



Ottawa Public Library

Tax Supported Programs

Draft BUDGET 2018

Balanced, Affordable and Progressive

Tabled November 8, 2017



Ottawa Public Library

2018 Budget Briefing Note

Description

The Ottawa Public Library (OPL) is an agency of the City of Ottawa established by municipal by-law under the authority of the Ontario Public Libraries Act. It is governed by a Council-appointed Board of nine, including four elected councillors and five citizen trustees. The Board reports directly to Ottawa City Council; it serves a four-year term, concurrent with the term of Council. The OPL builds community and transforms lives through mobile and outreach services and 34 branches, including its most popular, virtual branch BiblioOttawaLibrary.ca. OPL is the largest bilingual library (French and English) in North America and works with many local, provincial, and national partners to extend and enrich service for the taxpayers of Ottawa. The OPL's mission is to inspire learning, spark curiosity, and connect people. Taxpayers receive a \$5.17 return on investment for each \$1.00 invested in OPL.

Strategic Directions:

The OPL's 2015-2018 Strategic Plan was approved in 2015, and focuses on three strategic directions:

SERVICES that are customer centric

SPACES for community, collections, and creation

SUCCESS through learning, literacy, and innovation

As of August 22, 2017, OPL has 460.86 budgeted FTEs representing a head count of 615. Of the total staff, 94.8% are frontline staff and 5.2% are management, support and administrative staff. Unionized library employees are represented by one bargaining agent: CUPE 503 Library Group.

Programs/Services Offered

The Ottawa Public Library offers:

Program and Reading Services: Develop, innovate, implement, and evaluate program offerings that inspire reading, learning, and creation for all age groups. Introduce library services to newcomers, persons with disabilities, and marginalized populations. Build, maintain, and ensure access to a comprehensive collection of print and electronic materials and resources in a wide range of formats and languages.

Branch Services: Access to 33 physical locations that enable library customers to borrow and/or consult materials, attend programs, and participate in all parts of civic life.

Outreach Services: Extends services to those who cannot conveniently reach a library branch through alternate service delivery mechanisms such as bookmobiles, kiosks, as well as door-to-door delivery to those who are homebound.

Virtual Services: Extend library services through the Library's website (BiblioOttawaLibrary.ca) and mobile applications, enabling customer self-service to access information, manage accounts, download music and eBooks, and stream video/materials.

Other: Support front-line customer services, through capital planning and development to maintain, plan, and develop library facilities that are welcoming and safe places for customers and employees. Provides strategic support and management services to the nine-member governing board.

	2016	2017		2018	\$ Change over 2017 Budget
	Actual	Forecast	Budget	Estimate	
Expenditures by Program					
Chief Executive Office	2,226	1,897	2,048	1,960	-88
Deputy CEO	2,010	2,575	2,715	2,287	-428
Programs & Services	14,117	14,898	14,841	15,523	682
Branch Operations	27,930	28,768	28,695	29,310	615
Non Departmental	3,305	2,350	2,350	3,060	710
Gross Expenditure	49,588	50,488	50,649	52,140	1,491
Recoveries & Allocations	-294	-293	-230	-230	0
Revenue	-4,046	-3,511	-3,714	-3,711	3
Net Requirement	45,248	46,684	46,705	48,199	1,494
Expenditures by Type					
Salaries, Wages & Benefits	32,999	34,460	34,280	34,989	709
Overtime	109	115	113	115	2
Material & Services	8,376	8,674	9,149	9,219	70
Transfers/Grants/Financial Charges	3,306	2,351	2,353	3,063	710
Fleet Costs	131	205	155	155	0
Program Facility Costs	4,353	4,403	4,403	4,403	0
Other Internal Costs	314	280	196	196	0
Gross Expenditures	49,588	50,488	50,649	52,140	1,491
Recoveries & Allocations	-294	-293	-230	-230	0
Net Expenditure	49,294	50,195	50,419	51,910	1,491
Revenues By Type					
Federal	-76	-8	-70	-70	0
Provincial	-1,448	-1,380	-1,380	-1,380	0
Municipal	0	0	0	0	0
Own Funds	-227	-328	-328	-325	3
Fees and Services	-2,295	-1,795	-1,936	-1,936	0
Fines	0	0	0	0	0
Other	0	0	0	0	0
Total Revenue	-4,046	-3,511	-3,714	-3,711	3
Net Requirement	45,248	46,684	46,705	48,199	1,494
Full Time Equivalents			461.55	462.55	1.00

	2017 Baseline			2018 Adjustments					2018	\$ Change over 2017 Budget
	Forecast	Budget	Adj. to Base Budget	Maintain Services	Growth	Council Priorities	Service Initiatives / Savings	User Fees & Revenues	Estimate	
Expenditures by Program										
Chief Executive Office	1,897	2,048	-115	27	0	0	0	0	1,960	-88
Deputy CEO	2,575	2,715	-500	72	0	0	0	0	2,287	-428
Programs & Services	14,898	14,841	-225	592	315	0	0	0	15,523	682
Branch Operations	28,768	28,695	0	615	0	0	0	0	29,310	615
Non Departmental	2,350	2,350	252	458	0	0	0	0	3,060	710
Gross Expenditure	50,488	50,649	-588	1,764	315	0	0	0	52,140	1,491
Recoveries & Allocations	-293	-230	0	0	0	0	0	0	-230	0
Revenue	-3,511	-3,714	328	-325	0	0	0	0	-3,711	3
Net Requirement	46,684	46,705	-260	1,439	315	0	0	0	48,199	1,494
Expenditures by Type										
Salaries, Wages & Benefits	34,460	34,280	-50	759	0	0	0	0	34,989	709
Overtime	115	113	0	2	0	0	0	0	115	2
Material & Services	8,674	9,149	-790	545	315	0	0	0	9,219	70
Transfers/Grants/Financial Charges	2,351	2,353	252	458	0	0	0	0	3,063	710
Fleet Costs	205	155	0	0	0	0	0	0	155	0
Program Facility Costs	4,403	4,403	0	0	0	0	0	0	4,403	0
Other Internal Costs	280	196	0	0	0	0	0	0	196	0
Gross Expenditures	50,488	50,649	-588	1,764	315	0	0	0	52,140	1,491
Recoveries & Allocations	-293	-230	0	0	0	0	0	0	-230	0
Net Expenditure	50,195	50,419	-588	1,764	315	0	0	0	51,910	1,491
Percent of 2017 Net Expenditure Budget			-1.2%	3.5%	0.6%	0.0%	0.0%	0.0%	3.0%	
Revenues By Type										
Federal	-8	-70	0	0	0	0	0	0	-70	0
Provincial	-1,380	-1,380	0	0	0	0	0	0	-1,380	0
Municipal	0	0	0	0	0	0	0	0	0	0
Own Funds	-328	-328	328	-325	0	0	0	0	-325	3
Fees and Services	-1,795	-1,936	0	0	0	0	0	0	-1,936	0
Fines	0	0	0	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0	0	0	0
Total Revenue	-3,511	-3,714	328	-325	0	0	0	0	-3,711	3
Percent of 2017 Revenue Budget			-8.8%	8.8%	0.0%	0.0%	0.0%	0.0%	-0.1%	
Net Requirement	46,684	46,705	-260	1,439	315	0	0	0	48,199	1,494
Percent of 2017 Net Requirement Budget			-0.6%	3.1%	0.7%	0.0%	0.0%	0.0%	3.2%	
Full Time Equivalents (FTE's)		461.55	0.00	1.00	0.00	0.00	0.00	0.00	462.55	1.00
Percent of 2017 FTE's			0.0%	0.2%	0.0%	0.0%	0.0%	0.0%	0.2%	

