



# **Ottawa Board of Health**

## **MINUTES 1**

**Monday, January 19, 2015, 5:00 p.m.**

**Champlain Room, 110 Laurier Avenue West**

**Contact for the Ottawa Board of Health**

**Gillian Connelly, Board of Health Secretary**

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*Note: Please note that the Minutes are to be considered DRAFT until confirmed by the Board of Health.*

**Presiding Officer:**

**M. Rick O'Connor, City Clerk and Solicitor**

**Board Members:**

**Councillor D. Chernushenko, Councillor M. Fleury, Dr. M. Fullerton, T. Hutchinson, Dr. A. Kapur, M. Keeley, Councillor C. McKenney, G. Richer, Councillor S. Qadri, Councillor M. Qaqish, Councillor M. Taylor**

**The Ottawa Board of Health met in the Champlain Room, 110 Laurier Avenue West, Ottawa, on January 19, 2015 beginning at 5:00 p.m.**

**M. Rick O'Connor, City Clerk and Solicitor, presided over the meeting until the election of the interim Chair.**

OTTAWA BOARD OF HEALTH

MINUTES 1

JANUARY 19, 2015

1. DECLARATION OF OFFICE

**Councillors McKenney, Qaqish, and Taylor read their oaths of office and were sworn in as new Board members.**

2. ANNOUNCEMENTS/CEREMONIAL ACTIVITIES

**No announcements were made.**

3. ROLL CALL

**Member Hutchinson was absent from the meeting.**

4. REGRETS

**Member Hutchinson sent his regrets.**

5. DECLARATIONS OF INTEREST (INCLUDING THOSE ORIGINALLY ARISING FROM PRIOR MEETINGS)

**No declarations of interest were filed.**

6. CONFIRMATION OF MINUTES

**Minutes 25 – Board of Health meeting of November 17, 2014**

CONFIRMED

7. COMMUNICATIONS

**Ten communication items were received.**

RECEIVED

8. MOTION TO INTRODUCE REPORTS

**MOTION 01/01**

Moved by Councillor McKenney

**That the Election of Interim Chair and Vice-Chair Report; the Medical Officer of Health Verbal Report; the Draft Board of Health 2015 Operating Budget Report; and the 2015 Board of Health Meeting Schedule be received and considered.**

CARRIED

9. ELECTION OF INTERIM CHAIR AND VICE-CHAIR  
ACS2015-OPH-SSB-0001

Mr. M. Rick O'Connor, City Clerk and Solicitor, presided over the election of the interim chair. Prior to calling for nominations, Mr. O'Connor explained that, in accordance with section 57 subsection 2 of the *Health Protection and Promotion Act*, he would request nominations for interim Chair, who will serve as the interim Chair for the January 19, 2015 meeting. Subsequently, at the March 2, 2015 Board of Health meeting, which will consist of newly appointed public and Councillor members to the Board of Health for the 2014-2018 term, the election of the Chair for the 2014-2018 term will take place.

The recommendations were then put forward to the Board:

**That the Board of Health for the City of Ottawa Health Unit:**

- 1. Elect an interim chair to serve until the next Board of Health meeting at which a chair will be elected for the remainder of the 2014-2018 term, to be confirmed at the first meeting of each year as required by the *Health Protection and Promotion Act*; and**
- 2. Elect an interim vice-chair to serve until the next Board of Health meeting at which a vice-chair will be elected for the remainder of the 2014-2018 term, to be confirmed at the first meeting of each year as required by the *Health Protection and Promotion Act*.**

CARRIED, with the following motions:

**MOTION 01/02**

Moved by Councillor Fleury

**That Councillor Shad Qadri be nominated to the position of interim Chair for the Ottawa Board of Health to serve until the next Board of Health meeting, at which a Chair will be elected for the remainder of the 2014-2018 term, to be confirmed at the first meeting of each year as required by the *Health Protection and Promotion Act*.**

CARRIED

Mr. O'Connor called for any additional nominations. There being none, the following motion was considered:

**MOTION 01/03**

Moved by Councillor Fleury

**That nominations for the position of interim Chair be closed.**

CARRIED

**MOTION 01/04**

Moved by Councillor Fleury

**That the Ottawa Board of Health appoint Councillor Shad Qadri as interim Chair of the Board to serve until the next Board of Health meeting, at which a Chair will be elected for the remainder of the 2014-2018 term, to be confirmed at the first meeting of each year as required by the *Health Protection and Promotion Act*.**

CARRIED

Interim Chair Qadri then commenced his role as Interim Chair and presided over the remainder of the meeting. Interim Chair Qadri, then, asked for nominations for interim Vice-Chair.

**MOTION 01/05**

Moved by Councillor McKenney

**That Member Atul Kapur be nominated to the position of interim Vice-Chair of the Ottawa Board of Health to serve until the next Board of Health meeting at which a Vice-Chair will be elected for the remainder of the 2014-2018 term, to be confirmed at the first meeting of each year as required by the *Health Protection and Promotion Act*.**

CARRIED

Interim Chair Qadri then called for any additional nominations. There being none, the following motion was considered:

**MOTION 01/06**

Moved by Councillor McKenney

**That nominations for the position of interim Vice-Chair be closed.**

CARRIED

**MOTION 01/07**

Moved by Councillor McKenney

**That the Ottawa Board of Health appoint Member Atul Kapur as interim Vice-Chair of the Board to serve until the next Board of Health meeting, at which a Vice-Chair will be elected for the remainder of the 2014-2018 term, to be confirmed at the first meeting of each year as required by the *Health Protection and Promotion Act*.**

CARRIED

After the election, Interim Chair Qadri addressed the Board. He welcomed new Councillors McKenney, Qaqish and Taylor, and gave an update on Ottawa's cold weather plan. The Chair also spoke about MyQuit, a new smoking cessation program, to be launched on January 21, 2015.

