

OTTAWA POLICE SERVICE
SERVICES, CONTRACTS AND EQUIPMENT PURCHASE ORDERS ISSUED UNDER DELEGATED AUTHORITY
2016 FOURTH QUARTER FINANCIAL REPORT - OCTOBER 1st TO DECEMBER 31st, 2016

Definitions

1) Professional Services: Services requiring the skills of professionals for a defined service requirement or for a specific project related deliverable including but not limited to the areas of engineering, architecture, design, planning, information technology and financial auditing.

Denoted in report as:

(PE) Professional Services - Specialized Expertise

(PO) Professional Services - Business Model required Outsourcing

(PI) Professional Services - Independent Third Party Oversight

(PR) Professional Services - Regulatory Requirements

(PW) Professional Services - Fluctuations in workload or lack of internal resources

(PP) Professional Services - Proprietary Service or unique market position

2) Consulting Services: Assistance to management, including but not limited to the areas of strategic analysis, organizational design, change management, policy development, feasibility studies, and other services intended to assist decision making within the organization.

Denoted in report as:

(CE) Consulting Services - Specialized Expertise

3) Goods & Supplies: This includes uniforms and other clothing materials or goods ordered in bulk such as ammunition.

Denoted in report as:

(GS) Goods & Supplies

4) Fleet & Equipment: This includes police cruisers and other police vehicles as well as specialized equipment not including information technology.

Denoted in report as:

(FE) Fleet & Equipment

5) Facilities & Construction: This includes any construction, betterments, and maintenance contracts as well as furniture purchases.

Denoted in report as:

(FC) Facilities & Construction

6) Information & Technology: This includes all information & technology infrastructure, software applications and annual maintenance costs.

Denoted in report as:

(IT) Information & Technology

Amendments: Amendments are an increase in the scope of an approved contract, which is unanticipated.

Denoted in report as:

(A) Amendment

(A3) Amendment - > \$50,000 and 50% of original contract

and will be hyphenated in the type column based on the service purchased (i.e.. A-GS or A3-IT)

Follow-on Contract: This differs from an amendment in that the original contract recognized the fact that it is likely that the initial defined contract scope may be expanded to include a number of related phases that are either included in the tender document, or are customary to the work assignment. Rates charged for follow-on contracts must be based on those rates proposed by the service provider in the original competitive bid.

Denoted in report as:

(F) Follow-on Contract

and will be hyphenated in the type column based on the service purchased (i.e.. F-GS or F-IT)

Detail Listing of Contracts Under Delegated Authority for the Current Quarter

PO#	VENDOR	DESCRIPTION	TYPE	AMOUNT
Various	Various ¹	IT Equipment & Services	IT	331,600
45083451	MICHANIE CONSTRUCTION INC	Gate Installation at 4561 Bank Street.	FC	192,693
45083738	MSA CANADA	Supply and deliver Self-Contained Breathing Apparatus (SCBA) equipment	FE	128,338
45083773	TRM TECHNOLOGIES INC	Professional Project Management Services to undertake the SI Project	PE	121,807
45083487	HIGH POINT COMMERCIAL MANAGEMENT	Ottawa Police Glass Block Replacement - Interior Fit-up.	FC	119,772
45081034	MINDWIRE SYSTEMS LTD	Project management services to assist in the delivery of the Demand Management Project	A-PE	78,050
45083740	MORSE CANADA INC	To provide an upgrade on the Morse KeyWatcher System.	PE	67,157
45083559	ADVANCED BUSINESS INTERIORS LTD	Supply and deliver Haworth office furniture to Ottawa Police Services for phase two of the Elgin Glass Block Interior backfill project.	FC	57,651
45081568	SUNOTECH CANADA INC	Service maintenance of the Integrated Security Management System for a six month period.	E-FC	49,913
45083476	MILLBROOK TACTICAL INC	Supply and deliver gas masks	FE	44,291
45083481	NOVA NETWORKS	To provide professional services to implement a service catalogue and to expand the HEAT (Helpdesk Expert Automation Tool) application to other sections	CE	41,340
45083533	SECURITY THROUGH SAFE DESIGN INC.	To provide professional security advisory services for Ottawa Police Services facilities.	PE	37,702
45082456	GOLDER ASSOCIATES LTD	Professional engineering services to undertake geotechnical, environmental, archaeological and natural environment assessments at the Ottawa Police Services South Station.	A-PE	35,101
45083388	MOTOPORT	Supply and deliver motor breeches	FE	32,369
45081720	EMPOWERED NETWORKS INC.	Additional professional services for the Training and Roadmap for the CA Clarity software.	A-PE	30,355
			Total	1,368,137

Note 1: Names of IT vendors are not disclosed for security reasons.

Summary by Type of Contracts Under Delegated Authority for the Current Quarter

Type	Amount
Facilities & Construction	420,029
Professional Services	370,171
Information & Technology	331,600
Fleet & Equipment	204,998
Consulting Services	41,340
Goods & Supplies	0
Total	1,368,137