



Ottawa Board of Health MINUTES 3

Monday, April 20, 2015, 5:00 PM

Champlain Room, 110 Laurier Avenue West

Contact for the Ottawa Board of Health:

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Note: Please note that the Minutes are to be considered DRAFT until confirmed by the Board of Health.

Board Members:

Chair: S. Qadri

Vice-Chair: J. Poirier

**Members: D. Chernushenko, M. Fleury, A. Kapur, L. Leikin, C. McKenney, S. Pinel,
M. Qaqish, M. Taylor, P. Tilley**

The Ottawa Board of Health met in the Champlain Room, 110 Laurier Avenue West, Ottawa, on April 20, 2015 beginning at 5:00 p.m. The Chair, Shad Qadri, presided over the meeting.

ANNOUNCEMENTS/CEREMONIAL ACTIVITIES

There were no announcements or ceremonial activities.

ROLL CALL

Member Pinel was absent from the meeting.

REGRETS

Member Pinel sent her regrets.

DECLARATIONS OF INTEREST (INCLUDING THOSE ORIGINALLY ARISING FROM
PRIOR MEETINGS)

No declarations of interest were filed.

CONFIRMATION OF MINUTES

Minutes 2 – Board of Health meeting of March 2, 2015

CONFIRMED

COMMUNICATIONS

Six communication items have been received (*held on file with the Board of Health Secretary*).

MOTION TO INTRODUCE REPORTS

MOTION 03/01

Moved by Member Chernushenko

BE IT RESOLVED THAT the Chair of the Board of Health Verbal Report; the Medical Officer of Health Verbal Report; Building a Healthier Ottawa: Ottawa Public Health Strategic Plan 2015 – 2018; Ottawa Public Health's 2014 Annual Report; Healthy Start – Part 2: Infant Health Report; Approval for Participation in Public Health Agency of Canada (PHAC) Multi-Year Funding Agreement for the Construction Industry Tobacco Cessation Project Report; Quality Improvement Plan Update; Ottawa Board of Health Public Health Funding and Accountability Agreement Year-End Results Report; 2015 Operating Budget Q1 – Board of Health for the City of Ottawa Health Unit Status Report; and Attendance at the Association of Local Public Health Agencies (aLPHa) 2015 Annual Conference Report be received and considered.

CARRIED

Following a 'Consent Agenda' process, the Board considered the held Items in the following order: Items 1, 2, 4, 5, and 7.

1. CHAIR OF THE BOARD OF HEALTH VERBAL REPORT

ACS2015-OPH-BOH-0002

That the Board of Health for the City of Ottawa Health Unit receive this

report for information.

Chair Qadri provided the Board with an update on recent events. The attached memo includes the Chair of the Board of Health Verbal Update.

Following the discussion, the report recommendation was put to the Board.

RECEIVED

2. MEDICAL OFFICER OF HEALTH VERBAL REPORT

ACS2015-OPH-MOH-0003

That the Board of Health for the City of Ottawa Health Unit receive this report for information.

Dr. Isra Levy, Medical Officer of Health, provided the Board with an update on recent events. The attached memo includes the Medical Officer of Health Verbal Update.

Following the discussion, the report recommendation was put to the Board.

RECEIVED

3. BUILDING A HEALTHIER OTTAWA: OTTAWA PUBLIC HEALTH STRATEGIC PLAN 2015 – 2018

ACS2015-OPH-SSB-0006

That the Board of Health for the City of Ottawa Health Unit approve Ottawa Public Health's Strategic Plan for 2015 – 2018, as outlined in Document 1.

CARRIED

4. OTTAWA PUBLIC HEALTH'S 2014 ANNUAL REPORT

ACS2015-OPH-SSB-0007

That the Board of Health for the City of Ottawa Health Unit:

- 1. Receive Ottawa Public Health's 2014 Annual Report, and**
- 2. Approve that it be forwarded to Ottawa City Council for the information of its members, in accordance with the *City of Ottawa Act, 1999*.**

Dr. Isra Levy, Medical Officer of Health, spoke to a PowerPoint presentation, which served to provide the Board with some context on this report. Ottawa Public Health staff took questions from Board members. This discussion lasted approximately 5 minutes. A copy of the presentation is held on file with the Board of Health Secretary.

