

**Ottawa Public Library Operating Financial Report  
(without External Funds Raised) as at December 31, 2018**

**Appendix A**

<b><u>Revenues</u></b>	<b><u>2018 Budget</u></b>	<b><u>Year to Date Actuals</u></b>	<b><u>Overbudget (Underbudget)</u></b>	<b><u>% of Budget</u></b>	<b><u>2017 Year to Date Actuals</u></b>	<b><u>% of Budget</u></b>
Provincial Grant	1,380,000	1,449,484	69,484	105.0%	1,380,328	100.0%
Reserve Fund Transfers	325,000	325,000	-	100.0%	328,000	100.0%
Meeting Room Rentals	64,360	79,146	14,786	123.0%	68,439	106.3%
Library Fines	1,032,451	767,271	(265,180)	74.3%	963,577	93.3%
Library Fees	274,795	292,243	17,448	106.3%	273,623	106.8%
Lease - Main Parking Garage & Tower	530,640	301,000	(229,640)	56.7%	435,310	82.0%
Donations	-	35,738	35,738	0.0%	25,883	0.0%
Miscellaneous Revenue	33,841	33,513	(328)	99.0%	187,149	357.2%
<b>Total Revenue</b>	<b>3,641,087</b>	<b>3,283,395</b>	<b>(357,692)</b>	<b>90.2%</b>	<b>3,662,309</b>	<b>100.5%</b>
<b><u>Expenditures</u></b>	<b><u>2018 Budget</u></b>	<b><u>Year to Date Actuals</u></b>	<b><u>(Overspent) Underspent</u></b>	<b><u>% of Budget Spent</u></b>	<b><u>2017 Year to Date Actuals</u></b>	<b><u>% of Budget Spent</u></b>
<b>Salaries &amp; Benefits</b>	35,104,459	34,828,723	275,736	99.2%	34,020,171	99.2%
<b>Purchased Services</b>			-			
Staff Training & Travel	283,210	172,305	110,905	60.8%	171,306	69.8%
Administrative Services	631,420	619,370	12,050	98.1%	629,080	126.6%
Equipment Service & Maintenance	932,422	977,854	(45,432)	104.9%	1,409,335	84.5%
<b>Materials &amp; Supplies</b>						
Library Materials	5,217,000	5,205,372	11,628	99.8%	5,240,444	105.8%
Library Supplies	380,000	413,623	(33,623)	108.8%	280,428	85.0%
Administration & Other Supplies	276,785	276,052	733	99.7%	350,205	122.1%
<b>Fixed Assets</b>	1,431,148	1,300,893	130,255	90.9%	1,127,932	96.2%
<b>Operating Recovery</b>	(230,000)	(298,875)	68,875	129.9%	(319,061)	138.7%
<b>Fleet Costs</b>	170,416	161,281	9,135	94.6%	199,647	128.5%
<b>Program Facility Costs</b>	4,458,212	4,533,959	(75,747)	101.7%	4,572,723	103.8%
<b>Corporate Allocations - Merchant</b>						
<b>Fees, Insurance Claims</b>	59,088	60,185	(1,097)	101.9%	57,114	83.7%
<b>Other Internal Costs</b>	135,176	203,915	(68,739)	150.9%	201,218	159.6%
<b>Total Expenditures</b>	<b>48,849,336</b>	<b>48,454,657</b>	<b>394,679</b>	<b>99.2%</b>	<b>47,940,542</b>	<b>99.9%</b>
<b>City of Ottawa Contribution</b>	<b>45,208,249</b>	<b>45,171,262</b>	<b>36,987</b>	<b>99.9%</b>	<b>44,278,233</b>	<b>99.9%</b>