

**Report to / Rapport au:**

**OTTAWA POLICE SERVICES BOARD  
LA COMMISSION DE SERVICES POLICIERS D'OTTAWA**

**29 October 2018 / 29 octobre 2018**

**Submitted by / Soumis par:  
Deputy City Solicitor / Avocat général adjoint**

**Contact Person / Personne ressource:  
David White, Deputy City Solicitor/ Avocat général adjoint  
613-580-2424, ext. 21933 / david.white@ottawa.ca**

**SUBJECT: LEGAL SERVICES STATUS REPORT – 2018 THIRD QUARTER**

**OBJET: RAPPORT D'ÉTAPE DES SERVICES JURIDIQUES – TROISIÈME  
TRIMESTRE DE 2018**

**REPORT RECOMMENDATIONS**

**That the Ottawa Police Services Board receive this report for information.**

**RECOMMANDATIONS DU RAPPORT**

**Que la Commission de services policiers d'Ottawa prenne connaissance du  
présent rapport.**

**BACKGROUND**

The City Clerk and Solicitor Department is a full-service, in-house law practice that provides a broad range of services to the Police Services Board in the areas of civil litigation, labour and employment law, procedural and general legal advice, corporate/commercial/development and environmental law. The Department's objective is to achieve this through the most cost-effective and efficient combination of both in-house and external lawyers. In this latter regard, the Department has a Strategic Standing Offer (SSO) with three law firms for the provision of external legal services. The new SSO was negotiated for the period 2015-2018 and provides for favourable, blended hourly rates set for the duration of the four-year term.

Pursuant to Section 6.1 of Board Policy #GA-8 – Legal Services, the Board Solicitor shall submit a report to the Board on a quarterly basis that includes statistical information and concise analysis of trends on:

1. positive and negative variances against the approved budget;
2. all claims or actions filed against the Board including how many have been filed, how many are outstanding, how many have been settled, the nature of them (categorized by type), and the cost of settlements;
3. the number, cost and outcome of all appeals and applications for judicial review;
4. any issues of significance the Board should be advised of.

In compliance with Section 6.1, this report provides the requested information with respect to the third quarter of 2018.

In accordance with the direction of the Board at its April 23, 2018 meeting, the report has been revised to include a year-over-year comparison of data, at each quarter, with respect to the budgetary spending and various categories of claims managed.

## DISCUSSION

### 2018 Budget

The Police Services Board has allocated \$328,100 for the provision of legal services in 2018. At the completion of the third quarter \$170,849 or approximately 52% of the budget was spent (as compared with \$296,935 (91%) at the same point in time the previous year). The following chart sets out expenditures for the entire year to date (rounded out for space purposes). The costs reflect the significant staff time devoted to representing the Board, both at trial as well as at mediations, discoveries and settlement conferences.

**Table 1 - Ottawa Police Service - Costs of Legal Services, Q3 2017 vs. Q3 2018**

Item	Q1		Q2		Q3		Q4	
	2017	2018	2017	2018	2017	2018	2017	2018
Internal Costs	\$42,665	\$65,985	\$60,720	\$48,440	\$47,665	<b>\$54,885</b>		
External Costs	\$7,228	\$1,191	\$51,226	\$165	\$87,431	<b>\$183</b>		

Total, Quarter	\$49,893	\$67,176	\$111,946	\$48,605	\$135,096	<b>\$55,068</b>		
<b>Total, YTD</b>	\$49,893	\$67,176	\$161,839	\$115,781	\$296,935	<b>\$170,849</b>		

The table, above, reflects solely the cost of the provision of legal services (both internal and external) against the approved budget, including the HST municipal rebate.

### 2018 Litigation Claims

Two Statements of Claim were received on behalf of the Police Services Board in the third quarter of 2018 (as compared with the three statements received in the same period, the previous year). Currently there are 69 outstanding claims/notices of claim against the Board (as compared with 68 outstanding claims/notices at the same point in the previous year). Five of those claims are with external legal counsel as directed by the Board's insurer or due to the requirement for a specialized legal expertise. The remaining 64 claims are assigned to various in-house Legal Counsel. The following list sets out the number of current litigated claims by category or type.

Beginning in Q1 2013, Legal Services started including motor vehicle accident claims involving police vehicles within its quarterly report to the Police Services Board. Though the City of Ottawa, as registered owner of those vehicles, is frequently named or included as a party in those claims, in keeping with the accident insurance scheme in Ontario, the inclusion of motor vehicle accident claims within the quarterly reports will provide a more accurate summary of all outstanding litigation affecting the Board.