	Surplus / (Deficit)			
2017 Forecast vs. Budget Variance Explanation	Expense	Revenue	Net	
Revenues are down as a result of the suspension of lease payments during garage maintenance, lower meeting room rental income, and fees coming in under budget.	0	-203	-203	
Reduced spending on fixed assets to offset loss of revenues and higher fleet costs due to higher maintenance required for Bookmobile Unit #2.	224	0	224	
Total Surplus / (Deficit)	224	-203	21	
	Increase / (Decrease)			
2017 Baseline Adjustment / Explanation	Expense	Revenue	Net 2017 Changes	FTE Impact
Reverse One-time funding for RFID/Customer Service training.	-50	0	-50	0.00
Reverse One-time funding for general repairs and maintenance for Branch improvements.	-500	0	-500	0.00
Reverse One-time funding for Customer Relationship Management software for Info Service.	-75	0	-75	0.00
Reverse One-time funding for public PC booking and printing systems.	-100	0	-100	0.00
Reverse One-time transfer from Library reserve fund to assist in funding one-time operating.	0	328	328	0.00
Reverse One-time decrease in Contribution to Reserves to fund the 2016 capital projects.	252	0	252	0.00
Reverse One-time funding for special programs for Canada 150.	-115	0	-115	0.00
Total Adjustments to Base Budget	-588	328	-260	0.00

2018 Pressure Category / Explanation	Increase / (Decrease)			
	Expense	Revenue	Net 2018 Changes	FTE Impact
Maintain Services				
All programs include an adjustment for potential 2018 cost of living, increments and benefit adjustments.	690	0	690	0.00
Increase in Facility costs related to inflation on compensation contracts, utility increases, security, maintenance contracts and leases.	100	0	100	0.00
Inflationary increases to existing mandatory maintenance contracts for library systems and digital content support.	155	0	155	0.00
Fleet Services - additional maintenance costs for aging Bookmobile reaching end of life in 2019.	15	0	15	0.00
Automated employee scheduling system - includes software licensing and maintenance costs and staff costs to administer.	171	0	171	1.00
Increase to staff training for specialized training of managers and employees in service philosophy, employee scheduling, and updated, legislatively required Workplace Hazardous Material Information System (WHMIS) training.	50	0	50	0.00
One-time funding for Sunnyside Branch shelving.	125	0	125	0.00
One-time increase in Contribution to Reserves to fund the 2018 capital projects.	458	0	458	0.00
One-time transfer from Library reserve fund to assist in funding one-time operating.	0	-325	-325	0.00
Total Maintain Services	1,764	-325	1,439	1.00
Growth				
Increase base budget funding available for the purchase of library materials and the consumable supplies required to maintain library collections.	315	0	315	0.00
Total Growth	315	0	315	0.00
User Fees & Revenues				
See following user fee schedule for details on the specific rates.	0	0	0	0.00
Total User Fees & Revenues	0	0	0	0.00
Total Budget Changes	1,491	3	1,494	1.00

	2016 Rate \$	2017 Rate \$	2018 Rate \$	% Change Over 2017	% Change Over 2016	Effective Date	2018 Revenue (\$000)
Library Fees							
Adult books, Audio books	\$0.50 per day; \$25 max	\$0.40 per day; \$20 max	\$0.40 per day; \$20 max	0.0%	-20.0%	24-Jan-18	
Adult paperbacks	\$0.50 per day; \$10 max	\$0.40 per day; \$20 max	\$0.40 per day; \$20 max	0.0%	-20.0%	24-Jan-18	
Adult periodicals	\$0.50 per day; \$3 max	\$0.40 per day; \$20 max	\$0.40 per day; \$20 max	0.0%	-20.0%	24-Jan-18	
Adult CDs, DVDs, Video Games	\$1.00 per day; \$20 max	\$0.40 per day; \$20 max	\$0.40 per day; \$20 max	0.0%	-60.0%	24-Jan-18	
Children/Teen books, Audio Books	\$0.25 per day; \$5 max	\$0.10 per day; \$5 max	\$0.10 per day; \$5 max	0.0%	-60.0%	24-Jan-18	
Children/Teen paperbacks, periodicals	\$0.25 per day; \$3 max	\$0.10 per day; \$5 max	\$0.10 per day; \$5 max	0.0%	-60.0%	24-Jan-18	
Children/Teen CDs, DVDs, Video Games	\$0.50 per day; \$10 max	\$0.10 per day; \$5 max	\$0.10 per day; \$5 max	0.0%	-60.0%	24-Jan-18	
Express: Adult DVD, Adult Music CDs, Teen Fiction, Children's Fiction	\$2.00 per day; \$35 max	\$2.00 per day; \$20 max	\$2.00 per day; \$20 max; not returned \$20	0.0%	0.0%	24-Jan-18	
Restocking Fee - Expired Holds		\$1.00 per item hold	\$1.00 per item hold	0.0%	0.0%	24-Jan-18	
Museum pass/Ski Pass (Express)	\$2.00 per day; \$35 max	\$2.00 per day; \$20 max	\$2.00 per day; \$20 max; not returned \$20	0.0%	0.0%	24-Jan-18	
Musical Instrument			\$1.00 per day; \$20 max; not returned based on item cost	100.0%	0.0%	24-Jan-18	
Pedometer	\$0.50 per day; \$25 max	\$0.40 per day; \$20 max	\$0.40 per day; \$20 max	0.0%	-20.0%	24-Jan-18	
Kill-A-Watt Meter	\$1.00 per day; \$20 max	\$0.40 per day; \$20 max	\$0.40 per day; \$20 max	0.0%	-60.0%	24-Jan-18	
Ready-to-read Backpack	\$0.25 per day; \$5 max	\$0.10 per day; \$5 max	\$0.10 per day; \$5 max	0.0%	-60.0%	24-Jan-18	

