

**OTTAWA PUBLIC LIBRARY**  
**Library Board Operating Report**  
as at December 31, 2016

Appendix D

<b>Expenditures</b>	<b>2016 Budget</b>	<b>2016 Actuals</b>	<b>Unspent</b>	<b>% Spent</b>	<b>2015</b>	<b>% Spent</b>
Conferences & Conventions	10,000	5,657	4,343	56.6%	5,619	56.2%
Business Expense	1,500	688	812	45.9%	(1,309)	-87.3%
Local Transportation	500	917	(417)	183.4%	1,098	219.6%
Freight/Courier	500	171	329	34.2%	170	34.0%
Cell Phone	200	-	200	0.0%	-	0.0%
Professional Services	19,135	9,667	9,468	50.5%	-	0.0%
Receptons/luncheons	2,500	2,317	183	92.7%	2,739	109.6%
Memberships	2,000	1,500	500	75.0%	1,351	67.6%
Parking	1,000	700	300	70.0%	681	68.1%
Sundry	500	79	421	15.8%	448	89.6%
Miscellaneous Supplies	500	788	(288)	157.6%	186	37.2%
<b>Total Expenditures</b>	<b>38,335</b>	<b>22,484</b>	<b>15,851</b>	<b>58.7%</b>	<b>10,983</b>	<b>28.7%</b>