10. MEDICAL OFFICER OF HEALTH VERBAL REPORT  
ACS2015-OPH-MOH-0001

Dr. Isra Levy, Medical Officer of Health, provided the Board with an update on recent events. The attached memo includes the full Medical Officer of Health Verbal Update. Following the Medical Officer of Health Verbal Update, Dr. Levy took questions from Board members. This discussion lasted approximately 10 minutes.

Following the discussion, the report recommendation was then put to the Board.

**That the Board of Health for the City of Ottawa Health Unit receive this report for information.**

RECEIVED

11. DRAFT BOARD OF HEALTH 2015 OPERATING BUDGET  
ACS2015-OPH-IQS-0001

Ms. Esther Moghadam, Deputy Director and Chief Nursing Officer, Health Promotion and System Support Branch, and Mr. Lou Flaborea, Account Manager of Financial Services Unit spoke to a PowerPoint presentation, which served to provide the Board with some context on this report. Ottawa Public Health staff took questions from Board members. This discussion lasted approximately 20 minutes.

Following the discussion, the report recommendation was then put to the Board.

**That, at its meeting of 19 January 2015, the Board of Health for the City of Ottawa Health Unit:**

- 1. Receive and table the Draft Board of Health 2015 Operating Budget;**
- 2. Direct staff to forward the Draft Board of Health 2015 Operating Budget to Ottawa City Council for consideration on February 4, 2015 as part of the City Council's tabling of the City of Ottawa 2015 Draft Operating and Capital budget; and**

RECEIVED and TABLED. Recommendation 2 CARRIED

12. 2015 BOARD OF HEALTH MEETING SCHEDULE  
ACS2015-OPH-SSB-0002

Interim Chair Qadri introduced this report and took questions from Board members. This discussion lasted approximately five minutes.

Following the discussion, the report recommendation was then put to the Board.

**That the Board of Health for the City of Ottawa Health Unit approve the 2015 meeting schedule, as outlined in this report.**

CARRIED with Member Keeley dissenting

13. 2015 ATTENDANCE AT THE ASSOCIATION OF LOCAL PUBLIC HEALTH AGENCIES (ALPHA) BOARD OF HEALTH ORIENTATION SESSION  
ACS2015-OPH-SSB-0003

Interim Chair Qadri introduced this report and took questions from Board members. This discussion lasted approximately five minutes.

Following the discussion, the report recommendation was then put to the Board.

**That the Board of Health for the City of Ottawa Health Unit approve the attendance of Councillor Taylor at the Association of Local Public Health Agencies (ALPHA) Board of Health Orientation Session, to be held on February 5, 2015 in Toronto.**

CARRIED

14. MOTION TO ADOPT REPORTS

**MOTION 01/08**

Moved by Councillor McKenney

**That the Election of Interim Chair and Vice-Chair Report; the Medical Officer of Health Verbal Report; the Draft Board of Health 2015 Operating Budget Report; the 2015 Board of Health Meeting Schedule and the Attendance at the Association of Local Public Health Agencies (aLPHa) Board of Health Orientation Session Report be received and adopted.**

CARRIED

15. MOTIONS OF WHICH NOTICE HAS BEEN GIVEN PREVIOUSLY

**There were no motions which notice had been given previously.**

16. MOTIONS REQUIRING SUSPENSION OF THE RULES

**MOTION 01/09**

Moved by Councillor McKenney

**BE IT RESOLVED That the Rules of Procedure be waived to receive and consider the report from the Medical Officer of Health titled *Attendance at the Association of Local Public Health Agencies (aLPHa) Board of Health Orientation Session*, as time constraints require that a Board Member be registered to attend the Association of Local Public Health Agencies Board of Health Orientation Session that is scheduled for February 5, 2015.**

CARRIED

17. NOTICES OF MOTION (FOR CONSIDERATION AT SUBSEQUENT MEETING)

**There were no motions which notice had been given previously.**

18. INFORMATION PREVIOUSLY DISTRIBUTED

**1. Making Healthier Choices Act, 2014**

ACS#2014-OPH-HPDP-0001-IPD

RECEIVED

19. CONFIRMATION BY-LAW

**MOTION 01/10**

Moved by Councillor McKenney

**That Confirmation by-law no. 2015-1, a by-law of the Board of Health for the City of Ottawa Health Unit, to confirm the proceedings of the Ottawa Board of Health at its meeting of January 19, 2015, be read and passed.**

CARRIED

20. INQUIRIES

**There were no inquiries.**

21. OTHER BUSINESS

Outgoing Member Richer provided comments regarding the governance of the Board, including staggered terms for members and amending the policy requiring existing board members to reapply. Interim Chair Qadri thanked Member Richer for her service on the board and indicated the governance suggestions she made would be looked at going forward.

Following these comments from Member Richer, other Board of Health members commented on their term as public Board members.

Following this discussion, Councillor Fleury provided a direction to staff for the upcoming term of the Board, as follows:

**Direction to staff:**

**That staff work towards ensuring that the Ottawa Board of Health meetings are paperless and staff implement a secure electronic centralized location for Ottawa Board of Health members to retrieve Board of Health documents, including motions.**

22. ADJOURNMENT

**The Board adjourned the meeting at 6:20 p.m.**



**OTTAWA BOARD OF HEALTH**

**MINUTES 1**

**JANUARY 19, 2015**

**NEXT MEETING**

**Regular Meeting**

**Monday, March 2, 2015 – 5:00 p.m. – Champlain Room**

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**BOARD SECRETARY**

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**BOARD CHAIR**

DRAFT