	2016 Rate \$	2017 Rate \$	2018 Rate \$	% Change Over 2017	% Change Over 2016	Effective Date	2018 Revenue (\$000)
Library Fees cont'd							
Interlibrary Loan	\$1.00 per day; \$35 max	\$1.00 per day; \$35 max	\$1.00 per day; \$35 max	0.0%	0.0%		
Lost or damaged beyond repair items	cost + processing chg	cost + processing chg	\$5 per hour / max \$20 per day;	0.0%	0.0%	24-Jan-18	
Repairable damage (bindery)	\$8.00 per item	-	-	0.0%	-100.0%	24-Jan-18	
Lost Media Cases (AV/cassette/CD cases, hanging bags)	\$2.00 per item	-	-	0.0%	-100.0%	24-Jan-18	
Assistive Listening Devices	\$5 per hour / \$30 max; not returned \$1200	\$5 per hour / \$20 max; not returned \$1200	\$5 per hour / \$20 max; not returned \$1200	0.0%	0.0%		
iPad / Chromebook	\$5 per hour / \$30 max; not returned \$500 (ipad), \$200 (Chromebook)	\$5 per hour / \$20 max; not returned \$500 (ipad), \$500 (Chromebook)	\$5 per hour / \$20 max; not returned \$500 (ipad), \$500 (Chromebook)	0.0%	0.0%		
Imagine Space Tools	\$5 per hour / max \$30 per day; not returned \$50-	\$5 per hour / max \$20 per day; not returned \$50-	\$5 per hour / max \$20 per day; not returned \$50- \$3000 depending	0.0%	0.0%		
Imagine Space - resin for ProJet 3D printer	\$0.30 per gram	\$0.30 per gram	\$0.45 per gram	0.0%	50.0%	24-Jan-18	
Imagine Space - plastic filament for Makerbot 3D printer	\$0.10 per gram	\$0.10 per gram	\$0.10 per gram	0.0%	0.0%		
Imagine Space - material for laser cutter	\$2 to \$5 per sheet	\$2 to \$5 per sheet	\$2 to \$5 per sheet	0.0%	0.0%		
Inter Library Loan Postage Rates		\$2.00 for CDN Lender; \$5.00 for US Lender	\$2.00 for CDN Lender; \$25.00 for US Lender	0.0%	0.0%	24-Jan-18	

	2016 Rate \$	2017 Rate \$	2018 Rate \$	% Change Over 2017	% Change Over 2016	Effective Date	2018 Revenue (\$000)
Library Fees cont'd							
Non-Resident fee (4 months +)	\$50 each/\$100 family paid immediately; \$60 payable in two installments	\$80 each/\$160 family paid immediately	\$80 each/\$160 family paid immediately	0.0%	60.0%	24-Jan-18	
Visitor Fee (3 months or less)	\$5.00 per mth	\$5.00 per mth	\$5.00 per mth	0.0%	0.0%		
Adult Library Card replacement	\$5.00 per card	\$5.00 per card	\$5.00 per card	0.0%	0.0%		
Children/Teen Card replacement	\$1.00 per card	\$1.00 per card	\$1.00 per card	0.0%	0.0%		
Thumb Drives (USB Sticks)	\$6.00 per key	\$6.00 per key	\$6.00 per key	0.0%	0.0%		
NSF cheque	\$39.00 per draft	\$40.00 per draft	\$40.00 per draft	0.0%	2.5%	24-Jan-18	
Printing/Copying	\$0.10 per page	\$0.10 per page	\$0.10 per page	0.0%	0.0%		
Room Rentals							
Main Library Auditorium							
Commercial	\$57.52/hour	\$57.52/hour	\$57.52/hour	0.0%	0.0%		
Non-profit	\$30.97/hour	\$30.97/hour	\$30.97/hour	0.0%	0.0%		
Nepean Centrepont							
Commercial	\$16.57/hr or less	\$21.25/hr or less	\$21.25/hr or less	0.0%	0.0%		
Non-profit	\$13.25/hr or less	\$17.25/hr or less	\$17.25/hr or less	0.0%	0.0%		

	2016 Rate \$	2017 Rate \$	2018 Rate \$	% Change Over 2017	% Change Over 2016	Effective Date	2018 Revenue (\$000)
Library Fees cont'd							
Other Library Branches							
Commercial	\$16.60/hr or less	\$16.60/hr or less	\$16.60/hr or less	0.0%	0.0%		
Non-profit	\$5.53/hr or less	\$5.53/hr or less	\$5.53/hr or less	0.0%	0.0%		
Beaverbrook							
Small Meeting Room							
Commercial	\$45.22/hour or less	\$45.22/hour or less	\$45.22/hour or less	0.0%	0.0%		
Private	\$28.76/hour or less	\$28.76/hour or less	\$28.76/hour or less	0.0%	0.0%		
Non-Profit	\$9.87/hour or less	\$9.87/hour or less	\$9.87/hour or less	0.0%	0.0%		
Medium Meeting Room							
Commercial	\$56.46/hour or less	\$56.46/hour or less	\$56.46/hour or less	0.0%	0.0%		
Private	\$35.93/hour or less	\$35.93/hour or less	\$35.93/hour or less	0.0%	0.0%		
Non-Profit	\$12.35/hour or less	\$12.35/hour or less	\$12.35/hour or less	0.0%	0.0%		
Total Departmental							0

City Of Ottawa
 2018 Draft Capital Budget
 Ottawa Public Library Board
 Capital Funding Summary
 In Thousands (\$000's)

Project Description	Revenues	Capital Reserve Fund	Gas Tax	Development Charges	Debt Funding	Grand Total
Library						
Renewal of City Assets						
908925 2018 Buildings-Library	-	810	-	-	-	810
909005 Bookmobile Replacement - Unit 2	-	750	-	-	-	750
909006 Alternative Services Vehicle Replacement	-	50	-	-	-	50
Renewal of City Assets Total	-	1,610	-	-	-	1,610
Strategic Initiatives						
907351 Rosemount Planning/Renewal	-	2,000	-	-	-	2,000
908936 2018 Accessibility - Library	-	300	-	-	-	300
909008 Automated Employee Scheduling System	-	175	-	-	-	175
909137 Accessibility Technology 2018	-	85	-	-	-	85
Strategic Initiatives Total	-	2,560	-	-	-	2,560
Library Total	-	4,170	-	-	-	4,170
Grand Total	-	4,170	-	-	-	4,170

City of Ottawa
 2018 Draft Capital Budget
 Ottawa Public Library Board
 In Thousands (\$000)

Service Area: Library											
Category	2018 Capital Budget	Revenues	Tax Supported/ Dedicated Reserves	Rate Supported Reserves	Develop. Charges	Gas Tax	Debt				
							Tax/ Dedicated	Rate	Develop. Charges	Gas Tax	Total Debt
Renewal of City Assets	1,610	0	1,610	0	0	0	0	0	0	0	0
Growth	0	0	0	0	0	0	0	0	0	0	0
Regulatory	0	0	0	0	0	0	0	0	0	0	0
Strategic Initiatives	2,560	0	2,560	0	0	0	0	0	0	0	0
Total	4,170	0	4,170	0	0	0	0	0	0	0	0