**Table 2 - All Open Litigated Claims - Police Services – Q3 2017 vs. Q3 2018**

Type of Claim	Number of Claims	
	Q3, 2017	Q3, 2018
Breach of Charter Rights	1	
Employment/Labour	1	
Excessive Force/Assault	11	13
False Arrest	13	16
Malicious Prosecution	1	

Type of Claim	Number of Claims	
Motor Vehicle Accident	14	13
Negligence/Negligent Investigation	16	18
Personal Injury	8	7
Property Damage	2	2
Vehicle/Property Damage	1	
<b>Total Number of Open Litigated Claims – Police Services</b>	<b>68</b>	<b>73</b>

### 2018 Non-Litigated Claims

During the third quarter of 2018, 10 new claims were received by the Claims Unit (as compared with the fifteen received in the same period, the previous year). Of these claims, two were paid and closed, two were denied and closed, five remain open (as the evaluation of these matters is ongoing) and one is open and has become litigated.

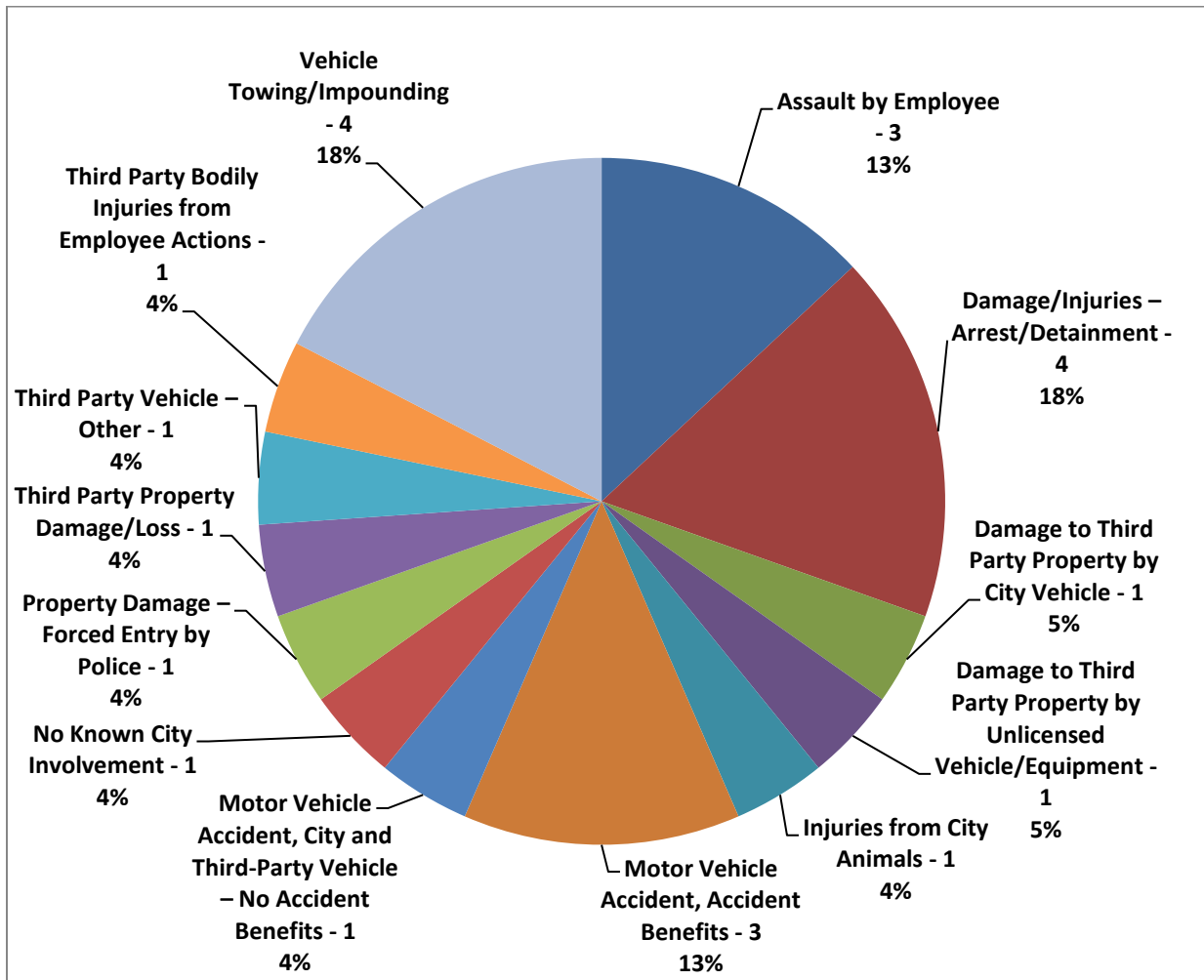
The following chart reflects the total number of claims currently open involving the Ottawa Police Services Board, as of the end of the third quarter 2018. As of the end of the third quarter, 2018, there were 23 open non-litigated claims (as compared with 18 at the end of the same period the previous year).

