

**Report to
Rapport au:**

**Finance and Economic Development Committee
Comité des finances et du développement économique
1 September 2015 / 1 septembre 2015**

**Submitted on August 17, 2015
Soumis le 17 août 2015**

**Submitted by
Soumis par:
M. Rick O'Connor, City Clerk and Solicitor /
Greffier municipal et chef du contentieux**

**Contact Person
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Ward: CITY WIDE / À L'ÉCHELLE DE LA VILLE File Number: ACS2015-CMR-CCB-0097

**SUBJECT: Status Update – Finance and Economic Development Committee
Inquiries and Motions – For the period ending 21 August 2015**

**OBJET: Rapport de situation – demandes de renseignement et motions du
Comité des finances et du développement économique pour la
période se terminant le 21 août 2015**

REPORT RECOMMENDATION

That the Finance and Economic Development Committee receive this report for information.

RECOMMANDATION DU RAPPORT

Que le Comité des finances et du développement économique prenne connaissance de ce rapport.

BACKGROUND

On 11 June 2008, Council approved a new process for tracking formal Inquiries and Motions submitted at Standing Committees and Council. Included in this process was the requirement for Committees and Council to receive bi-monthly status updates on these motions and inquiries, at the second meeting of every second month. Accordingly, this report is being presented to Committee for information.

DISCUSSION

Departmental Report on Outstanding Motions and Directions

This report integrates the status of outstanding motions and directions to staff, identified as part of the City Manager's review in the fall of 2008, with the actions that will be taken to ensure that both are addressed appropriately.

Consistent with Council's direction, the tracking and reporting of formal motions and inquiries is undertaken by the City Clerk's Office. Protocols have also been established within departments to ensure department-specific motions and inquiries are processed in a timely manner. In those instances where there may be a delay, Council will be provided with an explanation.

The departmental list of outstanding motions and directions to staff is attached as Document 1. Finance and Economic Development Committee list of outstanding inquiries is attached as Document 2.

RURAL IMPLICATIONS

There are no rural implications associated with this report.

CONSULTATION

This report is administrative in nature and therefore no consultation was required.

COMMENTS BY THE WARD COUNCILLOR(S)

This is a City-Wide report.

LEGAL IMPLICATIONS

There are no legal impediments to receiving this report for information.

RISK MANAGEMENT IMPLICATIONS

There are no risk management implications.

FINANCIAL IMPLICATIONS

There are no financial implications associated with this report.

ACCESSIBILITY IMPACTS

There are no financial implications associated with this report.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications associated with this report.

TERM OF COUNCIL PRIORITIES

This report has no direct impacts on the City's strategic priorities or directions identified for the current Term of Council.

SUPPORTING DOCUMENTATION

Document 1 Departmental List of Outstanding Motions and Directions as of 21 August 2015

Document 2 List of Outstanding Inquiries as of 21 août 2015

DISPOSITION

This report is for information purposes. The Coordinator will continue to track all motions and inquiries made at Committee and report bi-monthly.