Project Information			Financial Details									
909005 Bookmobile Replacement - Unit 2			Class of Estimate:		Not Applicable							
Dept: Ottawa Public Library		Category: Renewal of City Assets	Ward: CW		Year of Completion: 2019							
Bookmobile Unit #2 was purchased in 2005 and is nearing end of life. Procurement for a new unit takes approximately 18 months. Replacement of this unit will ensure continuity of service in 23 neighborhoods that experience gaps in library services. Replacement with a similar large vehicle will ensure access to a broad range of library services: fostering positive customer engagement; increasing use of library materials; discovering opportunities regarding OPL services and resources; and promoting literacy and learning through programming.			2018 Request		750		Projected Yearend Unspent Bal.			0		
			Revenues		0		Debt					
			Tax Supported/ Dedicated		750		Tax Supported/ Dedicated Debt		0			
			Rate Supported		0		Rate Supported Debt		0			
			Develop. Charges		0		Develop. Charges Debt		0			
			Gas Tax		0		Gas Tax Debt		0			
			Forecast		2018		2019		2020		2021	
			Authority		750		0		0		0	
			Spending Plan		150		600		0		0	
			FTE's		0		0		0		0	
			Operating Impact		0		0		0		0	
			909006 Alternative Services Vehicle Replacement			Class of Estimate:		Not Applicable				
Dept: Ottawa Public Library		Category: Renewal of City Assets	Ward: CW		Year of Completion: 2018							
This funding is required to replace a regular duty, three-quarter ton van purchased in 2006, which has surpassed its serviceable life span. The intended replacement vehicle will be smaller, providing for more efficient and versatile use in the future. The primary immediate use for this vehicle is to service the OPL Kiosk book vending units, located at the Hunt Club Riverside Park Community Centre.			2018 Request		50		Projected Yearend Unspent Bal.			0		
			Revenues		0		Debt					
			Tax Supported/ Dedicated		50		Tax Supported/ Dedicated Debt		0			
			Rate Supported		0		Rate Supported Debt		0			
			Develop. Charges		0		Develop. Charges Debt		0			
			Gas Tax		0		Gas Tax Debt		0			
			Forecast		2018		2019		2020		2021	
			Authority		50		0		0		0	
			Spending Plan		50		0		0		0	
			FTE's		0		0		0		0	
			Operating Impact		0		0		0		0	

Project Information			Financial Details			
907351 Rosemount Planning/Renewal			Class of Estimate: Not Applicable			
Dept: Ottawa Public Library	Category: Strategic Initiatives	Ward: 15	Year of Completion: 2019			
A project to carry out the findings of a 2018 business case, supporting the renewal of the Rosemount library branch. The Rosemount branch is an original Carnegie Library and has been identified, by the Ottawa Public Library Board, as a facility renewal priority through the adoption of a facilities framework in 2016. This 2018 funding request for \$2M is intended to complement the existing authority in capital order # 907351.			2018 Request	2,000	Projected Yearend Unspent Bal. 139	
			Revenues	0	Debt	
			Tax Supported/ Dedicated	2,000	Tax Supported/ Dedicated Debt	0
			Rate Supported	0	Rate Supported Debt	0
			Develop. Charges	0	Develop. Charges Debt	0
			Gas Tax	0	Gas Tax Debt	0
			Forecast	2018	2019	2020
			Authority	2,000	0	0
			Spending Plan	889	1,250	0
			FTE's	0	0	0
			Operating Impact	0	0	0
909008 Automated Employee Scheduling System			Class of Estimate: Not Applicable			
Dept: Ottawa Public Library	Category: Strategic Initiatives	Ward: CW	Year of Completion: 2020			
Funding to purchase equipment, software, and peripherals; to implement an automated scheduling system for operational efficiencies, and to reduce labour relations issues.			2018 Request	175	Projected Yearend Unspent Bal. 0	
			Revenues	0	Debt	
			Tax Supported/ Dedicated	175	Tax Supported/ Dedicated Debt	0
			Rate Supported	0	Rate Supported Debt	0
			Develop. Charges	0	Develop. Charges Debt	0
			Gas Tax	0	Gas Tax Debt	0
			Forecast	2018	2019	2020
			Authority	175	0	0
			Spending Plan	175	0	0
			FTE's	0	0	0
			Operating Impact	0	0	0

Project Information			Financial Details		
909137 Accessibility Technology 2018			Class of Estimate: Not Applicable		
Dept: Ottawa Public Library	Category: Strategic Initiatives	Ward: CW	Year of Completion: 2019		
To support the replacement of accessible public workstations that are at the end of their serviceable life-cycle. This is the third and final year of a three year replacement strategy.			2018 Request	85	Projected Yearend Unspent Bal. 0
			Revenues	0	Debt
			Tax Supported/ Dedicated	85	Tax Supported/ Dedicated Debt 0
			Rate Supported	0	Rate Supported Debt 0
			Develop. Charges	0	Develop. Charges Debt 0
			Gas Tax	0	Gas Tax Debt 0
			Forecast	2018	2019 2020 2021
			Authority	85	0 0 0
			Spending Plan	85	0 0 0
			FTE's	0	0 0 0
			Operating Impact	0	0 0 0

City of Ottawa
2018 Draft Capital Budget
Service Area: Library
In Thousands (\$000)

Program Information			Financial Details																																															
Buildings-Library			Class of Estimate:		C) Planning																																													
Dept:	Planning, Infrastructure & Economic Development Department	Category: Renewal of City Assets	Ward: Multiple		Year of Completion: Various																																													
The Building and Park programs provide for life-cycle renewal and replacement work to existing building and park assets. Detailed scope of work for specific projects extends to a wide assortment of work, such as roof replacement, building preservation, building mechanical and electrical systems, parks playgrounds and property elements, hard landscaping, arena and pool equipment, and unplanned emergency work. Annual programming provides allocations as required for each of the service areas as follows: <table><tr><td>Service Area</td><td>Buildings</td><td>Parks</td></tr><tr><td>By-Law Services</td><td>250</td><td></td></tr><tr><td>Child Care Services</td><td>145</td><td></td></tr><tr><td>Cultural Services</td><td>970</td><td></td></tr><tr><td>Fire Services</td><td>650</td><td></td></tr><tr><td>General Government</td><td>2,065</td><td></td></tr><tr><td>Public Library</td><td>810</td><td></td></tr><tr><td>Long Term Care</td><td>4,525</td><td></td></tr><tr><td>Parks & Recreation Facilities</td><td>15,160</td><td>5,250</td></tr><tr><td>Roads Services</td><td>1,235</td><td></td></tr><tr><td>Social Services</td><td>450</td><td></td></tr><tr><td>Water Services</td><td>1,000</td><td></td></tr><tr><td>Transit Services</td><td>3,600</td><td></td></tr><tr><td>TOTAL Authority Request</td><td>30,860</td><td>5,250</td></tr></table>			Service Area	Buildings	Parks	By-Law Services	250		Child Care Services	145		Cultural Services	970		Fire Services	650		General Government	2,065		Public Library	810		Long Term Care	4,525		Parks & Recreation Facilities	15,160	5,250	Roads Services	1,235		Social Services	450		Water Services	1,000		Transit Services	3,600		TOTAL Authority Request	30,860	5,250	2018 Request		810	Projected Yearend Unspent Bal.		0
			Service Area	Buildings	Parks																																													
			By-Law Services	250																																														
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TOTAL Authority Request	30,860	5,250																																																
Revenues		0	Debt																																															
Tax Supported/ Dedicated		810	Tax Supported/ Dedicated Debt		0																																													
Rate Supported		0	Rate Supported Debt		0																																													
Develop. Charges		0	Develop. Charges Debt		0																																													
Gas Tax		0	Gas Tax Debt		0																																													
Forecast		2018	2019	2020	2021																																													
Authority		810	900	900	900																																													
Spending Plan		810	900	630	810																																													
FTE's		0	0	0	0																																													
Operating Impact		0	0	0	0																																													

Forecasts are based on bulk allocations that will be detailed in future budget submissions. Project cost group summaries are provided following this program summary.

