



## **Ottawa Board of Health MINUTES 13**

**Monday, December 5, 2016, 5:00 PM**

**Champlain Room, 110 Laurier Avenue West**

**Contact for the Ottawa Board of Health:**

**Diane Blais, Board of Health Secretary**

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*Note: Please note that the Minutes are to be considered DRAFT until confirmed by the Board of Health.*

### **Board Members:**

**Chair: S. Qadri**

**Vice-Chair: J. Poirier**

**Members: D. Chernushenko, M. Fleury, A. Kapur, L. Leikin, C. McKenney, S. Pinel,  
M. Qaqish, M. Taylor, P. Tilley**

The Ottawa Board of Health met in the Champlain Room, 110 Laurier Avenue West, Ottawa, on Monday, December 5, 2016 beginning at 5:00 PM.

The Chair, Shad Qadri, presided over the meeting.

#### ANNOUNCEMENTS/CEREMONIAL ACTIVITIES

**Chair Qadri and Member Qaqish, City of Ottawa's Special Liaison for Refugee Resettlement, recognized the valuable work and dedication of over 50 volunteer dentists, support staff, and interpreters who provided free dental treatment services to Syrian refugees.**

#### ROLL CALL

**Member Leikin was absent from the meeting.**

#### REGRETS

**Member Leikin sent his regrets.**

#### DECLARATIONS OF PECUNIARY INTEREST(INCLUDING THOSE ORIGINALLY ARISING FROM PRIOR MEETINGS)

**Member Taylor declared a deemed pecuniary interest on Ottawa Board of Health Agenda 13, Item 1 - 2017 Draft Operating Budget for the Ottawa Board of Health, Document 1, Page 5 - Cost Shared Programs, Foundational Standards, as his wife is an Ottawa Public Health employee working in this area.**

#### CONFIRMATION OF MINUTES

**Confirmation of the Minutes of the meeting of November 3, 2016**

CONFIRMED

COMMUNICATIONS

**Eight communication items have been received** (*held on file with the Board of Health Secretary*)

MOTION TO INTRODUCE REPORTS

**Motion 13/01**

Moved by Vice-Chair Poirier

**BE IT RESOLVED THAT the 2017 Draft Operating Budget for the Ottawa Board of Health report be received and considered.**

CARRIED

1. 2017 DRAFT OPERATING BUDGET FOR THE OTTAWA BOARD OF HEALTH

ACS2016-OPH-IQS-0009

**That, at its meeting of December 5, 2016, the Board of Health for the City of Ottawa Health Unit:**

- 1. Approve the 2017 Draft Operating Budget for the Ottawa Board of Health;**
- 2. Upon the Board of Health's approval of the 2017 Draft Operating Budget**

**for the Ottawa Board of Health, direct staff to forward the report to Ottawa City Council, for consideration on December 14, 2016 as part of the City Council's approval of the City of Ottawa 2017 Draft Operating and Capital budget; and**

- 3. Upon approval of the 2017 Draft Operating Budget for the Ottawa Board of Health by the Board of Health and Ottawa City Council, direct staff to forward the approved 2017 Operating Budget for the Ottawa Board of Health to the Ministry of Health and Long-Term Care (MOHLTC) for consideration as part of the Program-Based Grant application.**

Ms. Esther Moghadam, Deputy Director and Chief Nursing Officer, Health Promotion and System Support Branch, and Ms. Brenda Gorton, Account Manager of Financial Services Unit, provided a page-by-page overview of the 2017 Draft Operating Budget, as outlined at Document 1.

Ottawa Public Health staff then took questions from Board members. This discussion lasted approximately 90 minutes.

Following the discussion, the Board considered Motion 13/02, as outlined below.

#### **Motion 13/02**

Moved by Vice Chair Poirier

**That the Board of Health for the City of Ottawa Health Unit:**

- 1. Approve the 2017 Draft Operating Budget for the Ottawa Board of Health, outlined at Document 1 and as follows:**

- a. Page 5 – Cost Shared Programs:**

- i. Infectious Diseases;**
- ii. Chronic Diseases & Injuries;**
- iii. Family Health;**
- iv. Foundational Standards \*;**
- v. Environmental Health; and**
- vi. Emergency Preparedness;**

- b. Page 5 – Public Health City Funded Programs:**

- i. City Funded Public Health Initiatives; and**
- ii. One-Time City Funded Programs; and**

**c. Page 9 – User Fees.**

CARRIED

Motion 13/02 was put to the Board and divided for voting purposes.

**\* DECLARATION OF PECUNICARY INTEREST**

Member Taylor submitted a deemed declaration of pecuniary interest on Ottawa Board of Health Agenda 13, Item 1, 2017 Draft Operating Budget for the Ottawa Board of Health, Document 1, Page 5 - Cost Shared Programs, Foundational Standards, as his wife is an Ottawa Public Health employee working in this area.

Member Taylor did not take part in the discussion or vote on this portion of the Budget.

The balance of the 2017 Draft Operating Budget for the Ottawa Board of Health and transmittal report were then put to the Board and CARRIED.

- 2. Upon the Board of Health's approval of the 2017 Draft Operating Budget for the Ottawa Board of Health, direct staff to forward the report to Ottawa City Council, for consideration on December 14, 2016 as part of the City Council's approval of the City of Ottawa 2017 Draft Operating and Capital budget; and**
- 3. Upon approval of the 2017 Draft Operating Budget for the Ottawa Board of Health by the Board of Health and Ottawa City Council, direct staff to forward the approved 2017 Operating Budget for the Ottawa Board of Health to the Ministry of Health and Long-Term Care (MOHLTC) for consideration as part of the Program-Based Grant application.**

CARRIED

MOTION TO ADOPT REPORTS

**Motion 13/03**

Moved by Vice-Chair Poirier

**BE IT RESOLVED THAT the 2017 Draft Operating Budget for the Ottawa Board of Health report be received and adopted.**

CARRIED

MOTIONS OF WHICH NOTICE HAS BEEN GIVEN PREVIOUSLY

**There were no motions of which notice had been given previously.**

MOTIONS REQUIRING SUSPENSION OF THE RULES OF PROCEDURE

**There were no motions requiring suspension of the rules of procedure.**

NOTICES OF MOTION (FOR CONSIDERATION AT SUBSEQUENT MEETING)

**There were no Notices of Motions (for consideration at subsequent meeting).**

INFORMATION PREVIOUSLY DISTRIBUTED

**There was no information previously distributed.**

CONFIRMATION BY-LAW

**Motion 13/04**

Moved by Vice-Chair Poirier

**BE IT RESOLVED THAT Confirmation By-law no. 2016-6, a by-law of the Board of Health for the City of Ottawa Health Unit to confirm the proceedings of the Ottawa Board of Health at its meeting of December 5, 2016, be read and passed.**

CARRIED

INQUIRIES AND ANSWERS

**There were no inquiries.**

ADJOURNMENT

**The Board adjourned the meeting at 6:44 p.m.**

NEXT MEETING

**Regular Meeting**

Monday, February 13, 2017 - 5:00 PM, Champlain Room

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**BOARD SECRETARY**

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**BOARD CHAIR**