

Report to / Rapport au:

**OTTAWA POLICE SERVICES BOARD
LA COMMISSION DE SERVICES POLICIERS D'OTTAWA**

26 February 2018 / 26 février 2018.

Submitted by / Soumis par:

Chief of Police, Ottawa Police Service / Chef de police, Service de police d'Ottawa

Contact Person / Personne ressource:

**Debra Frazer, Director General / directrice générale
*frazierd@ottawapolice.ca***

**SUBJECT: APPOINTMENT OF SPECIAL CONSTABLE – CARLETON
UNIVERSITY**

**OBJET: NOMINATION DE CONSTABLE SPÉCIAUX - UNIVERSITÉ DE
CARLETON**

REPORT RECOMMENDATIONS

That the Ottawa Police Services Board approve the appointment of the Carleton University employee, listed in Document 1, as a Special Constable pursuant to Section 53 of the *Police Services Act*, in accordance with the terms and conditions set forth in the attached Approval of Appointment form.

RECOMMANDATIONS DU RAPPORT

Que la Commission de services policiers d'Ottawa approuve le nomination d'un employé de l'université de Carleton à titres inscrit dans le document 1 en application de l'article 53 de la Loi *sur les services policiers*, et conformément aux conditions énoncées dans le formulaire d'approbation de nomination.

BACKGROUND

In May 1996, the Ottawa Police Service Executive and Carleton University administration approved the program for the Carleton University Special Constable Services. This appointment would enable the Carleton University Special Constable to

supplement the law enforcement provided by the Ottawa Police Service (OPS) with respect to Campus Safety. This appointment would be for a period of five years.

The initiative was based on the desire to continually improve the delivery of policing services to the residents of the City of Ottawa by capitalizing on the existing co-operation between the OPS and Carleton University. The opportunity existed to build on the interoperability of the two services and the goodwill gained.

To ensure that this employee can carry out their assigned duties, an application is made to the Ministry of Community Safety and Correctional Services to have them appointed as a Special Constable pursuant to Section 53 of the *Police Services Act*. The Board appoints the Carleton University employee as a Special Constables upon approval by the Ministry. The appointment is valid for five years.

DISCUSSION

Approval has been obtained from the Ministry of Community Safety and Correctional Services for the appointment of this Carleton University employee as a Special Constable. Pursuant to Section 53 of the Police Services Act, upon receipt of the Board appointment of their status, the Special Constable will be required to undertake the Oath of Office and the Oath of Secrecy by the Chief of Police.

SUPPORTING DOCUMENTATION

Document 1: Listing of Employee

Document 2: Approval of Appointment form

CONCLUSION

The OPS is fortunate to have an excellent working relationship with Carleton University. The approval of Special Constable status for this Carleton University employee will enable them to undertake the full scope of their duties.

Listing of Employee

1. Michael Radcliffe