

**2018 DRAFT OPERATING AND CAPITAL BUDGET – INFORMATION
TECHNOLOGY SUB-COMMITTEE**

**BUDGETS PRÉLIMINAIRES DE FONCTIONNEMENT ET
D'IMMOBILISATIONS DE 2018 – SOUS-COMITÉ DE LA TECHNOLOGIE DE
L'INFORMATION**

COMMITTEE RECOMMENDATION

That Council, sitting as Committee of the Whole, approve the ITSC portion of the 2018 Draft Operating and Capital Budget, including amended page 4, additional pages 10-A and 10-B, and amended pages 10 and 11, as follows:

- 1. The Information Technology Services Budget as follows:**
 - a. Information Technology Services Operating Resource Requirement (p. 3 of the ITSC budget book);**
 - b. ITSC Capital Budget (amended p. 4 of the ITSC budget book), individual projects listed on page 9 and additional page 10-B.**

RECOMMANDATION DU COMITÉ

Que le Conseil, siégeant en tant que comité plénier, approuve la partie des budgets de fonctionnement et d'immobilisations préliminaires de 2018 qui traite du SCTI, y compris la page 4 modifiée, les pages supplémentaires 10-A et 10-B et les pages modifiées 10 et 11, comme suit :

- 1. Le budget des Services de technologie de l'information comme suit :**
 - a. Services de technologie de l'information – Besoins en ressources de fonctionnement (p. 3 du document budgétaire du SCTI);**

- b. **Budget des immobilisations du SCTI (la p. 4 du document budgétaire du SCTI ayant été modifiée), projets individuels énumérés à la page 9 et page supplémentaire 10-B.**

DOCUMENTATION/DOCUMENTATION

1. Committee Coordinator's report dated 22 November 2017 (ACS2017-CCS-ITS-0002).

Rapport du coordonnateur du comité daté le 22 novembre 2017 (ACS2017-CCS-ITS-0002).

2. Extract of draft Minutes, Information Technology Sub-Committee, 29 November 2017.

Extrait de l'ébauche du procès-verbal, Sous-comité de la technologie de l'information, le 29 novembre 2017.

**INFORMATION TECHNOLOGY
SUB-COMMITTEE
REPORT 4
13 DECEMBER 2017**

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**SOUS-COMITÉ DE LA
TECHNOLOGIE DE L'INFORMATION
RAPPORT 4
LE 13 DÉCEMBRE 2017**

**Report to
Rapport au:**

**Information Technology Sub-Committee
Sous-comité de la technologie de l'information
29 November 2017 / 29 novembre 2017**

**and Council
et au Conseil
13 December 2017 / 13 décembre 2017**

**Submitted on November 22, 2017
Soumis le 22 novembre 2017**

**Submitted by
Soumis par:
Committee Coordinator / Coordonnateur du comité**

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Ward: CITY WIDE / À L'ÉCHELLE DE LA VILLE File Number: ACS2017-CCS-ITS-0002

**SUBJECT: 2018 DRAFT OPERATING AND CAPITAL BUDGET –
INFORMATION TECHNOLOGY SUB-COMMITTEE**

**OBJET: BUDGETS PRÉLIMINAIRES DE FONCTIONNEMENT ET
D'IMMOBILISATIONS DE 2018 – SOUS-COMITÉ DE LA
TECHNOLOGIE DE L'INFORMATION**

REPORT RECOMMENDATION

That the Information Technology Sub-Committee consider the relevant portions of the draft 2018 Operating and Capital Budgets and forward its recommendations to Council, sitting as Committee of the Whole, for consideration at the meeting of 13 December 2017.

RECOMMANDATION DU RAPPORT

Que le Sous-comité de la technologie de l'information examine les sections pertinentes des Budgets préliminaires d'immobilisations et de fonctionnement de 2018 et qu'il présente ses recommandations au Conseil, siégeant à titre de Comité plénier, aux fins d'examen lors de sa réunion prévue du 13 décembre 2017.

BACKGROUND

City Council, on June 14, 2017, approved the timeline and Consultation Process for developing and approving the 2018 Budget. This process provided that, following the tabling of the 2018 Draft Budgets with Council on November 8, 2017, the individual Committees, Boards and Commission would hold meetings to listen to public delegations, review their respective budgets and make recommendations to Council. Council will then consider the final budget recommendations from all the Committees of Council and local boards at its regularly scheduled meeting of December 13, 2017 and adopt the 2018 budget.

At its meeting of November 8, 2017, Council referred the Information Technology Services 2018 Operating and Capital Budgets and the relevant portions of the ServiceOttawa Capital Budget to the Information and Technology Sub-Committee for its consideration and recommendation directly to Council sitting in Committee of the Whole to be held December 13, 2017.

DISCUSSION

The 2018 Information Technology Sub-Committee Draft Operating and Capital Budget is now before the Sub-Committee for the purpose of hearing from public delegations and to consider and make recommendations to Council.

Draft Budget 2018 includes \$ 1.2 million in capital authority for the Digital Service Strategy and Implementation as part of a four year capital project works-in progress within the Service Innovation & Performance Department. Additional information on this initiative is included in the Service Innovation & Performance Department budget documentation within the Finance and Economic Development Committee Budget Book.

RURAL IMPLICATIONS

The Agriculture and Rural Affairs Committee will review and make recommendations on those portions of the budget with direct Rural Implications.

CONSULTATION

Details on the consultation process for the City of Ottawa's 2018 Draft Operating and Capital Budget are outlined in the Deputy City Treasurer's Transmittal Report dated November 8, 2017 and entitled "2018 Draft Operating and Capital Budgets", tabled with Council on November 8, 2017 and set in Document 1.

This meeting was advertised in *Le Droit* and City-wide *EMC* community newspapers and on Ottawa.ca. Public delegations will be received by the Committee.

COMMENTS BY THE WARD COUNCILLOR(S)

This is a City Wide report.

ADVISORY COMMITTEE(S) COMMENTS

Advisory Committees will have the opportunity to review the draft budget at their November meetings. Any written comments or reports will be circulated to the Information Technology Sub-Committee, and the Advisory Committees may send a delegate to make oral submissions at the Information Technology Sub-Committee budget meeting.

LEGAL IMPLICATIONS

There are no legal impediments to implementing the recommendations in the report.

RISK MANAGEMENT IMPLICATIONS

There are no risk management implications associated with this report.

FINANCIAL IMPLICATIONS

Financial Implications are identified in the 2018 Draft Operating and Capital Budgets, as well as in the Deputy City Treasurer's Transmittal Report dated November 8, 2017 and entitled "2018 Draft Operating and Capital Budgets", tabled with Council on November 8, 2017 and set in Document 1.

ACCESSIBILITY IMPACTS

There are no accessibility impacts associated with the consideration of this report.

TERM OF COUNCIL PRIORITIES

As noted in the Treasurer's transmittal report, the budget recommendations support the 2015-18 Term of Council priorities, and in particular, FS1 "Demonstrate sound financial management".

SUPPORTING DOCUMENTATION *(held on file with the City Clerk and Solicitor.)*

Document 1: Deputy City Treasurer's report (ACS2017-CSD-FIN-0027) dated November 8, 2017, entitled *2018 Draft Operating and Capital Budgets* – English and French.

Document 2: Information Technology Sub-Committee Draft Operating and Capital Budget, Tax Supported Programs

DISPOSITION

The Committee Coordinator will forward the Committee's recommendations to Council for consideration at the meeting of December 13, 2017. Budgets will be amended as per Council deliberation and adoption.