

CALL FOR NOMINATIONS CAPG Board of Directors

To: CAPG Members From: Alok Mukherjee, Chair, Nominations Committee

Subject: Call for Nominations to the CAPG Board of Directors

On behalf of the CAPG Nominations Committee, I am pleased to invite nominations to the association's Board of Directors for the term 2015-2017. You will note that we've simplified the process this year and eliminated the mail-in ballots. Nominations is an important responsibility of our members. The effectiveness and success of our association depends on the strength and quality of our volunteer Board. It is up to you to propose nominees who will bring the necessary competencies and commitment.

Under the new CAPG governance structure, Directors shall be elected by the Members at each annual meeting of Members for which an election of Directors is required. Each Director shall be elected to hold office for two (2) years, at which time each such Director shall retire as a Director, but, if qualified, shall be eligible for re-election. In order to be eligible for election a candidate must have been appointed to his/her local Member Board for a two year term which will not expire during the following two years. Should a Director's remaining term on his/her local Member Board be for less than two years, he/she may be elected to office on a one-year term. No Director may continue to serve for more than six (6) consecutive years but will be eligible for election to the Board after twelve (12) or more months have elapsed since he/she ceased to be a Director.

The Nominations Form is attached as Schedule A and the Chart of Nominations for the Term is Schedule B. Schedule C is a list of competencies. Following the receipt of nominations and identification of eligible candidates, the Nominations Committee will conduct phone interviews with each candidate based on these competencies. Please submit your nomination form electronically to the attention of Alok Mukherjee, Chair, Nominations Committee to the following address: nominations@capg.ca. **The deadline is Friday, June 5, 2015.**

2015-2016 Vacancies:

British Columbia	1 Director
Alberta	1 Director
Manitoba	1 Director (new seat)

Along with my fellow members of the Nominations Committee, Mary Collins and David Walker, I look forward to your response. If you have any questions, please direct them to Jennifer Malloy, the CAPG Executive Director. We will do our best to address your questions promptly.

Sincerely,



Alok Mukherjee
Chair, Nominations Committee 2015-2016

Schedule A NOMINATION FORM

TO BE SIGNED BY BOARD CHAIR AND NOMINEE:

We _____ being members in good standing of
CAPG, nominate _____ for the position above.

We also confirm that:

- We represent a geographical region of Canada represented by the Association's Members (By-laws – Article 5.2);
- We are members in good standing of the association; (By-laws – Article 5.3(a));
- The nominee resides in the province where our Police Board/Commission is located (By-laws – Article 5.3(b));
- The nominee is willing to commit to the association for more than one year (typically a three-year commitment is preferable);
- The nominee has the time to contribute fully in 3 face-to-face meetings a year (one in Ottawa, one board retreat, one at the annual conference);
- The nominee has the financial support of our Police Board/Commission to cover the cost of their attendance at the three meetings a year including airfare and accommodation (estimated financial commitment is \$5,000);
- The nominee is able to participate in a two-hour bi-monthly teleconference board meeting; and
- The nominee is willing to sit on at least one working committee and actively participate in the work of that committee.

Signature:

Name: (please print)

Chair of Board

NOMINEE:

I _____ being a member of, _____ consent to this nomination.

I am currently a _____ (provincial, municipal, citizen appointment)
representative on my police board/commission and I have _____ years left to serve.

I am eligible for another reappointment for _____ years.

Address: _____

Telephone: _____

Fax: _____

Email: _____ Date _____

Signature:

Name: (please print)

RETURN THIS FORM BY EMAIL TO NOMINATIONS@CAPG.CA BY FRIDAY, JUNE 5, 2015.

Schedule B CAPG 2015 NOMINATIONS CHART

Term: Friday, August 28, 2015 to Saturday, July 15, 2017

VACANCY	Geographic Allocation	Eligible for Re-election
1 Director	British Columbia (2 seats)	Karla Rockwell, Delta Police Board Vacancy
1 Director	Alberta (2 seats)	Cathryn Palmer, Edmonton Police Commission Vacancy
	Saskatchewan (2 seats)	Charlie Clark, Saskatoon Board of Police Commissioners Rob Stephanson, Weyburn Board of Police Commissioners
1 Director 1 Interim Appt.*	Manitoba (2 seats)	<i>*Interim Appointment:</i> Scott Gillingham, Winnipeg Police Board Additional Seat Added
	Ontario (3 seats)	Mary Anne Silverthorn, Woodstock Police Services Board Sandy Smallwood, Ottawa Police Services Board Laurie Williamson, Region of Peel Police Services Board
1 Interim Appt.*	New Brunswick (1 seat)	<i>*Interim Appointment:</i> Nicole Paquet, Saint John Board of Police Commissioners
	Nova Scotia (2 seats)	Nola Folker-Hill, Kentville Board of Police Commissioners Greg MacArthur, Truro Board of Police Commissioners
	First Nations (2 seats)	Ron Skye, Kahnawake Peacekeepers Board Tammy White-Quills Knife, Blood Tribe Police Commission

SCHEDULE C

COMPETENCY CHECKLIST FOR CAPG BOARD MEMBERS

YES	NO	EXPERIENCE
		Business, business administration, especially non-profit
		Strategic planning
		Risk management
		Accounting & Finance
		Human resources
		Labour Relations
		Legal, especially non-profit & tax law
		Multi media / communications
		Advocacy
		Knowledge of federal government
		Board or governance experience
		Community development
		Proposal and grant writing
		Policy making
		Information Technology
		Marketing & public relations
		Fundraising & special events
		Contacts, networking, especially on a national level
		Educational program development
YES	NO	SKILLS
		Strong communication skills
		Strong decision maker
		Consensus builder/collaborative
		Effective listener
		Strong analytical skills
YES	NO	PERSONAL ATTRIBUTES
		Integrity and high ethical standards
		Strong public service orientation
		Respect for diversity
		Discretion, objectivity and good judgment
		Desire to contribute
		Active participant
		Ability to meet time commitments
		Capable of wide perspective
		Resilience
		Life long learning
		Team player