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 Project cost group summaries are provided following this program summary.

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City of Ottawa
2018 Draft Capital Budget
Service Area: Library
In Thousands (\$000)

Program Information			Financial Details																								
Accessibility - Library			Class of Estimate:		C) Planning																						
Dept:	Planning, Infrastructure & Economic Development Department	Category: Strategic Initiatives	Ward: Multiple		Year of Completion: Various																						
The Accessibility program provides for barrier removals to existing building and park assets, based on ongoing condition assessments. Detailed scope of work for specific projects extends to a wide assortment of planned and/or emergency works, such as installation of ramps, elevators, power door operators, signage, handrails in arena stands; removal of barriers in exterior and interior paths of travels; washroom / changeroom / kitchen remedial work; and park playgrounds. Annual programming provides allocations as required for each of the service areas as follows: <table><tr><th colspan="2">Service Area</th></tr><tr><td>Child Care</td><td>165</td></tr><tr><td>Cultural Services</td><td>50</td></tr><tr><td>General Government</td><td>340</td></tr><tr><td>Library</td><td>300</td></tr><tr><td>Long Term Care</td><td>60</td></tr><tr><td>Parks & Recreation</td><td>2,525</td></tr><tr><td>Social Services</td><td>60</td></tr><tr><td><u>Total Authority Request</u></td><td><u>3,500</u></td></tr></table>			Service Area		Child Care	165	Cultural Services	50	General Government	340	Library	300	Long Term Care	60	Parks & Recreation	2,525	Social Services	60	<u>Total Authority Request</u>	<u>3,500</u>	2018 Request		300	Projected Yearend Unspent Bal.			0
			Service Area																								
			Child Care	165																							
			Cultural Services	50																							
			General Government	340																							
			Library	300																							
			Long Term Care	60																							
			Parks & Recreation	2,525																							
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			<u>Total Authority Request</u>	<u>3,500</u>																							
Revenues		0	Debt																								
Tax Supported/ Dedicated		300	Tax Supported/ Dedicated Debt		0																						
Rate Supported		0	Rate Supported Debt		0																						
Develop. Charges		0	Develop. Charges Debt		0																						
Gas Tax		0	Gas Tax Debt		0																						
Forecast		2018	2019	2020	2021																						
Authority		300	0	0	0																						
Spending Plan		210	60	30	0																						
FTE's		0	0	0	0																						
Operating Impact		0	0	0	0																						

City of Ottawa
2018 Draft Capital Budget
Service Area: Library
In Thousands (\$000)

City Of Ottawa
2018 Capital Draft Budget
Ottawa Public Library Board
Capital Forecast Summary
In Thousands (000's)

Projects by Service Area and Category	2018	2019	2020	2021	Total
Library					
Renewal of City Assets					
903608 Orleans Renovations	-	100	750	-	850
908211 Centennial Renovations	-	-	200	2,000	2,200
908710 Lifecycle Materials Delivery Vehicles	-	-	100	-	100
908711 Lifecycle Homebound Services Vehicle	-	250	-	-	250
908925 2018 Buildings-Library	810	900	900	900	3,510
909005 Bookmobile Replacement - Unit 2	750	-	-	-	750
909006 Alternative Services Vehicle Replacement	50	-	-	-	50
909069 RFID Self Checkouts - Lifecycle	-	40	180	270	490
Renewal of City Assets Total	1,610	1,290	2,130	3,170	8,200
Growth					
904629 Riverside South Library - DC	-	10,000	-	-	10,000
908691 Alternative Services Delivery - DC	-	250	-	-	250
909068 Collections 2019	-	1,750	-	-	1,750
Growth Total	-	12,000	-	-	12,000
Strategic Initiatives					
907351 Rosemount Planning/Renewal	2,000	-	-	-	2,000
908693 Alternative Services - Rural	-	-	200	-	200
908694 Creation Strategy - Renovation/Tech. Eq.	-	500	525	525	1,550
908936 2018 Accessibility - Library	300	-	-	-	300
909008 Automated Employee Scheduling System	175	-	-	-	175
909137 Accessibility Technology 2018	85	-	-	-	85
Strategic Initiatives Total	2,560	500	725	525	4,310
Library Total	4,170	13,790	2,855	3,695	24,510
Grand Total	4,170	13,790	2,855	3,695	24,510

City of Ottawa
Ottawa Public Library
Capital Works-In-Progress
In Thousands (\$000's)

Project Description	Total Authority	Total Expenditures as of August 31, 2017	Unspent Cash Balance as of August 31, 2017	Total Contractual Obligation	Unspent Balance including Contractual Obligations as of August 31, 2017
Library					
Renewal of City Assets					
905780 Technology Infrastructure Lifecycle	240,000	170,566	69,434	-	69,434
907351 Rosemount Planning/Retrofits	200,000	61,201	138,799	78,645	60,154
907737 Buildings-Library	685,000	672,102	12,898	8,141	4,757
908114 2016 Buildings-Library	980,000	721,906	258,094	45,397	212,697
908253 Technology Lifecycle	150,000	13,508	136,492	-	136,492
908467 2017 Buildings-Library	490,000	39,616	450,384	43,055	407,329
Renewal of City Assets Total	2,745,000	1,678,898	1,066,102	175,238	890,864
Growth					
904628 West District Library	10,000,000	9,360,117	639,883	180,016	459,866
904629 South Urban Library	600,000	33,698	566,302	-	566,302
906395 Collections 2012	1,000,000	1,000,000	0	-	0
907464 Collections - 2017	485,000	98,656	386,344	-	386,344
908254 OPL Facilities/ Growth Studies (DC)	100,000	45,315	54,685	-	54,685
Growth Total	12,185,000	10,537,786	1,647,214	180,016	1,467,197
S.I.-City Corporate Plan					
904858 Library Radio Frequency Identificate2015	2,102,000	1,903,982	198,018	5,273	192,745
905105 Central Library Development	7,165,000	3,484,552	3,680,448	471,444	3,209,004
905708 New Central Library - Land Acq *Legacy*	26,000,000	188,984	25,811,016	-	25,811,016
907057 Library Retrofits 2013	700,000	594,263	105,737	81,255	24,482
907992 Accessibility - Library	40,000	8,823	31,177	46,261	(15,085)
908125 2016 Accessibility - Library	165,000	163,888	1,112	-	1,112
908221 RFID (Const & Equip)	2,055,000	1,161,433	893,567	346,326	547,241
908265 Accessiblity Technology	170,000	-	170,000	-	170,000
908459 2017 Accessibility - Library	80,000	-	80,000	-	80,000
S.I.-City Corporate Plan Total	38,477,000	7,505,924	30,971,076	950,560	30,020,515
Library Total	53,407,000	19,722,609	33,684,391	1,305,815	32,378,577
Grand Total	53,407,000	19,722,609	33,684,391	1,305,815	32,378,577



