

**Report to
Rapport au:**

**Council
Conseil**

13 February 2019 / 13 février 2019

**Submitted on February 8, 2019
Soumis le 8 février 2019**

**Submitted by
Soumis par:**

**Selection Panel, Ottawa Community Lands Development Corporation Board of
Directors / Jury de sélection, conseil d'administration de la société
d'aménagement des terrains communautaires d'Ottawa**

Contact Person

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Ward: CITY WIDE / À L'ÉCHELLE DE LA VILLE File Number: ACS2019-CCS-GEN-0032

**SUBJECT: Appointments to the Ottawa Community Lands Development
Corporation Board of Directors**

**OBJET: Nominations au conseil d'administration de la Société d'aménagement
des terrains communautaires d'Ottawa**

REPORT RECOMMENDATIONS

That, further to deliberations of the Selection Panel, Council approve:

1. The following appointments to the Ottawa Community Lands Development Corporation Board of Directors, including waiver of Section 2.6 of the Appointment Policy as described in this report, all terms to be effective upon Council approval, for the 2018-2022 Term of Council:

Pamela Sweet
Kathleen Willis

2. The following reserve member to be appointed should a vacancy arise during the 2018-2022 Term of Council:

Ravinder Dhillon

RECOMMANDATIONS DU RAPPORT

Que, suite aux délibérations du jury de sélection, le Conseil municipal approuve :

1. les nominations suivantes au conseil d'administration de la Société d'aménagement des terrains communautaires d'Ottawa, y compris la renonciation à la section 2.6 de la Politique sur les nominations comme décrit dans ce rapport, tous les mandats entrant en vigueur à l'approbation par le Conseil, pour le mandat du Conseil 2018-2022 :

Pamela Sweet
Kathleen Willis

2. la nomination du membre de réserve suivant si un poste devait être comblé lors du mandat 2018-2022 du Conseil :

Ravinder Dhillon

BACKGROUND

The Ottawa Community Lands Development Corporation (OCLDC), as approved by Council on October 10, 2007, is incorporated under the *Corporations Act* with the City as the sole shareholder. OCLDC provides an implementation vehicle, controlled by and available at the discretion of Council, to clearly separate the City's land ownership and real estate development from its planning authority role as the municipality under the *Municipal Act, 2001* and the *Planning Act*.

At the establishment of the OCLDC, the Board of Directors included eight Members of Council. Officers of the Corporation are appointed from Executive and Senior Management teams by the City Manager.

On December 5, 2018, City Council approved the 2018-2022 Council Governance Review report which included the following recommendation:

That the Ottawa Community Lands Development Corporation Board of Directors be six members, consisting of four Members of Council and two citizen members, as outlined in this report.

As noted in the Governance Report, staff surveyed other Canadian cities with municipal development corporations to identify best practices for board membership. The five cities surveyed all include citizen members on their development board.

Further, the report outlined the benefits of including citizen members on the OCLDC board, such that it would increase technical and industry expertise.

On December 12, 2018, City Council appointed the following Councillors to the Board:

Mayor Jim Watson;
Councillor Tobi Nussbaum (Chair);
Councillor Laura Dudas; and
Councillor Jan Harder.

The Appointment Policy for Citizen Members of City Advisory Committees, Boards and Task Forces, and External Boards, Commissions and Authorities, (the "Appointment Policy") was revised and approved by City Council on December 5, 2018. The Appointment Policy outlines the process and requirements for recruiting citizen members to the City's Advisory Committees, Boards and Task Forces, as well as to its External Boards, Commissions and Authorities, for which members are required.

Advertisements for membership on the City's Sub-committees, Advisory Committees, Boards, External Boards, Authorities and Commission were placed in the Ottawa Citizen and Le Droit beginning November 1, 2018. In addition, ads were posted on the City website, on social media, and were sent to a number of organizations and associations with a potential interest, including planning and architectural firms. The application deadline was Monday, January 14, 2019.

DISCUSSION

The Selection Panel for the Ottawa Community Lands Development Corporation Board of Directors was comprised of Councillors Rick Chiarelli and Laura Dudas, as well as Robyn Guest (on behalf of Mayor Jim Watson, *ex officio*). Their recommendations to Council for the appointment of two (2) voting members and two (2) reserve members to the OCLDC is listed in the Recommendations section of this report.

The Selection Panel is asking Council to waive Section 2.6 of the Appointment Policy in order to allow Ms. Willis to serve simultaneously on the Ottawa Community Development Land Corporation Board of Directors and the Committee of Adjustment.

RURAL IMPLICATIONS

There are no rural implications.

CONSULTATION

See above regarding the recruitment and advertisement process for members of the public.

COMMENTS BY THE WARD COUNCILLOR(S)

This report is City-wide in nature.

LEGAL IMPLICATIONS

There are no legal impediments to the implementation of the recommendation in this report.

As part of the process to be more proactively transparent about its appointment process, Council passed the following Recommendation No. 9 in Part I of its 2010-2014 Governance Review:

The changes to report protocols for Appointments to Agencies, Boards, Committees and Commissions, Commemorative Namings and City of Ottawa Architectural Conservations Awards and the City of Ottawa Heritage Plaques as described in this report, such that they are no longer automatically *in camera* reports [emphasis added].

Since Council enacted this change on December 8th, 2010, few privacy issues have arisen. However, should a Member of Council wish to address any issue arising from such reports, it is suggested that they contact the City Clerk and Solicitor in advance of

any meeting to discuss whether or not their concerns should be address in open or closed session.

RISK MANAGEMENT IMPLICATIONS

There are no risk management implications associated with the report recommendations.

FINANCIAL IMPLICATIONS

There are no financial implications associated with this report.

ACCESSIBILITY IMPACTS

There are no accessibility impacts associated with the report recommendations.

TERM OF COUNCIL PRIORITIES

This report supports the current Term of Council Priority related to Governance, Planning and Decision Making.

SUPPORTING DOCUMENTATION

Document 1 – Applications of recommended members (Confidential – Held on file with the City Clerk and Solicitor).

DISPOSITION

Legislative Services Branch, City Clerk and Solicitor Department, will notify all applicants upon approval by City Council.