

**Report to
Rapport au:**

**Ottawa Board of Health
Conseil de santé d'Ottawa
9 November 2015 / 9 novembre 2015**

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Soumis le 2 novembre 2015**

**Submitted by
Soumis par:
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Ward: CITY WIDE / À L'ÉCHELLE DE LA VILLE File Number: ACS2015-OPH-SSB-0012

SUBJECT: 2016 BOARD OF HEALTH MEETING SCHEDULE

OBJET: HORAIRE DES RÉUNIONS DU CONSEIL DE SANTÉ POUR L'ANNÉE 2016

REPORT RECOMMENDATIONS

That the Board of Health for the City of Ottawa Health Unit approve the 2016 meeting schedule, as outlined in this report.

RECOMMANDATIONS DU RAPPORT

Que le Conseil de santé de la circonscription sanitaire de la ville d'Ottawa approuve l'horaire des réunions de 2016 tel que décrit dans le présent rapport.

BACKGROUND

The purpose of this report is to set out the meeting dates for 2016 and to ensure that Board members can make the appropriate arrangements in their calendars. Section 8(1)(a) of the *Procedure By-law* (By-law No. 2011-1) for the Ottawa Board of Health states that the regular meetings of the Board be held at 5:00 pm on the third Monday of the month, unless otherwise changed by the Board.

DISCUSSION

It is expected that in 2016 the Board will meet five times. As a result, regular Board meetings have been scheduled to enable timely decision making on the following dates in 2016.

- February 8, 2016
- April 18, 2016
- June 20, 2016
- October 17, 2016
- November 21, 2016

Section 10 of the *Procedure By-law* (By-law No. 2011-1) for the Ottawa Board of Health states that the regular meetings of the Board shall be held in the Champlain Room at Ottawa City Hall or at such other place as is specified in the agenda. If the need arises for a Special Meeting of the Board of Health, one may be called, as outlined in section 14 of the *Procedural By-law*.

RURAL IMPLICATIONS

There are no rural implications associated to this report.

CONSULTATION

The purpose of this report is administrative in nature and therefore no public consultation is required.

LEGAL IMPLICATIONS

There are no legal impediments to implementing the recommendation in this report.

RISK MANAGEMENT IMPLICATIONS

There are no risk management implications associated to this report.

FINANCIAL IMPLICATIONS

There are no financial implications associated with this report.

ACCESSIBILITY IMPACTS

There are no accessibility impacts associated with this report.

DISPOSITION

Ottawa Public Health staff will arrange Board of Health meetings for 2016, as per the meeting schedule adopted by the Board.