Bibliothèque publique d'Ottawa

Programmes financés par les
recettes fiscales

BUDGET préliminaire 2018

Équilibré, abordable et progressiste

Déposé 8 Novembre, 2017



Bibliothèque public d'Ottawa

Budget 2018 – Note d'information

Description

La Bibliothèque publique d'Ottawa (BPO) est un organisme de la Ville d'Ottawa créé par voie de règlement municipal, sous l'autorité de la Loi sur les bibliothèques publiques de l'Ontario. Elle est régie par un conseil d'administration nommé par le Conseil municipal, constitué de neuf membres, soit quatre conseillers élus et cinq administrateurs membres du public. Le C.A. relève directement du Conseil municipal d'Ottawa; son mandat est d'une durée de quatre années et coïncide avec celui du Conseil municipal. La BPO crée la collectivité et transforme les vies grâce à des services mobiles et de diffusion et à ses 34 succursales, dont la succursale virtuelle BiblioOttawaLibrary.ca, la plus populaire. La BPO, plus vaste bibliothèque bilingue (anglais et français) en Amérique du Nord, collabore avec de nombreux partenaires locaux, provinciaux et nationaux pour enrichir et mieux diffuser ses services aux contribuables d'Ottawa. Elle s'est donnée pour mission d'inspirer l'apprentissage, d'éveiller la curiosité et de rapprocher les gens de tout âge. Les contribuables obtiennent un rendement de 5,17 \$ pour chaque 1,00 \$ investi dans la BPO.

Orientations Stratégique

Le Plan stratégique 2015-2018 de la BPO, adopté en 2015, porte à présent sur trois orientations stratégiques :

Des SERVICES axés sur la clientèle

Des ESPACES pour la collectivité, les collections et la création

La RÉUSSITE grâce à l'apprentissage, l'alphabétisation et l'innovation

Le 22 août, 2017, la BPO disposait de 460,86 ÉTP budgétisés, représentant un relevé d'effectifs de 615 personnes. Du nombre total d'employés, 94,8 pour cent travaillent en première ligne et 5,2 pour cent à des postes de gestion, de soutien

et d'administration. Les employés syndiqués sont représentés par un syndicat accrédité, la section locale 503 du SCFP, groupe Bibliothèque.

Programmes et services offerts

Voici les principaux programmes offerts par la Bibliothèque publique d'Ottawa :

Services de programmation et de lecture: Élaborer, perfectionner, mettre en œuvre et évaluer des programmes qui inspirent la lecture, l'apprentissage et la création chez tous les groupes d'âge. Mettre en place des services de bibliothèque destinés aux nouveaux arrivants, aux personnes handicapées et aux populations marginalisées. Permettre l'accès permanent à un vaste fonds de documents et de ressources imprimés et électroniques, dans des formats et des langues très diversifiés.

Opérations des succursales: Dans les 33 emplacements physiques, permettre aux clients d'emprunter ou d'accéder à du matériel, de participer à des programmes et de prendre part à tous les aspects de la vie civique.

Services parallèles: Donner accès aux services à ceux qui ne peuvent pas se rendre facilement à une succursale, grâce à des outils de prestations de services tels que les bibliobus et les kiosques, ou encore la livraison au domicile des personnes confinées chez elles.

Services virtuels: Accroître les services de bibliothèque grâce au site Web de la BPO (BiblioOttawaLibrary.ca) et aux applications mobiles, permettant ainsi aux clients d'accéder de l'information, de gérer eux-mêmes leur compte, de télécharger de la musique et des livres numériques, et de diffuser en continu des vidéos et divers articles.

Autres initiatives: Pour appuyer les services à la clientèle de première ligne, la bibliothèque est engagée dans la planification et le développement des immobilisations, et peut ainsi entretenir, planifier et développer des installations chaleureuses, accueillantes et sécurisées dont peuvent profiter les clients et les employés. De plus, la BPO offre des services de soutien stratégique et de gestion à son conseil d'administration constitué de neuf membres.

Bibliothèque publique d'Ottawa – Besoins en ressources de fonctionnement
en milliers de dollars (000 \$)

	2016	2017		2018	Variations en \$ par rapport au Budget 2017
	Réels	Prévisions	Budget	Estimations	
Dépenses par programme					
Directrice générale	2,226	1,897	2,048	1,960	-88
Directrice générale adjointe	2,010	2,575	2,715	2,287	-428
Programmes et services	14,117	14,898	14,841	15,523	682
Activités de succursale	27,930	28,768	28,695	29,310	615
Dépenses non liées au Service	3,305	2,350	2,350	3,060	710
Dépenses brutes	49,588	50,488	50,649	52,140	1,491
Récupération des coûts et affectations	-294	-293	-230	-230	0
Revenus	-4,046	-3,511	-3,714	-3,711	3
Besoins nets	45,248	46,684	46,705	48,199	1,494
Dépenses par catégorie					
Salaires et avantages sociaux	32,999	34,460	34,280	34,989	709
Heures supplémentaires	109	115	113	115	2
Matériaux et services	8,376	8,674	9,149	9,219	70
Transferts/subventions/charges financières	3,306	2,351	2,353	3,063	710
Coûts du parc automobile	131	205	155	155	0
Coûts des installations de programme	4,353	4,403	4,403	4,403	0
Autres coûts internes	314	280	196	196	0
Dépenses brutes	49,588	50,488	50,649	52,140	1,491
Récupération des coûts et affectations	-294	-293	-230	-230	0
Dépenses nettes	49,294	50,195	50,419	51,910	1,491
Revenus par catégorie					
Fédéraux	-76	-8	-70	-70	0
Provinciaux	-1,448	-1,380	-1,380	-1,380	0
Municipaux	0	0	0	0	0
Fonds propres	-227	-328	-328	-325	3
Frais et services	-2,295	-1,795	-1,936	-1,936	0
Amendes	0	0	0	0	0
Autres	0	0	0	0	0
Total des revenus	-4,046	-3,511	-3,714	-3,711	3
Besoins nets	45,248	46,684	46,705	48,199	1,494
Equivalents temps plein			461.55	462.55	1.00

Bibliothèque publique d'Ottawa – Analyse des besoins en ressources de fonctionnement
en milliers de dollars (000 \$)

