

**Report to / Rapport au:**

**OTTAWA POLICE SERVICES BOARD  
LA COMMISSION DE SERVICES POLICIERS D'OTTAWA**

**27 March 2017 / 27 mars 2017**

**Submitted by / Soumis par:**

**Chief of Police, Ottawa Police Service / Chef de police, Service de police d'Ottawa**

**Contact Person / Personne ressource:**

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**SUBJECT: RE-APPOINTMENT OF SPECIAL CONSTABLE: CARLETON  
UNIVERSITY**

**OBJET: RENOUELEMENT DE LA NOMINATION D'AGENT SPÉCIAL :  
UNIVERSITÉ DE CARLETON**

**REPORT RECOMMENDATIONS**

**That the Ottawa Police Services Board approve the re-appointment of Matthew Bray as a Special Constable pursuant to section 53 of the *Police Services Act* in accordance with the terms and conditions set forth in the attached Approval of Appointment form.**

**RECOMMANDATIONS DU RAPPORT**

**Que la Commission de services policiers d'Ottawa approuve la renouvellement de Matthew Bray en tant qu'agent spécial, en vertu de l'article 53 de la Loi sur les services policiers, conformément aux modalités énoncées dans le formulaire ci-inclus.**

**BACKGROUND**

**In May 1996, the Ottawa Police Services Board and Carleton University administration approved the program for the Carleton University Special Constable Services. This appointment would enable the Carleton University Special Constables to supplement**

the duty of law enforcement provided by the Ottawa Police Service (OPS) in respect to Campus Safety. This appointment would be for a period of five years.

The initiative was based on the desire to continually improve the delivery of policing services to the residents of the City of Ottawa by capitalizing on the existing co-operation between the OPS and Carleton University. The opportunity existed to build on the interoperability of the two services and the goodwill gained.

To ensure that this employee can carry out his assigned duties, applications are made to the Ministry of Community Safety and Correctional Services to have them appointed as Special Constables pursuant to Section 53 of the *Police Services Act*. The Board appoints the Carleton University employees as Special Constables upon approval by the Ministry. The appointments are valid for five years.

## **DISCUSSION**

Approval has been obtained from the Ministry of Community Safety and Correctional Services for the re-appointment of this Carleton University employee as a Special Constable. Pursuant to Section 53 of the *Police Services Act*, upon receipt of the Board appointment of their status, the Special Constable will be required to undertake the Oath of Office and the Oath of Secrecy by the Chief of Police.

## **SUPPORTING DOCUMENTATION**

Document 1: Approval of Appointment as Special Constable Form

## **CONCLUSION**

The OPS is fortunate to have an excellent working relationship with Carleton University. The approval of Special Constable status for this Carleton University employee will enable them to undertake the full scope of their duties.