

EXTRACT OF DRAFT MINUTES 8
INFORMATION TECHNOLOGY
SUB-COMMITTEE
29 NOVEMBER 2017

EXTRAIT DE L'ÉBAUCHE DU
PROCÈS-VERBAL 8 DU
SOUS-COMITÉ DE LA
TECHNOLOGIE DE L'INFORMATION
LE 29 NOVEMBRE 2017

2018 DRAFT OPERATING AND CAPITAL BUDGET –
INFORMATION TECHNOLOGY SUB-COMMITTEE

ACS2017-CCS-ITS-0002

CITY WIDE

REPORT RECOMMENDATION:

That the Information Technology Sub-Committee consider the relevant portions of the draft 2018 Operating and Capital Budgets and forward its recommendations to Council, sitting as Committee of the Whole, for consideration at the meeting of 13 December 2017.

At the outset, Mr. Saad Bashir, Chief Information Officer, Information Technology Services (ITS), Corporate Services Department (CSD), spoke to a detailed PowerPoint slide presentation overview of 'ITS By the Numbers' to present a broad view of the technical inventory, infrastructure and client base supported by the I.T. Department. The presentation also highlighted work undertaken in 2017, and the work that will form part of the Department's workplan for 2018, along with a summary of the Information Technology Sub-Committee's (ITSC) portion of the 2018 Operating and Capital City Budgets.

Ms. Donna Gray, General Manager, Service Innovation and Performance Department (SIPD) and Mr. Marc René de Cotret, Director, Service Transformation, SIPD, along with Messrs. Lee Farrell, Manager, Frontline Services, ITS, CSD and Jason Barney, Manager, Applications Management, ITS, CSD, were also present to respond to questions.

Councillor Leiper introduced the following Motion in advance of the Sub-Committee's consideration of this item:

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MOTION N^o ITSC 08/01

Moved by Councillor J. Leiper:

That the Information Technology Sub-committee (ITSC) recommend that Council, sitting as Committee of the Whole, approve the ITSC portion of the 2018 Draft Operating and Capital Budget, including amended page 4, additional pages 10-A and 10-B, and amended pages 10 and 11, as follows:

- 1. The Information Technology Services Budget as follows:**
 - a. Information Technology Services Operating Resource Requirement (p. 3 of the ITSC budget book);**
 - b. ITSC Capital Budget (amended p. 4 of the ITSC budget book), individual projects listed on page 9 and additional page 10-B.**

The Sub-Committee then heard from Mr. Matthew Darwin, who raised a number of concerns regarding the availability of information, and offered suggestions on how the City's might lower its costs and improve its service delivery capabilities.

Following questions to the delegation, Mr. Bashir offered to communicate with Mr. Darwin regarding the points he had raised.

[No written correspondence or submissions were received.]

Questions to staff, along with Committee discussions, included various points referenced in the staff presentation and by the delegation, and also touched upon: improvements to the City's Open Data portal (along with requests that resources continue to be allocated to this area); potential pitfalls with open-source software systems; the importance of Corporate cyber-security; entering into partnerships with technology specialists (i.e., CGI Management and I.T. Consultants); the introduction of *SharePoint* workflow team

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collaboration software to enhance work efficiencies; enhanced staff training; building strong inter-departmental working relationships; networking with local talent on collaborative *Smart Cities* initiatives; requests for clarification of Operational resource allocations, and; finding a balance between maintaining existing systems and forecasting for future needs.

Councillor Tierney was asked to request a tour of CGI's Ottawa facility for the members of the ITSC.

Discussions having concluded, the report recommendation was put before the Sub-Committee and the report recommendation was "CARRIED", as amended by Motion N^O ITSC 08/01.

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- 1. The Information Technology Services Budget as follows:**
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CARRIED, as amended