At staff's request, the Board was asked to approve the following Motion to correct specific details related to Document 1 - Ottawa Public Health's 2014 Annual Report:

Motion 03/02

Moved by Member Chernushenko

BE IT RESOLVED THAT Document 1: Ottawa Public Health's 2014 Annual Report –page 12 (English) be amended as follows:

- 1. By striking out the phrase “6,400 households reached each week, for 21 weeks through the MarketMobile grocery bus” and inserting the phrase “Almost 100 households per week were reached through the MarketMobile grocery bus”;**
- 2. By striking out the phrase “700 volunteers contributed 32,000 hours to help OPH deliver its programs and services” and inserting the phrase**

“300 volunteers contributed 7000 hours to help OPH deliver its programs and services”;

AND THAT Document 1: Ottawa Public Health’s 2014 Annual Report –page 12 (French) be amended as follows:

- 3. By striking out the phrase « Pendant 21 semaines, l’autobus MarchéMobile a offert un service qui a profité à près de 6 400 ménages par semaine » and inserting the phrase « Presque 100 ménages par semaine ont été rejoints par le service de l’autobus MarchéMobile »;**
- 4. By striking out the phrase « 700 bénévoles ont donné 32 000 heures de travail aux programmes et aux services de SPO » and inserting the phrase « 300 bénévoles ont donné 7 000 heures de travail aux programmes et aux services de SPO ».**

CARRIED

There being no further discussion, the report recommendations were put before the Board and was ‘CARRIED’, as amended by Motion 03/02.

That the Board of Health for the City of Ottawa Health Unit:

- 1. Receive Ottawa Public Health’s 2014 Annual Report; as amended by the following:**
 - a. THAT Document 1: Ottawa Public Health’s 2014 Annual Report – page 12 (English) be amended as follows:**
 - i. By striking out the phrase “6,400 households reached each week, for 21 weeks through the MarketMobile grocery bus” and inserting the phrase “Almost 100 households per week were reached through the MarketMobile grocery bus”;**
 - ii. By striking out the phrase “700 volunteers contributed 32,000 hours to help OPH deliver its programs and services” and inserting the phrase “300 volunteers contributed 7000 hours to help OPH deliver its programs and services”;**
 - b. And THAT Document 1: Ottawa Public Health’s 2014 Annual**

Report –page 12 (French) be amended as follows:

- i. **By striking out the phrase « Pendant 21 semaines, l'autobus MarchéMobile a offert un service qui a profité à près de 6 400 ménages par semaine » and inserting the phrase « Presque 100 ménages par semaine ont été rejoints par le service de l'autobus MarchéMobile »;**
 - ii. **By striking out the phrase « 700 bénévoles ont donné 32 000 heures de travail aux programmes et aux services de SPO » and inserting the phrase « 300 bénévoles ont donné 7 000 heures de travail aux programmes et aux services de SPO »;**
2. **Approve that it be forwarded to Ottawa City Council for the information of its members, in accordance with the *City of Ottawa Act, 1999*.**

CARRIED, as amended

5. **HEALTHY START: PART 2 - INFANT HEALTH**

ACS2015-OPH-HPDP-0001

That the Board of Health for the City of Ottawa Health Unit approve Ottawa Public Health's five-point plan for infant and family health programming as outlined in this report.

Ms. Sherry Nigro, Manager, Health Promotion Disease Prevention, and Mr. Andrew Hendriks, Manager, Clinical Programs, spoke to a PowerPoint presentation, which served to provide the Board with some context on this report. Ottawa Public Health staff took questions from Board members. This discussion lasted approximately 20 minutes. A copy of the presentation is held on file with the Board of Health Secretary.

The following delegation addressed the Board on the Healthy Start – Part 2: Infant Health Report.

Ms. Marie-Josée Trépanier, Regional Director, Champlain Maternal Newborn Regional Program, (agreed with the report recommendation) spoke to a PowerPoint presentation and shared that her organization was pleased that the five-point plan is in line with their Strategic Plan. A copy of the presentation is held on file with the Board of Health Secretary.

At staff's request, the Board was asked to approve the following motion to correct specific details related to the Healthy Start: Part 2 – Infant Health report:

Motion 03/03

Moved by Member Chernushenko

BE IT RESOLVED THAT the Financial Implications section on page 10 of the Healthy Start: Part 2 – Infant Health report be amended as follows: by striking the paragraph under the Financial Implications section and replacing it with: “There are no financial implications associated with this report”.

CARRIED

Item 5 of the Agenda, as amended by Motion 03/03, was then put to the Board and CARRIED.

6. APPROVAL FOR PARTICIPATION IN PUBLIC HEALTH AGENCY OF CANADA (PHAC) MULTI-YEAR FUNDING AGREEMENT FOR THE CONSTRUCTION INDUSTRY TOBACCO CESSATION PROJECT

ACS2015-OPH-HPDP-0002

That the Board of Health for the City of Ottawa Health Unit (BOH) endorse the funding application made by the Medical Officer of Health to the Public Health Agency of Canada (PHAC) under PHAC's “Multi-sectoral Partnerships to Promote Healthy Living and Prevent Chronic Disease” funding initiative and, should the funding be granted, approve that delegated authority be granted to the Medical Officer of Health to execute

the necessary agreements with PHAC and the project delivery agents to deliver the construction industry tobacco cessation pilot project as detailed in this report.