	Budget de référence 2017			Rajustements en 2018					2018	Variations en \$ en comp. au budget 2017
	Prévisions	Budget	Raj. - budget de réf. 2017	Maintien des services	Croissance	Priorités du Conseil	Economies et initiatives des services	Frais d'utilisation et revenus	Estimations	
Dépenses par programme										
Directrice générale	1,897	2,048	-115	27	0	0	0	0	1,960	-88
Directrice générale adjointe	2,575	2,715	-500	72	0	0	0	0	2,287	-428
Programmes et services	14,898	14,841	-225	592	315	0	0	0	15,523	682
Activités de succursale	28,768	28,695	0	615	0	0	0	0	29,310	615
Dépenses non liées au Service	2,350	2,350	252	458	0	0	0	0	3,060	710
Dépenses brutes	50,488	50,649	-588	1,764	315	0	0	0	52,140	1,491
Récupération des coûts et affectations	-293	-230	0	0	0	0	0	0	-230	0
Revenus	-3,511	-3,714	328	-325	0	0	0	0	-3,711	3
Besoins nets	46,684	46,705	-260	1,439	315	0	0	0	48,199	1,494
Dépenses par catégorie										
Salaires et avantages sociaux	34,460	34,280	-50	759	0	0	0	0	34,989	709
Heures supplémentaires	115	113	0	2	0	0	0	0	115	2
Matériaux et services	8,674	9,149	-790	545	315	0	0	0	9,219	70
Transferts/subventions/charges financières	2,351	2,353	252	458	0	0	0	0	3,063	710
Coûts du parc automobile	205	155	0	0	0	0	0	0	155	0
Coûts des installations de programme	4,403	4,403	0	0	0	0	0	0	4,403	0
Autres coûts internes	280	196	0	0	0	0	0	0	196	0
Dépenses brutes	50,488	50,649	-588	1,764	315	0	0	0	52,140	1,491
Récupération des coûts et affectations	-293	-230	0	0	0	0	0	0	-230	0
Dépenses nettes	50,195	50,419	-588	1,764	315	0	0	0	51,910	1,491
Pourcentage du budget des dépenses nettes 2017			-1.2 %	3.5 %	0.6 %	0.0 %	0.0 %	0.0 %	3.0 %	
Revenus par catégorie										
Fédéraux	-8	-70	0	0	0	0	0	0	-70	0
Provinciaux	-1,380	-1,380	0	0	0	0	0	0	-1,380	0
Municipaux	0	0	0	0	0	0	0	0	0	0
Fonds propres	-328	-328	328	-325	0	0	0	0	-325	3
Frais et services	-1,795	-1,936	0	0	0	0	0	0	-1,936	0
Amendes	0	0	0	0	0	0	0	0	0	0
Autres	0	0	0	0	0	0	0	0	0	0
Total des revenus	-3,511	-3,714	328	-325	0	0	0	0	-3,711	3
Pourcentage des recettes prévues 2017			-8.8 %	8.8 %	0.0 %	0.0 %	0.0 %	0.0 %	-0.1 %	
Besoins nets	46,684	46,705	-260	1,439	315	0	0	0	48,199	1,494
Pourcentage du budget des besoins nets 2017			-0.6 %	3.1 %	0.7 %	0.0 %	0.0 %	0.0 %	3.2 %	
Equivalents temps plein (ETP)		461.55	0.00	1.00	0.00	0.00	0.00	0.00	462.55	1.00
Pourcentage des ETP en 2017			0.0 %	0.2 %	0.0 %	0.0 %	0.0 %	0.0 %	0.2 %	

	Tarif en \$ 2016	Tarif en \$ 2017	Tarif en \$ 2018	Variation en % par rapport à 2017	Variation en % par rapport à 2016	Date d'entrée en vigueur	Recettes en milliers (000 \$) 2018
Frais de Bibliothèque							
Livres et livres audio pour adultes	0,50 \$ par jour; max 25 \$	0,40 \$ par jour; max 20 \$	0,40 \$ par jour; max 20 \$	0.0%	-20.0%	24 janvier 2018	
Livres de poche pour adultes	0,50 \$ par jour; max 10 \$	0,40 \$ par jour; max 20 \$	0,40 \$ par jour; max 20 \$	0.0%	-20.0%	24 janvier 2018	
Périodiques pour adultes	0,50 \$ par jour; max 3 \$	0,40 \$ par jour; max 20 \$	0,40 \$ par jour; max 20 \$	0.0%	-20.0%	24 janvier 2018	
CD, DVD et jeux vidéo pour adultes	1 \$ par jour; max. 20 \$	0,40 \$ par jour; max 20 \$	0,40 \$ par jour; max 20 \$	0.0%	-60.0%	24 janvier 2018	
Livres et livres audio pour enfants/ados	0,25 \$ par jour; max. 5 \$	0,10 \$ par jour; max. 5 \$	0,10 \$ par jour; max. 5 \$	0.0%	-60.0%	24 janvier 2018	
Livres de poche, périodiques pour jeunes, jeunes adultes	0,25 \$ par jour; max. 3 \$	0,10 \$ par jour; max. 5 \$	0,10 \$ par jour; max. 5 \$	0.0%	-60.0%	24 janvier 2018	
CD, DVD et jeux vidéo pour enfants/ados	0,50 \$ par jour; max. 10 \$	0,10 \$ par jour; max. 5 \$	0,10 \$ par jour; max. 5 \$	0.0%	-60.0%	24 janvier 2018	
Express : DVD pour adultes, CD de musique pour adultes, fiction jeunesse et fiction pour enfants	2 \$ par jour; max. 35 \$	2 \$ par jour; max. 20 \$	2 \$ par jour; max. 20 \$; 20 \$ s'il n'est pas retourné	0.0%	0.0%	24 janvier 2018	
Frais de réapprovisionnement — Articles réservés échus	-	1,00 \$ par article réservé	1,00 \$ par article réservé	0.0%	100.0%	24 janvier 2018	
Laissez-passer pour les musées/Laissez- passer de ski (express)	2 \$ par jour; max. 35 \$	2 \$ par jour; max. 20 \$	2 \$ par jour; max. 20 \$; 20 \$ s'il n'est pas retourné	0.0%	0.0%	24 janvier 2018	
Instrument de musique	-	-	1 \$ par jour; max. 20 \$; pas retourné en fonction du coût de l'article	100.0%	0.0%	24 janvier 2018	
Podomètre	0,50 \$ par jour; max. 25 \$	0,40 \$ par jour; max. 20 \$	0,40 \$ par jour; max. 20 \$	0.0%	-20.0%	24 janvier 2018	