**Table 3 - All Open Non-Litigated Claims - Police Services – Q3 2017 vs Q3 2018**

Type of Claim	Number of Claims	
	Q3, 2017	Q3, 2018
Assault by Employee		3
City Vehicle Indirectly Causing a Motor Vehicle Accident		
Damage/Injuries – Arrest/Detainment	1	4
Damage to Third Party Property by City Vehicle		1
Damage to Third Party Property by Unlicensed Vehicle/Equipment	1	1

Type of Claim	Number of Claims	
Emergency Vehicle Responding – No Accident Benefits	1	
Third Party Vehicle - Signage/Markings/Signals	1	
Injuries from City Animals	1	1
Loss Involving Police Property Room		
Motor Vehicle Accident, Accident Benefits	3	3
Motor Vehicle Accident, City and Third-Party Vehicle – No Accident Benefits	2	1
No Known City Involvement	1	1
Other Third-Party Bodily Injury	1	
Property Damage – Forced Entry by Police	2	1
Third Party Property Damage/Loss	1	1
Third Party Vehicle – Other	1	1
Third Party Bodily Injuries from Employee Actions	1	1
Vehicle Towing/Impounding	1	4
<b>Total Number of Open Non-Litigated Claims – Police Services</b>	<b>18</b>	<b>23</b>

**Figure 1 - All Open Claims - Police Services – As of Q3 2018**



During the third quarter of 2018, four claims were closed by the Claims Unit (as compared with the eleven closed in the same period, the previous year). Of these claims, two were denied and two were paid.

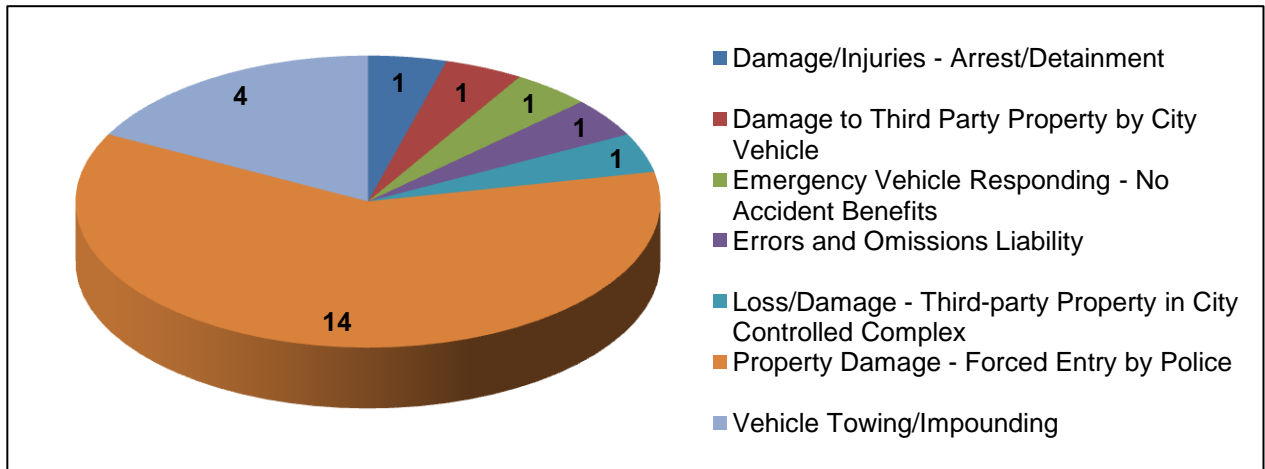
To date, the Claims Unit has paid out \$12,448.84 in compensation for non-litigated claims (as compared with the \$861,355.51 paid at the same point, the previous year). Below is the summary for number of claims and amount paid for each claim type.