CARRIED

7. QUALITY IMPROVEMENT PLAN UPDATE

ACS2015-OPH-IQS-0005

That the Board of Health for the City of Ottawa Health Unit receive this report for information.

Ms. Esther Moghadam, Deputy Director and Chief Nursing Officer, Health Promotion and System Support Branch, spoke to a PowerPoint presentation, which served to provide the Board with some context on this report. Ottawa Public Health staff took questions from Board members. This discussion lasted approximately 15 minutes. A copy of the presentation is held on file with the Board of Health Secretary.

Following the discussion, the report recommendation was put to the Board.

RECEIVED

8. OTTAWA BOARD OF HEALTH PUBLIC HEALTH FUNDING AND
ACCOUNTABILITY AGREEMENT YEAR-END RESULTS

ACS2015-OPH-IQS-0006

That the Board of Health for the City of Ottawa Health Unit:

- 1. Receive for information 2014 year-end results, as outlined in Document 1;**

- 2. Approve 2014 Performance Reports for the following Indicators:**
- a. % of tobacco retailers inspected twice per year for compliance with section 3 of the *Smoke-Free Ontario Act*, as outlined in Document 2;
 - b. % of tobacco retailers inspected once per year for compliance with display, handling and promotion sections of the *Smoke-Free Ontario Act*, as outlined in Document 3; and
 - c. % of confirmed iGAS cases where initiation of follow-up occurred on the same day as receipt of lab confirmation of a positive case, as outlined in Document 4; and
- 3. Direct Ottawa Public Health staff to submit this report and supporting documents to the Ministry of Health and Long-Term Care.**

CARRIED

9. 2015 OPERATING BUDGET Q1 – BOARD OF HEALTH FOR THE CITY OF OTTAWA HEALTH UNIT STATUS REPORT

ACS2015-OPH-IQS-0007

That the Board of Health for the City of Ottawa Health Unit receive this report for information.

RECEIVED

10. ATTENDANCE AT THE ASSOCIATION OF LOCAL PUBLIC HEALTH AGENCIES (ALPHA) 2015 ANNUAL CONFERENCE

ACS2015-OPH-SSB-0008

That the Board of Health for the City of Ottawa Health Unit approve the attendance of Chair Qadri and Members Kapur, Leikin and Tilley at the Association of Local Public Health Agencies (aLPHa) 2015 Annual Conference, to be held June 7 – 9, 2015 in Ottawa.

CARRIED

MOTION TO ADOPT REPORTS

MOTION 03/04

Moved by Member Chernushenko

BE IT RESOLVED THAT the Chair of the Board of Health Verbal Report; the Medical Officer of Health Verbal Report; Building a Healthier Ottawa: Ottawa Public Health Strategic Plan 2015 – 2018; Ottawa Public Health's 2014 Annual Report; Healthy Start – Part 2: Infant Health Report; Approval for Participation in Public Health Agency of Canada (PHAC) Multi-Year Funding Agreement for the Construction Industry Tobacco Cessation Project Report; Quality Improvement Plan Update; Ottawa Board of Health Public Health Funding and Accountability Agreement Year-End Results Report; 2015 Operating Budget Q1 – Board of Health for the City of Ottawa Health Unit Status Report; and Attendance at the Association of Local Public Health Agencies (aLPHa) 2015 Annual Conference Report be received and adopted.

CARRIED

MOTIONS OF WHICH NOTICE HAS BEEN GIVEN PREVIOUSLY

There were no motions which notice had been given previously.

MOTIONS REQUIRING SUSPENSION OF THE RULES OF PROCEDURE

There were no motions requiring suspension of the rules of procedure.

NOTICES OF MOTION (FOR CONSIDERATION AT SUBSEQUENT MEETING)

There were no motions (for consideration at subsequent meeting).

INFORMATION PREVIOUSLY DISTRIBUTED

A. VACCINE PREVENTABLE DISEASES STANDARD COMPLIANCE

ACS2015-OPH-HPDP-0002-IPD

CONFIRMATION BY-LAW

MOTION 03/05

Moved by Member Chernushenko

BE IT RESOLVED THAT Confirmation by-law no. 2015-3, a by-law of the Board of Health for the City of Ottawa Health Unit to confirm the proceedings of the Ottawa Board of Health at its meeting of April 20, 2015, be read and passed.

CARRIED

INQUIRIES

There were no inquiries.

OTHER BUSINESS

Member Fleury informed fellow Board members of a challenge to Council, launched by the City Sports Commissioner, Councillor Jody Mitic, to participate in the Ottawa Race Weekend (May 23-24, 2015) by either walking or running the route. Member Fleury encouraged Board Members to also participate in this challenge.

ADJOURNMENT

The Board adjourned the meeting at 6:40 p.m.

NEXT MEETING

Regular Meeting

Monday, June 15, 2015 - 5:00 PM, Champlain Room

BOARD SECRETARY

BOARD CHAIR