTES

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**That the Ottawa Police Services Board confirm the Minutes of the 29 May and 12 June 2017 meetings.**

CARRIED

#### DECLARATIONS OF INTEREST

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There were no declarations of interest.

COMMITTEE MEETINGS: REPORTS FROM COMMITTEE CHAIRS & MINUTES

Finance and Audit Committee - Draft Minutes 5 June 2017

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**That the Ottawa Police Services Board receive these reports for information.**

RECEIVED

INQUIRIES

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There were no inquiries.

ITEMS OF BUSINESS

1. CHIEF'S VERBAL REPORT

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Chief Bordeleau reported on the following items: Badge Ceremony, Robbery Arrest, Defib Call, Opioids, Homicide, Guns and Gangs, Canada Day. A copy of the Chief's verbal report is available [online](#).

Responding to a question related to the drug amnesty drop box for patrons at the Escapade dance music festival, the Chief indicated that some powders as well as pills were seized. It was unknown at the time whether Fentanyl was present among the drugs as the items require analysis.

**That the Ottawa Police Services Board receive this report for information.**

RECEIVED

2. OPS FACILITIES STRATEGIC PLAN UPDATE 1 (2017-2033)

Chief's report

Presentation

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*(A copy of the presentation is kept on file with the Board's Executive Director.)*

The Board asked questions with respect to the following:

- Development charges and whether the funds available are shared with all emergency services or specific to the OPS; it was clarified that it is shared by all emergency services.
- Whether the 2018 OPS budget, including the contributions to the Facilities Strategic Plan would be within the 2% tax increase; the 2018 budget is

currently forecasted at 2.7% for 2018, and 2.3% for 2019 and 2020.

- The expansion of the Canine program and the benefits to the community. It was explained that canines are very effective tools and supports to the frontline in terms of missing person investigations, arrests, and drug and explosive searches. The OPS is looking to increase the number of canines and will also require facilities for training, etc.
- The land acquisition cost of \$6 million for Lodge Road. It was confirmed that this included demolition of the site at Greenbank and that a memorandum of understanding was expected in September.

**That the Ottawa Police Services Board approve this report.**

CARRIED

### 3. 2017-2018 ANNUAL INTERNAL AUDIT PLAN

Chief's report

Presentation

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*(A copy of the presentation is kept on file with the Board's Executive Director.)*

The Board asked questions with respect to the following:

- The audit engagements related to Sworn Staffing and the Performance Review Process. It was clarified that a risk profile was completed last year that identified these areas. With respect to Sworn Staffing, the audit will focus on process, i.e. are we being efficient in how we move people; are we putting resources in the right place at the right time; churn rate; timing of transfers; stability of Sections and subject matter expertise. Every year 70% of staff move which creates instability.
- How OPS compares to other services in terms of internal auditing. It was indicated that there is no one-size-fits-all or standard approach. OPS could also leverage the City's Office of the Auditor General if the Board is ever interested.
- Whether overtime was part of the audit engagements. The OPS recently completed a separate overtime audit and is taking steps to mitigate some of the issues identified. OPS will continue to report on this through the Finance and Audit Committee.

**That the Ottawa Police Services Board approve the Plan as endorsed by the Finance and Audit Committee.**

CARRIED

4. OTTAWA POLICE SERVICE ANNUAL REPORT: 2016

Chief's report

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**That the Ottawa Police Services Board receive this report and online version for information.**

RECEIVED

5. IM/IT ROADMAP IMPLEMENTATION: BUNDLE 1

Chief's report

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Responding to a question related to reporting on the IM/IT Roadmap, Director General Frazer indicated the Board would receive annual reports, and the Finance and Audit Committee would received quarterly reports.

**That the Ottawa Police Services Board:**

- 1. Approve the work plan for Bundle 1 as set out in the report;**
- 2. Approve the delegation of authority to the Chief of Police to execute and administer Bundle 1 in accordance with the Master Contract Agreement, to a maximum of \$14.7 million.**

CARRIED

6. PROFESSIONAL DEVELOPMENT CENTRE FIRING RANGE UPGRADES:  
CONSTRUCTION CONTRACT APPROVAL

Chief's report

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**That the Ottawa Police Services Board approve the award of a construction contract for the amount of \$ 813,174.00 (including construction contingency) to Dolyn Developments Inc. for the renovation of the existing PDC Firing Range located at Algonquin College.**

CARRIED

7. APPOINTMENT OF SPECIAL CONSTABLES: CARLETON UNIVERSITY

Chief's report

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**That the Ottawa Police Services Board approve the appointment of three (3) Carleton University employees listed in Document 1, as Special Constables pursuant to Section 53 of the Police Services Act, in accordance with the terms and conditions set forth in the attached Approval of Appointment form.**

CARRIED

8. APPOINTMENT OF SPECIAL CONSTABLES: OC TRANSPO

Chief's report

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**That the Ottawa Police Services Board approve the appointment of five (5) OC Transpo employees, listed in Document 1, as Special Constables pursuant to Section 53 of the Police Services Act, in accordance with the terms and conditions set forth in the attached Approval of Appointment form.**

CARRIED

9. APPOINTMENT OF SPECIAL CONSTABLE: OTTAWA POLICE SERVICE

Chief's report

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**That the Ottawa Police Services Board approve the re-appointment of one (1) and the new appointment of five (5) OC Transpo employees, listed in Annex A, as Special Constables pursuant to Section 53 of the Police Services Act, in accordance with the terms and conditions set forth in the attached Approval of Appointment form.**

CARRIED

10. APPOINTMENT OF SPECIAL CONSTABLES: RCMP

Chief's report

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**That the Ottawa Police Services Board approve the appointment of the thirty-four (34) Royal Canadian Mounted Police members listed in Document 1 as Special Constables pursuant to Section 53 of the Police Services Act, in accordance with the terms and conditions in the attached Approval of Appointment form.**

CARRIED

11. OUTSTANDING BOARD INQUIRIES & MOTIONS: JUNE 2017

Executive Director's report

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**That the Ottawa Police Services Board receive this report for information.**

RECEIVED

12. LETTERS OF COMMENDATION

Chief's report

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**That the Ottawa Police Services Board receive this report for information.**

RECEIVED

COMMUNICATIONS

1. COORDINATED BARGAINING UPDATE

Letter dated 15 December 2016 from the Ontario Association of Police Services Boards (OAPSB)

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**That the Ottawa Police Services Board receive this communication for information.**

RECEIVED

CONSIDERATION OF MOTION TO MOVE IN CAMERA

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Moved by S. Valiquet

**That the Ottawa Police Services Board adjourn the public portion of its meeting to move In Camera to discuss confidential items pertaining to legal and personnel matters in accordance with Section 35(4)(b) of the *Police Services Act*.**

CARRIED

ADJOURNMENT

The meeting adjourned at 5:15 p.m.

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K. Ferraro  
Executive Director

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E. El-Chantiry  
Chair

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