

<p><b>5. FRENCH LANGUAGE SERVICES ADVISORY COMMITTEE 2020-2022 WORK PLAN COMITÉ CONSULTATIF SUR LES SERVICES EN FRANÇAIS – PLAN DE TRAVAIL 2020-2022</b></p>
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**COMMITTEE RECOMMENDATION**

**That Council approve the French Language Services Advisory Committee's 2020-2022 work plan, as detailed in Document 1.**

**RECOMMANDATION DU COMITÉ**

**Que le Conseil approuve le plan de travail 2020-2022 du Comité consultatif sur les services en français, tel que décrit à la pièce jointe n° 1.**

**DOCUMENTATION/DOCUMENTATION**

1. French Language Services Advisory Committee report dated 19 February 2020 (ACS2020-OCC-GEN-0008 ).

Rapport du Comité consultatif sur les services en français, daté le 19 février 2020 (ACS2020-OCC-GEN-0008 ).

**Report to  
Rapport au:**

**Finance and Economic Development Committee  
Comité des finances et du développement économique  
9 March 2020 / 9 mars 2020**

**and Council  
et au Conseil  
25 March 2020 / 25 mars 2020**

**Submitted on February 19, 2020  
Soumis le 19 février 2020**

**Submitted by  
Soumis par:**

**Paul Lalonde, Chair, French Language Services Advisory Committee / Président  
du Comité consultatif sur les services en français**

**Contact Person  
Personne ressource:**

**Eric Pelot, Committee Coordinator / Coordonnateur de comité  
613-580-2424 x 22953 – [eric.pelot@ottawa.ca](mailto:eric.pelot@ottawa.ca)**

**Ward: CITY WIDE / À L'ÉCHELLE DE LA VILLE      File Number: ACS2020-OCC-GEN-0008**

**SUBJECT: French Language Services Advisory Committee 2020-2022 Work Plan**

**OBJET: Comité consultatif sur les services en français – plan de travail 2020-2022**

#### **REPORT RECOMMENDATION**

**That the Finance and Economic Development Committee recommend that Council approve the French Language Services Advisory Committee's 2020-2022 work plan, as detailed in Document 1.**

#### **RECOMMANDATION DU RAPPORT**

**Que le Comité des finances et du développement économique recommande au Conseil d'approuver le plan de travail 2020-2022 du Comité consultatif sur les services en français, tel que décrit à la pièce jointe n° 1.**

## **BACKGROUND**

At its meeting of 12 September 2012, City Council approved a new structure for its [Advisory Committees](#) to ensure that the work of these committees align with the Term of Council Priorities.

In order to determine the advisory committees' work plans for the current Term, departmental staff provided information with respect to the applicable Term of Council Priorities, [approved by Council on December 11, 2019](#), and departmental work plan(s) and identified areas in which the advisory committees could best provide support and advice.

The Office of the City Clerk worked with department staff to standardize work plan documents across advisory committees. This implemented the standard set by Council as part of the [2014-2018 Mid-Term Governance Review report](#), at its meeting of 9 November 2016.

The mandate of the French Language Services Advisory Committee ("Advisory Committee") is to advise Ottawa City Council on issues that impact the implementation of the Bilingualism Policy and its application to the City's services, programs, policies and initiatives. The complete Terms of Reference can be found at Document 2 of this report.

The Advisory Committee discussed the development of its proposed work plan at its meetings of November 20, 2019 and February 13, 2020, for submission to Standing Committee and Council.

## **DISCUSSION**

The Advisory Committee is recommending a 3-year work plan. The proposed work plan aligns with the 2019-2022 Term of Council Priorities that also fall within the Advisory Committee's Terms of Reference.

Should Council approve the work plan, the Advisory Committee will consider each objective/activity within the work plan's timelines.

Relevant departmental staff will be asked to present the activity/objective at a meeting of the Advisory Committee. The Advisory Committee would have the opportunity to provide oral feedback at the meeting. Further, the Advisory Committee will form a working group for each objective/activity identified in the work plan. The working group may make recommendations in response to the presentation. Such recommendations are included in a brief written report for approval at the following Advisory Committee

meeting. Meeting minutes and any approved reports are forwarded to the departmental staff for their consideration.

The Advisory Committee will report on the progress on its work plan to the Finance and Economic Development Committee at mid- and end-of-Term. It may further recommend revisions to the work plan as part of its midterm report.

### **RURAL IMPLICATIONS**

Any applicable rural implications are identified in the Council Priorities for each project, as outlined in Document 1.

### **CONSULTATION**

Advisory Committee meetings are open to the public and anyone wishing to speak to an item may do so. No members of the public spoke to this item at the Advisory Committee meeting of February 13, 2020.

Department staff has been consulted with the development of the Advisory Committee work plan and support its objectives.

### **COMMENTS BY THE WARD COUNCILLOR(S)**

This is a city-wide matter.

### **ADVISORY COMMITTEE(S) COMMENTS**

This is a report from the French Language Services Advisory Committee.

### **LEGAL IMPLICATIONS**

There are no legal impediments to approving the recommendations in this report.

### **RISK MANAGEMENT IMPLICATIONS**

There are no risk management implications associated with this report.

