

**Report to / Rapport au:**

**OTTAWA POLICE SERVICES BOARD  
LA COMMISSION DE SERVICES POLICIERS D'OTTAWA**

**27 May 2019 / 27 mai 2019**

**Submitted by / Soumis par:**

**Executive Director, Ottawa Police Services Board / Directrice exécutive,  
Commission de services policiers d'Ottawa**

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**SUBJECT: CANADIAN ASSOCIATION OF POLICE GOVERNANCE:  
NOMINATION TO BOARD OF DIRECTORS**

**OBJET: ASSOCIATION CANADIENNE DE GOUVERNANCE DE POLICE :  
NOMINATION AU CONSEIL D'ADMINISTRATION**

**REPORT RECOMMENDATIONS**

**That the Ottawa Police Services Board support the nomination of Board Member L.A. Smallwood to serve on the board of directors of the Canadian Association of Police Governance for the 2019 - 2021 term.**

**RECOMMANDATIONS DU RAPPORT**

**Que la Commission de services policiers d'Ottawa appuie la nomination de son membre L.A. Smallwood au conseil d'administration de l'Association canadienne de gouvernance de police pour le mandat 2019 - 2021.**

**BACKGROUND**

The Canadian Association of Police Governance (CAPG) is holding its 30th Annual Meeting and Conference in Calgary, Alberta from August 8 - 11, 2019. At the Annual General Meeting the membership will be electing a slate of candidates to serve as the Board of Directors from August 2019 to August 2021. Three seats on the Board are reserved for representatives from the Province of Ontario.

The CAPG issued a Call for Nominations. Attached at Document 1 is a memorandum from Jennifer Malloy, Executive Director of the CAPG, and a Nominations Form that sets out the criteria that the Board nominating a candidate must confirm. The criteria includes the following:

- The nominee is willing to commit to the association for more than one year.
- The nominee has the time to contribute fully in 3 face-to-face meetings a year (one in Ottawa, one board retreat, and one at the annual conference).
- The nominee has the financial support of their own board to cover the cost of their attendance at the three meetings a year including airfare and accommodation.
- The nominee is able to participate in a two-hour bi-monthly teleconference board meeting.
- The nominee is willing to sit on at least one working committee and actively participate in the work of that committee.

Board Member Smallwood has served on the CAPG Board for the past five years and is willing to continue to serve for the 2019/2021 term. The Board has recently undergone a lot of transition and Member Smallwood's long-term involvement with the CAPG, combined with his growing experience and expertise in the area of police governance, is of a great benefit and necessity to the Board, especially during this period of significant change, both within the Board and the police service itself.

He requires the support of the Ottawa Police Services Board in nominating him and agreeing to cover the cost of his attendance at the face-to-face board meetings each year that are not held in Ottawa.

### **CONSULTATION**

Not applicable.

### **FINANCIAL IMPLICATIONS**

As previously noted, should Member Smallwood continue as a member of the CAPG Board of Directors, the Ottawa Board will be required to cover the cost of his attendance at three board of directors meetings; one is held in Ottawa, one will be held in conjunction with the 2019 CAPG annual conference in Calgary, Alberta, and one will be in the vicinity of the Toronto airport.

### **SUPPORTING DOCUMENTATION**

Document 1 – Nomination memorandum

**CONCLUSION**

The Ottawa Police Services Board has a history of being a strong supporter of the CAPG. It is advantageous to the CAPG to have a board member from Ottawa, as the majority of the association's lobbying efforts and meetings with partner organizations take place in Ottawa.