

Report to / Rapport au:

**OTTAWA POLICE SERVICES BOARD
LA COMMISSION DE SERVICES POLICIERS D'OTTAWA**

26 February 2018 / 26 février 2018

Submitted by / Soumis par:

Chief of Police, Ottawa Police Service / Chef de police, Service de police d'Ottawa

Contact Person / Personne ressource:

**Debra Frazer, Director General/ directrice générale
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SUBJECT: RE-APPOINTMENT OF SPECIAL CONSTABLE: OTTAWA POLICE SERVICE

OBJET: RENOUELEMENT DE LA NOMINATION D'AGENTS SPÉCIAUX: SERVICE DE POLICE D'OTTAWA

REPORT RECOMMENDATIONS

That the Ottawa Police Services Board (the Board) approve the re-appointment of the OPS member, listed in Document 1, as a Special Constable pursuant to Section 53 of the *Police Services Act*, in accordance with the terms and conditions set forth in the attached Approval of Appointment form.

RECOMMANDATIONS DU RAPPORT

Que la Commission de services policiers d'Ottawa approuve les une (1) renouvellement, à titre d'agent spéciale, en application de l'article 53 de la *Loi sur les services policiers* et conformément aux conditions énoncées dans le formulaire d'approbation de nomination.

BACKGROUND

This employee is a Special Constable assigned to the Central Cellblock and Prison Care unit. The re-appointment ensures that this employee can carry out their assigned duties as a Special Constable. An application is made to the Ministry of Community Safety and Correctional Services to have them re-appointed as a Special Constable

pursuant to Section 53 of the Police Services Act. The Board appoints the employee as a Special Constable(s) upon approval by the Ministry for a five-year period or until the appointee is no longer in the employ of the Ottawa Police Service (OPS). Upon the termination of employment, the OPS advises the Ministry to terminate the appointment.

DISCUSSION

The Board is being asked to approve this Special Constable re-appointment in accordance with the above noted process.

Some of their responsibilities include the transportation and custody of prisoners being moved between detention facilities and other locations such as courts; providing security at premises or places occupied or utilized as courts; maintaining security at the courthouse, cellblock, and other OPS detention facilities.

Approval has been obtained from the Ministry of Community Safety and Correctional Services for the re-appointment of this OPS member as Special Constable.

SUPPORTING DOCUMENTATION

Document 1: Name of Employee

Document 2: Approval of Appointment form

CONCLUSION

The re-appointment of Special Constable status is required in order for OPS employees working in our Court Security area to undertake the full duties and responsibilities assigned to them as Special Constables with the OPS.

Name of Employee

1. Christopher Kloepfer