### **ASSET MANAGEMENT IMPLICATIONS**

There are no asset management implications associated with this report.

### **FINANCIAL IMPLICATIONS**

There are no financial implications associated with this report.

### **ACCESSIBILITY IMPACTS**

There are no accessibility impacts directly associated with this report.

### **TERM OF COUNCIL PRIORITIES**

Applicable Term of Council priorities are identified in Document 1.

**SUPPORTING DOCUMENTATION**

- Document 1 – 2020-2022 work plan of the French Language Services Advisory Committee (immediately follows this report)
- Document 2 – French Language Services Advisory Committee Terms of Reference (immediately follows this report)

**DISPOSITION**

The Advisory Committee will work with staff to complete the projects identified in the attached work plan. The Advisory Committee will report to the Finance and Economic Development Committee at mid- and end-of-Term on the progress on its work plan.

**Document 1**

**FRENCH LANGUAGE SERVICES ADVISORY COMMITTEE**

**2020–2022 WORK PLAN**

The mandate of the French Language Services Advisory Committee is to advise Ottawa City Council on issues that impact the implementation of the Bilingualism Policy and its application to the City’s services, programs, policies and initiatives. Above all, the French Language Services Advisory Committee is responsible for ensuring that its business aligns with, and serves to complement, City Council’s strategic priorities.

<b>Goal 1:</b> Support an approach that helps increase in the number of recreational activities, as well as social and community services, offered in French			
<b>Activity 1</b>	<b>Responsibility:</b>	<b>Timelines:</b>	<b>Strategic Objective</b>
Update on Francophone hubs initiatives and French language recreational activities in Ottawa, Ottawa’s west end, and in non-bilingual neighbourhoods	Entire committee or smaller working group	Ongoing	Thriving Communities — Promote safety, culture, social and physical well-being for our residents
<b>Activity 2</b>	<b>Responsibility:</b>	<b>Timelines:</b>	<b>Strategic Objective</b>
Services offered by Children’s Services in French in Ottawa’s west end and in non-bilingual	Entire committee or smaller working group	Ongoing	Thriving Communities — Promote safety, culture, social and physical well-being for our residents

neighbourhoods			
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<b>Goal 2:</b> Foster economic development through the promotion of bilingualism—Ottawa, Canada’s capital			
<b>Activity 1</b>	<b>Responsibility:</b>	<b>Timelines:</b>	<b>Strategic Objective</b>
Economic development strategy and promotion of bilingualism with the City partners	Entire committee or smaller working group	Ongoing	Economic Growth & Diversification

<b>Goal 3:</b> Encourage the participation of the Francophone population in public consultations			
<b>Activity 1</b>	<b>Responsibility:</b>	<b>Timelines:</b>	<b>Strategic Objective</b>
Consulting and engaging the City’s Francophone population with their Municipal government, including Smart City 2.0 initiatives	Entire committee or smaller working group	2021 and 2022	Our Service—Service Excellence through Innovation

<b>Goal 4:</b> Support the development of programming, activities, as well as learning and professional development options offered in French, for City staff			
<b>Activity 1</b>	<b>Responsibility:</b>	<b>Timelines:</b>	<b>Strategic Objective</b>
Talent development measures, including programming, activities, and learning and professional development offered in French to City staff	Entire committee or smaller working group	2021 and 2022	Our Service—Service Excellence through Innovation
<b>Goal 5:</b> Continue to raise staff awareness of the importance of providing an active offer of bilingual services			
<b>Activity 1</b>	<b>Responsibility:</b>	<b>Timelines:</b>	<b>Strategic Objective</b>
Staff recruitment process, and recruiting French-speaking transit operators and staff	Entire committee or smaller working group	2021 and 2022	Our Service—Service Excellence through Innovation
<b>Activity 2</b>	<b>Responsibility:</b>	<b>Timelines:</b>	<b>Strategic Objective</b>
Professional training and program development and awareness efforts regarding active offer of services in French in transit operations	Entire committee or smaller working group	2021 and 2022	Our Service—Service Excellence through Innovation



Document 2

**French Language Services Advisory Committee**

**Terms of Reference**

**MANDATE**

The mandate of the French Language Services Advisory Committee is to advise Ottawa City Council on issues that impact the implementation of the *Bilingualism Policy* and its application to the City's services, programs, policies and initiatives.

**RESPONSIBILITIES**

The French Language Services Advisory Committee is responsible for providing advice to Ottawa City Council on issues pertaining to:

- Policy, programs and service delivery in the area of official languages.

The French Language Services Advisory Committee will be available as a resource to staff, providing input on matters being pursued to achieve Council's strategic priorities.

Above all, the French Language Services Advisory Committee is responsible for ensuring that its business aligns with, and serves to complement, City Council's strategic priorities.

**COMPOSITION**

The French Language Services Advisory Committee's membership shall include 7-11 citizen members and one (1) Member of Council in a liaison capacity.

**REPORTING RELATIONSHIP**

The French Language Services Advisory Committee shall report through the Finance and Economic Development Committee to City Council; however, it may also report to another Standing Committee where appropriate, depending on the issue.