

## Document 3

**Recommended Amendments to Ottawa Board of Health Policies and By-Laws –Delegation of Authority By-law**

	<b>Reason/ Authority for Amendment</b>	<b>Action/ Section</b>	<b>Recommended Language</b>	<b>Current Language</b>
1.	Housekeeping – <u>Add Deputy Medical Officer of Health and Deputy Director</u> <b>Deleting Director</b>	Amend – 3 (1)	DELEGATION OF AUTHORITY – GENERAL The Medical Officer of Health is authorized to further delegate and to authorize further delegations of any powers, duties function delegated to the Medical Officer of Health by the Ottawa Board of Health under this or any other by-law or resolution to an Associate Medical Officer of Health, <u>Deputy Director, Deputy Medical Officer of Health</u> or any Manager of Ottawa Public Health.	DELEGATION OF AUTHORITY – GENERAL The Medical Officer of Health is authorized to further delegate and to authorize further delegations of any powers, duties function delegated to the Medical Officer of Health by the Ottawa Board of Health under this or any other by-law or resolution to an Associate Medical Officer of Health or <b>any Director</b> or Manager of Ottawa Public Health.
2.	Housekeeping – <u>Add Deputy Medical Officer of Health and Deputy Director</u>	Amend –12	DISMISSAL The Medical Officer of Health, <u>Deputy Medical Officer of Health, Deputy Director</u> , the Associate Medical Officers of Health, or Managers within Ottawa Public Health individually are authorized to dismiss or discipline all employees under their authority.	DISMISSAL The Medical Officer of Health, the Associate Medical Officers of Health, Directors or Managers within Ottawa Public Health individually are authorized to dismiss or discipline all employees under their authority.

	Reason/ Authority for Amendment	Action/ Section	Recommended Language	Current Language
3.	Housekeeping – <u>Add Deputy Medical Officer of Health and Deputy Director</u>	Amend – 13 (3)	<p>SPONSORSHIP</p> <p>The Managers, Associate Medical Officers of Health, <u>Deputy Medical Officer of Health and Deputy Director</u> within Ottawa Public Health individually are delegated the authority to approve sponsorships or advertising and execute associated agreements where the value of the sponsorship or advertising does not exceed \$100,000.00 provided that the sponsorship or advertising and the associated agreement comply with the requirements of the City's Corporate Policy on Sponsorship and Advertising as adopted by the Ottawa Board of Health.</p>	<p>SPONSORSHIP</p> <p>The Managers, and the Associate Medical Officers of Health, within a branch of Ottawa Public Health individually are delegated the authority to approve sponsorships or advertising and execute associated agreements where the value of the sponsorship or advertising does not exceed \$100,000.00 provided that the sponsorship or advertising and the associated agreement comply with the requirements of the City's Corporate Policy on Sponsorship and Advertising as adopted by the Ottawa Board of Health.</p>

	Reason/ Authority for Amendment	Action/ Section	Recommended Language	Current Language
4.	Housekeeping – <u>Add Deputy Medical Officer of Health and Deputy Director</u> <b>Delete Associate Medical Officers of Health</b>	Amend – 13 (4)	SPONSORSHIP The Medical Officer of Health, <u>Deputy Medical Officer of Health and Deputy Director</u> individually are delegated the authority to approve sponsorships or advertising and execute associated agreements where the value of the sponsorship or advertising exceeds \$100,000.00 provided that the sponsorship or advertising and the associated agreement comply with the requirements of the City's Corporate Policy on Sponsorship and Advertising as adopted by the Ottawa Board of Health.	SPONSORSHIP The Medical Officer of Health and the <b>Associate Medical Officers of Health</b> individually are delegated the authority to approve sponsorships or advertising and execute associated agreements where the value of the sponsorship or advertising exceeds \$100,000.00 provided that the sponsorship or advertising and the associated agreement comply with the requirements of the City's Corporate Policy on Sponsorship and Advertising as adopted by the Ottawa Board of Health.
5.	Housekeeping – <u>Add Deputy Medical Officer of Health and Deputy Director</u> <b>Delete Associate Medical Officers of Health</b>	Amend – 14 (d)	ADMINISTRATIVE RESPONSIBILITIES annually assess the performance of the <u>Deputy Director and Deputy Medical Officer of Health;</u>	ADMINISTRATIVE RESPONSIBILITIES annually assess the performance of the <b>Associate Medical Officers of Health;</b>

	Reason/ Authority for Amendment	Action/ Section	Recommended Language	Current Language
6.	Housekeeping – <u>Add Deputy Medical Officer of Health and Deputy Director</u> <b>Delete Associate Medical Officers of Health</b>	Amend – 15 (1) (c)	ORGANIZATIONAL CHANGES the changes affect only organizational levels below the <u>Deputy Medical Officer of Health and Deputy Director</u> ; and	ORGANIZATIONAL CHANGES the changes affect only organizational levels below the <b>Associate Medical Officers of Health</b> ; and
7.	Housekeeping – <u>Add Deputy Medical Officer of Health and Deputy Director</u> <b>Delete Associate Medical Officers of Health</b>	Amend – 15 (2) (b)	ORGANIZATIONAL CHANGES the approval of the reclassification, transfer, scope change of any position below the <u>Deputy Medical Officer of Health and Deputy Director</u> .	ORGANIZATIONAL CHANGES the approval of the reclassification, transfer, scope change of any position below the <b>Associate Medical Officers of Health</b> .

	Reason/ Authority for Amendment	Action/ Section	Recommended Language	Current Language
8.	Housekeeping – Change \$10,000 to \$15,000 to reflect changes to the City of Ottawa's purchasing by-law, which was amended as part of the <u>2014-2018 Council Governance Report</u>	Amend – 47	PURCHASES UNDER <u>\$15,000.00</u> For purchases of the Ottawa Board of Health not exceeding <u>\$15,000.00</u> , the City Clerk and Solicitor is authorized, in consultation with the Manager of Supply Services of the City, to prescribe non- monetary standard terms and conditions necessary to protect the legal interests of the Ottawa Board of Health, including but not limited to, insurance, indemnification, Occupational Health and Safety, Workplace Safety and Insurance, termination for default and warranties.	PURCHASES UNDER <b>\$10,000.00</b> For purchases of the Ottawa Board of Health not exceeding <b>\$10,000.00</b> , the City Clerk and Solicitor is authorized, in consultation with the Manager of Supply Services of the City, to prescribe non- monetary standard terms and conditions necessary to protect the legal interests of the Ottawa Board of Health, including but not limited to, insurance, indemnification, Occupational Health and Safety, Workplace Safety and Insurance, termination for default and warranties.