

Ottawa Public Library
Contract Expenditures
July 1 to December 31, 2019

Appendix C

In accordance with the Acquisitions of Goods and Services Procedure, the following is a list of contracts valued at more than \$15,000 and less than \$500,000 (effective May 12, 2015), awarded for the period from July 1 to December 31, 2019. The Board approves contracts in excess of \$500,000. It also includes all contracts under the capital budget CEO delegated authority.

Attached are the 2019 purchasing figures for Ottawa Public Library.

This includes:

*All POs created in Q3 and Q4 2019 with a value >=\$15K and <\$500K *2019 capital budget delegated authority

*All POs amended in Q3 and Q4 2019 with a total increase to the PO>=\$15k and <\$500K

*2019 capital budget delegated authority

Requirement	Contract Amount	Vendor / Contractor	Non Competitive Rationale Description
For the supply of security guard services at the Rideau Library branch.	\$ 101,527.17	COMMISSIONAIRES OTTAWA OTTAWA ON	None, this was a competitive procurement.
For the supply of security guard services at the Main Library Branch.	\$ 207,169.70	CANADIAN CORPS OF COMMISSIONAIRES OTTAWA ON	None, this was a competitive procurement.
To supply and deliver 380,000 radio frequency identification tags.	\$ 80,314.79	ENTREPRISES INTMOTION INC SAINT LAURENT QC	None, this was a competitive procurement.
To supply and deliver 400 cases of Max Stick labels on an as and when requested basis.	\$ 84,924.83	PAPER DIMENSION INC BRAMPTON ON	None, this was a competitive procurement.
To supply and deliver 96 lounge chairs and bariatric chairs to 12 branches of the Ottawa Public Library.	\$ 110,795.50	OTTAWA BUSINESS INTERIORS LTD NEPEAN ON	None, this was a competitive procurement.
To supply, deliver, and install single and double faced shelving for the Manotick Library branch located at 5499 South River Drive.	\$ 92,005.37	LIBRARY OUTFITTERS STITTSVILLE ON	Section 22(1)(d) - Absence of competition for technical or other reason.
To supply, deliver, and install 335 strive chairs and 16 dollies to 10 Ottawa Public Library branches.	\$ 34,431.37	CMG OFFICE INTERIORS OTTAWA ON	None, this was a competitive procurement.
To supply and deliver 12 self-check full height kiosks, including software, to the James Bartleman Archives and Library Materials Centre located at 100 Tallwood Drive.	\$ 134,246.27	BIBLIOTHECA CANADA INC TORONTO ON	Section 22(1)(a) - Proprietary Rights.
To supply and deliver one self-check full height kiosk for the Sunnyside Library branch and 12 Windows10 PC Upgrade Kits.	\$ 34,474.25	BIBLIOTHECA CANADA INC TORONTO ON	Section 22(1)(a) - Proprietary Rights.

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Requirement	Contract Amount	Vendor / Contractor	Non Competitive Rationale Description
To supply and deliver eight automated materials handling transport/sort bins to the Library Materials Centre at 100 Tallwood Drive.	\$ 43,319.23	RFID LIBRARY SOLUTIONS MAPLE GROVE MN	Section 22(1)(d) - Absence of competition for technical or n.other reason.
For professional design and production services for branding and ancillary communications products to support the Ottawa Public Library fundraising campaign.	\$ 34,801.92	SPRUCE CREATIVE INC OTTAWA ON	None, this was a competitive procurement.
For annual subscription services for BiblioCommons Catalogue web-based software.	\$ 133,384.96	BIBLIOCOMMONS INC TORONTO ON	Section 22(1)(d) - Absence of competition for technical or other reason.
For annual renewal of Bluecoat Web Filtering Cloud Security Services.	\$ 39,824.65	THE HERJAVEC GROUP KANATA ON	None, this was a competitive procurement.
For annual software license, support and maintenance for the Ottawa Public Library's internet filtering software.	\$ 44,713.34	BAJAI INC OTTAWA ON	Section 22(1)(a) - Proprietary Rights.
For professional services for the development of a Fundraising Strategy for the Ottawa Public Library.	\$ 43,705.92	KETCHUM CANADA 2002 INC TORONTO ON	None, this was a competitive procurement.