

5. AMENDMENT TO THE COMPOSITION OF THE BANK STREET BUSINESS IMPROVEMENT AREA BOARD OF MANAGEMENT
- MODIFICATION À LA COMPOSITION DU CONSEIL D'ADMINISTRATION DE LA ZONE D'AMÉLIORATION COMMERCIALE DE LA RUE BANK

### **COMMITTEE RECOMMENDATION**

**That Council amend the Bank Street Business Improvement Area By-law to specify the composition of the Board of Management shall be between five and seven members, one of which shall be a Member of Council.**

### **RECOMMANDATION DU COMITÉ**

**Que le Conseil modifie le Règlement sur la Zone d'amélioration commerciale de la rue Bank afin de préciser que le conseil d'administration se composera entre cinq et sept membres, l'un étant un membre du Conseil.**

### **DOCUMENTATION/DOCUMENTATION**

1. City Clerk and Solicitor's report dated 31 October 2017 (ACS2017-CCS-FED-0017)

Rapport du Greffier municipal et chef du contentieux daté le 31 octobre 2017 (ACS2017-CCS-FED-0017)

**Report to  
Rapport au:**

**Finance and Economic Development Committee  
Comité des finances et du développement économique  
7 November 2017 / 7 novembre 2017**

**and Council  
et au Conseil  
22 November 2017 / 22 novembre 2017**

**Submitted on October 31, 2017  
Soumis le 31 octobre 2017**

**Submitted by  
Soumis par:  
M. Rick O'Connor, City Clerk and Solicitor / Greffier municipal et chef du  
contentieux**

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**Ward: SOMERSET (14)**

**File Number: ACS2017-CCS-FED-0017**

**SUBJECT: AMENDMENT TO THE COMPOSITION OF THE BANK STREET  
BUSINESS IMPROVEMENT AREA BOARD OF MANAGEMENT**

**OBJET: MODIFICATION À LA COMPOSITION DU CONSEIL  
D'ADMINISTRATION DE LA ZONE D'AMÉLIORATION COMMERCIALE  
DE LA RUE BANK**

## **REPORT RECOMMENDATION**

**That the Finance and Economic Development Committee recommend Council  
amend the Bank Street Business Improvement Area By-law to specify the**

**composition of the Board of Management shall be between five and seven members, one of which shall be a Member of Council.**

### **RECOMMANDATION DU RAPPORT**

**Que le Comité des finances et du développement économique recommande au Conseil de modifier le Règlement sur la Zone d'amélioration commerciale de la rue Bank afin de préciser que le conseil d'administration se composera entre cinq et sept membres, l'un étant un membre du Conseil.**

### **BACKGROUND**

A Business Improvement Area (BIA) is an association of commercially assessed property owners and their tenants within a specified geographic area who join together, with approval of the City under Section 204 of the *Municipal Act, 2001*, in a self-funded program aimed at attracting shoppers and tourists to the area, and undertaking beautification projects. The City of Ottawa currently has 19 BIAs.

Section 204 of the *Municipal Act, 2001* requires that the municipality appoint members to the BIA's Board of Management. The current Bank Street BIA By-law (By-law 367-77) specifies the Board's composition as follows: 11 members, 1 of which shall be Members of Council".

At their meeting of September 18, 2017, the Bank Street BIA Board of Management unanimously approved reducing the size of the members to 5 – 7 members, and subsequently is requesting that the City of Ottawa amend the Bank Street BIA By-law so that it will specify the Board's composition as follows:

"Between five and seven members, 1 of which shall be a member of Council."

### **DISCUSSION**

In an e-mail dated September 26, 2017, the City Clerk and Solicitor's Office was informed of the change in the BIA's membership and is requesting that Council amend the size of the Bank Street Board of Management membership.

### **RURAL IMPLICATIONS**

There are no rural implications associated to this report.

## **CONSULTATION**

This is an administrative matter completed on behalf of the BIA. The BIA Board of Management unanimously supported the reduction in membership.

Council's current appointee to the Board, Councillor Catherine McKenney, supported the BIA motion.

## **COMMENTS BY THE WARD COUNCILLOR(S)**

Councillor McKenney is in support of the amendment to the Bank Street Business Improvement Area membership.

## **ADVISORY COMMITTEE(S) COMMENTS**

As this is an administrative matter completed on behalf of the BIAs, consultation with advisory committees is not required.

## **LEGAL IMPLICATIONS**

There are no legal impediments to approving the recommendation in the report.

## **RISK MANAGEMENT IMPLICATIONS**

There are no risk management implications with this report.

## **FINANCIAL IMPLICATIONS**

There are no financial implications associated with this report.

## **ACCESSIBILITY IMPACTS**

There are no accessibility implications associated with this report.

## **TERM OF COUNCIL PRIORITIES**

This matter is not associated with any Term of Council priorities.

## **SUPPORTING DOCUMENTATION**

Document 1: Minutes dated September 18, 2017 from the Bank Street BIA Board of Management meeting. *(held on file with the City Clerk and Solicitor)*

**DISPOSITION**

The City Clerk and Solicitor Department shall list the By-law amendment for Council's approval and notify the Bank Street BIA of Council's decision.