**Table 4 - Closed Police Services Claims, Year to Date – Q3 2017 vs. Q3 2018**

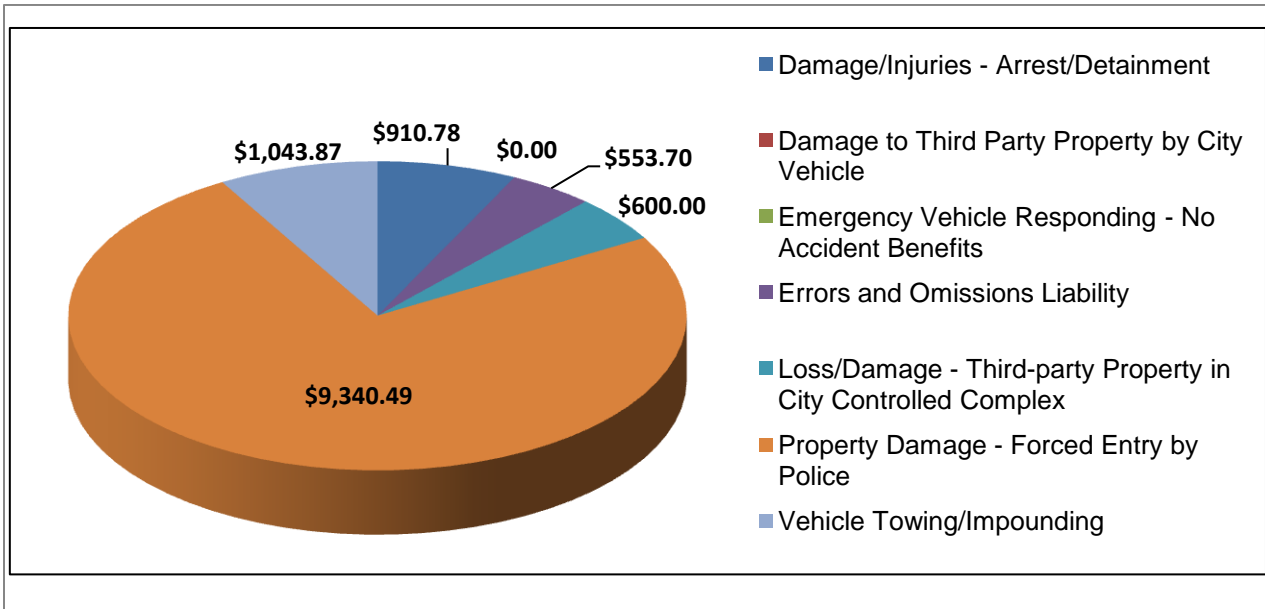
Type of Claim	Number of Claims	Paid Sum
Damage/Injuries – Arrest/Detainment	1	\$910.78
Damage to Third Party Property by City Vehicle	1	\$0.00
Emergency Vehicle Responding – No Accident Benefits	1	\$0.00

Errors and Omissions Liability	1	\$553.70
Loss/Damage – Third Party Property in City Controlled Complex	1	\$600.00
Property Damage – Forced Entry by Police	14	\$9,340.49
Vehicle Towing/Impounding	4	\$1,043.87
<b>Total – Closed Police Services Claims, YTD</b>	<b>23</b>	<b>\$12,448.84</b>
Compared to Closed Police Services Claims 2017, Q3 – YTD	22	\$861,335.51

**Figure 1 - Number of Closed Police Services Claims, Q3 2018**



**Figure 3 - Value of Closed Police Services Claims, Q3 2018 (As of Oct 19, 2018)**



**2018 Labour, Employment and Human Rights Matters**

In addition to the above civil litigation claims, the City Clerk and Solicitor Department is currently managing 34 active labour and employment law matters on behalf of the Police Services Board (as compared to the 27 files which were active at the end of the third quarter the previous year), with two new files opened in the third quarter of 2018. For the year to date, nine Police Services files for Labour and Employment Law matters have been closed. No new labour and employment law matters were outsourced in the third quarter of 2018.

**SIGNIFICANT ISSUES**

There were no significant issues to report in the third quarter of 2018.

**CONSULTATION**

As this report was administrative in nature, consultation was not required.

**FINANCIAL IMPLICATIONS**

As presented in this report.

**CONCLUSION**

It is anticipated that the 2018 fourth quarter report will be presented to the Board at its January 2019 meeting.