Document 3

Recommended Amendments to Ottawa Board of Health Policies and By-Laws –Delegation of Authority By-law

	Reason/ Authority for Amendment	Action/ Section	Recommended Language	Current Language
1.	Housekeeping – <u>Add Deputy</u> <u>Medical Officer of</u> <u>Health and Deputy</u> <u>Director</u> Deleting Director	Amend - 3 (1)	DELEGATION OF AUTHORITY – GENERAL The Medical Officer of Health is authorized to further delegate and to authorize further delegations of any powers, duties function delegated to the Medical Officer of Health by the Ottawa Board of Health under this or any other by-law or resolution to an Associate Medical Officer of Health, <u>Deputy</u> <u>Director, Deputy Medical Officer of Health</u> or any Manager of Ottawa Public Health.	DELEGATION OF AUTHORITY – GENERAL The Medical Officer of Health is authorized to further delegate and to authorize further delegations of any powers, duties function delegated to the Medical Officer of Health by the Ottawa Board of Health under this or any other by-law or resolution to an Associate Medical Officer of Health or any Director or Manager of Ottawa Public Health.
2.	Housekeeping – <u>Add Deputy</u> <u>Medical Officer of</u> <u>Health and Deputy</u> <u>Director</u>	Amend –12	DISMISSAL The Medical Officer of Health, <u>Deputy</u> <u>Medical Officer of Health, Deputy Director</u> , the Associate Medical Officers of Health, or Managers within Ottawa Public Health individually are authorized to dismiss or discipline all employees under their authority.	DISMISSAL The Medical Officer of Health, the Associate Medical Officers of Health, Directors or Managers within Ottawa Public Health individually are authorized to dismiss or discipline all employees under their authority.

	Reason/ Authority for Amendment	Action/ Section	Recommended Language	Current Language
3.	Housekeeping –	Amend	SPONSORSHIP	SPONSORSHIP
	Add Deputy	-	The Managers, Associate Medical Officers	The Managers, and the Associate Medical
	Medical Officer of	13 (3)	of Health, Deputy Medical Officer of Health	Officers of Health, within a branch of
	Health and Deputy		and Deputy Director within Ottawa Public	Ottawa Public Health individually are
	<u>Director</u>		Health individually are delegated the	delegated the authority to approve
			authority to approve sponsorships or	sponsorships or advertising and execute
			advertising and execute associated	associated agreements where the value of
			agreements where the value of the	the sponsorship or advertising does not
			sponsorship or advertising does not exceed	exceed \$100,000.00 provided that the
			\$100,000.00 provided that the sponsorship	sponsorship or advertising and the
			or advertising and the associated	associated agreement comply with the
			agreement comply with the requirements of	requirements of the City's Corporate Policy
			the City's Corporate Policy on Sponsorship	on Sponsorship and Advertising as adopted
			and Advertising as adopted by the Ottawa	by the Ottawa Board of Health.
			Board of Health.	

	Reason/ Authority for Amendment	Action/ Section		Current Language
4.	Housekeeping –	Amend	SPONSORSHIP	SPONSORSHIP
	Add Deputy	-	The Medical Officer of Health, Deputy	The Medical Officer of Health and the
	Medical Officer of	13 (4)	Medical Officer of Health and Deputy	Associate Medical Officers of Health
	Health and Deputy		Director individually are delegated the	individually are delegated the authority to
	<u>Director</u>		authority to approve sponsorships or	approve sponsorships or advertising and
	Delete Associate		advertising and execute associated	execute associated agreements where the
	Medical Officers		agreements where the value of the	value of the sponsorship or advertising
	of Health		sponsorship or advertising exceeds	exceeds \$100,000.00 provided that the
			\$100,000.00 provided that the sponsorship	sponsorship or advertising and the
			or advertising and the associated	associated agreement comply with the
			agreement comply with the requirements of	requirements of the City's Corporate Policy
			the City's Corporate Policy on Sponsorship	on Sponsorship and Advertising as adopted
			and Advertising as adopted by the Ottawa	by the Ottawa Board of Health.
			Board of Health.	
5.	Housekeeping –	Amend	ADMINISTRATIVE RESPONSIBILITIES	ADMINISTRATIVE RESPONSIBILITIES
	Add Deputy	-	annually assess the performance of the	annually assess the performance of the
	Medical Officer of	14 (d)	Deputy Director and Deputy Medical Officer	Associate Medical Officers of Health;
	Health and Deputy		<u>of Health;</u>	
	<u>Director</u>			
	Delete Associate			
	Medical Officers			
	of Health			

	Reason/ Authority for Amendment	Action/ Section	···· · · · · · · · · · · · · · · · · ·	Current Language
6.	Housekeeping – Add Deputy Medical Officer of Health and Deputy Director Delete Associate Medical Officers of Health	Amend - 15 (1) (c)	ORGANIZATIONAL CHANGES the changes affect only organizational levels below the <u>Deputy Medical Officer of</u> <u>Health and Deputy Director</u> ; and	ORGANIZATIONAL CHANGES the changes affect only organizational levels below the Associate Medical Officers of Health ; and
7.	Housekeeping – <u>Add Deputy</u> <u>Medical Officer of</u> <u>Health and Deputy</u> <u>Director</u> Delete Associate Medical Officers of Health	Amend - 15 (2) (b)	ORGANIZATIONAL CHANGES the approval of the reclassification, transfer, scope change of any position below the <u>Deputy Medical Officer of Health and</u> <u>Deputy Director</u> .	ORGANIZATIONAL CHANGES the approval of the reclassification, transfer, scope change of any position below the Associate Medical Officers of Health .

	Reason/ Authority for Amendment	Action/ Section		Current Language
8.	Housekeeping –	Amend	PURCHASES UNDER <u>\$15,000.00</u>	PURCHASES UNDER \$10,000.00
	Change \$10,000 to	- 47	For purchases of the Ottawa Board of	For purchases of the Ottawa Board of
	\$15,000 to reflect		Health not exceeding <u>\$15,000.00</u> , the City	Health not exceeding \$10,000.00 , the City
	changes to the City		Clerk and Solicitor is authorized, in	Clerk and Solicitor is authorized, in
	of Ottawa's		consultation with the Manager of Supply	consultation with the Manager of Supply
	purchasing by-law,		Services of the City, to prescribe non-	Services of the City, to prescribe non-
	which was		monetary standard terms and conditions	monetary standard terms and conditions
	amended as part of		necessary to protect the legal interests of	necessary to protect the legal interests of
	the 2014-2018		the Ottawa Board of Health, including but	the Ottawa Board of Health, including but
	<u>Council</u>		not limited to, insurance, indemnification,	not limited to, insurance, indemnification,
	Governance Report		Occupational Health and Safety, Workplace	Occupational Health and Safety, Workplace
			Safety and Insurance, termination for	Safety and Insurance, termination for
			default and warranties.	default and warranties.