	Tarif en \$ 2016	Tarif en \$ 2017	Tarif en \$ 2018	Variation en % par rapport à 2017	Variation en % par rapport à 2016	Date d'entrée en vigueur	Recettes en milliers (000 \$) 2018
Frais de Bibliothèque (suite)							
Wattmètre	1 \$ par jour; max. 20 \$	0,40 \$ par jour; max. 20 \$	0,40 \$ par jour; max. 20 \$	0.0%	-60.0%	24 janvier 2018	
Sacs à dos Prêt à lire	0,25 \$ par jour; max. 5 \$	0,10 \$ par jour; max. 5 \$	0,10 \$ par jour; max. 5 \$	0.0%	-60.0%	24 janvier 2018	
Prêt interbibliothèques	1 \$ par jour; max. 35 \$	1 \$ par jour; max. 35 \$	1 \$ par jour; max. 35 \$	0.0%	0.0%		
Articles perdus ou endommagés et irréparables	coût + frais de traitement	coût + frais de traitement	coût + frais de traitement	0.0%	0.0%	24 janvier 2018	
Dommages réparables (reliure)	8 \$ par article	-	-	0.0%	-100.0%	24 janvier 2018	
Étuis à cassette/CD, sacs à accrocher (ensemble audiovisuel) perdus	2 \$ par article	-	-	0.0%	-100.0%	24 janvier 2018	
Aides de suppléance à l'audition	5 \$ l'heure, max. 30 \$; 1 200 \$ si elle n'est pas retournée	5 \$ l'heure, max. 20 \$; 1 200 \$ si elle n'est pas retournée	5 \$ l'heure, max. 20 \$; 1 200 \$ si elle n'est pas retournée	0.0%	0.0%		
iPad ou Chromebook	5 \$ l'heure, max. 30 \$; 500 \$ (iPad) ou 200 \$ (Chromebook) s'il n'est pas retourné	5 \$ l'heure, max. 20 \$; 500 \$ (iPad) ou 500 \$ (Chromebook) s'il n'est pas retourné	5 \$ l'heure, max. 20 \$; 500 \$ (iPad) ou 500 \$ (Chromebook) s'il n'est pas retourné	0.0%	0.0%		
Équipement de l'ESPACE IMAGINE	5 \$ l'heure, max. 30 \$ par jour; de 50 à 3 000 \$ (selon l'équipement) s'il n'est pas retourné	5 \$ l'heure, max. 20 \$ par jour; de 50 à 3 000 \$ (selon l'équipement) s'il n'est pas retourné	5 \$ l'heure, max. 20 \$ par jour; de 50 à 3 000 \$ (selon l'équipement) s'il n'est pas retourné	0.0%	0.0%		
ESPACE IMAGINE – Résine pour l'imprimante ProJet 3D	30 ¢ le gramme	30 ¢ le gramme	45 ¢ le gramme	0.0%	50.0%	24 janvier 2018	

	Tarif en \$ 2016	Tarif en \$ 2017	Tarif en \$ 2018	Variation en % par rapport à 2017	Variation en % par rapport à 2016	Date d'entrée en vigueur	Recettes en milliers (000 \$) 2018
Frais de Bibliothèque (suite)							
ESPACE IMAGINE – Filament PLA d'imprimante MakerBot 3D	10 ¢ le gramme	10 ¢ le gramme	10 ¢ le gramme	0.0%	0.0%		
ESPACE IMAGINE – Matériaux de découpeur au laser	De 2 à 5 \$ la feuille	De 2 à 5 \$ la feuille	De 2 à 5 \$ la feuille	0.0%	0.0%		
Tarifs d'affranchissement des prêts interbibliothèques	-	2,00 \$ par prêteur canadien 5,00 \$ par prêteur américain	2,00 \$ par prêteur canadien 25,00 \$ par prêteur américain	0.0%	0.0%	24 janvier 2018	
Frais de non-résident (4 mois ou plus)	50 \$ par personne ou 100 \$ par famille payables immédiatement; 60 \$ payables en 2 versements	80 \$ par personne ou 160 \$ par famille payables immédiatement	80 \$ par personne ou 160 \$ par famille payables immédiatement	0.0%	60.0%	24 janvier 2018	
Frais pour les visiteurs (3 mois ou moins)	5 \$ par mois	5 \$ par mois	5 \$ par mois	0.0%	0.0%		
Remplacement d'une carte de bibliothèque pour adulte	5 \$ la carte	5 \$ la carte	5 \$ la carte	0.0%	0.0%		
Remplacement d'une carte pour jeune/jeune adulte	1 \$ la carte	1 \$ la carte	1 \$ la carte	0.0%	0.0%		
Clés USB	6 \$ la clé	6 \$ la clé	6 \$ la clé	0.0%	0.0%		
Chèque sans provision	39 \$ la copie	40 \$ la copie	40 \$ la copie	2.5%	2.5%	24 janvier 2018	
Impression et photocopie	0,10 \$ la page	0,10 \$ la page	0,10 \$ la page	0.0%	0.0%		

	Tarif en \$ 2016	Tarif en \$ 2017	Tarif en \$ 2018	Variation en % par rapport à 2017	Variation en % par rapport à 2016	Date d'entrée en vigueur	Recettes en milliers (000 \$) 2018
Location de salles							
Auditorium de la Bibliothèque centrale							
Commercial	57,52 \$/heure	57,52 \$/heure	57,52 \$/heure	0.0%	0.0%		
But non lucratif	30,97 \$/heure	30,97 \$/heure	30,97 \$/heure	0.0%	0.0%		
Nepean Centrepoin							
Commercial	16,57 \$ l'heure ou moins	21,25 \$ l'heure ou moins	21,25 \$ l'heure ou moins	0.0%	28.0%		
But non lucratif	13,25 \$ l'heure ou moins	17,25 \$ l'heure ou moins	17,25 \$ l'heure ou moins	0.0%	31.1%		
Autres succursales							
Commercial	16,60 \$ l'heure ou moins	16,60 \$ l'heure ou moins	16,60 \$ l'heure ou moins	0.0%	0.0%		
But non lucratif	5,53 \$ l'heure ou moins	5,53 \$ l'heure ou moins	5,53 \$ l'heure ou moins	0.0%	0.0%		
Beaverbrook							
Petite salle de réunion							
Commercial	45,22 \$ l'heure ou moins	45,22 \$ l'heure ou moins	45,22 \$ l'heure ou moins	0.0%	0.0%		
Privé	28,76 \$ l'heure ou moins	28,76 \$ l'heure ou moins	28,76 \$ l'heure ou moins	0.0%	0.0%		
Sans but lucratif	9,87 \$ l'heure ou moins	9,87 \$ l'heure ou moins	9,87 \$ l'heure ou moins	0.0%	0.0%		
Salle de réunion moyenne							
Commercial	56,46 \$ l'heure ou moins	56,46 \$ l'heure ou moins	56,46 \$ l'heure ou moins	0.0%	0.0%		
Privé	35,93 \$ l'heure ou moins	35,93 \$ l'heure ou moins	35,93 \$ l'heure ou moins	0.0%	0.0%		
Sans but lucratif	12,35 \$ l'heure ou moins	12,35 \$ l'heure ou moins	12,35 \$ l'heure ou moins	0.0%	0.0%		
Total du Service							0

Ville d'Ottawa
 Budget d'immobilisations préliminaires de 2018
 C.A. de la Bibliothèque publique d'Ottawa
 Résumé et financement du programme d'immobilisations
 En milliers (000 \$)

Description du projet	Recettes	Fonds de réserve financé par les deniers publics	Taxe sur l'essence	Redevances d'aménagement	Dette financée par les deniers publics	Somme Finale
Bibliothèque						
Renouvellement des immobilisations						
908925 Bâtiments - Bibliothèque 2018	-	810	-	-	-	810
909005 Remplacement du Bibliobus, unité 2	-	750	-	-	-	750
909006 Remplacement de véhicule, Services parallèles	-	50	-	-	-	50
Renouvellement des immobilisations Total	-	1,610	-	-	-	1,610
Initiatives stratégiques						
907351 Rosemount – planification/renouvellement	-	2,000	-	-	-	2,000
908936 Accessibilité – Bibliothèque 2018	-	300	-	-	-	300
909008 Projet de planification automatisée des horaires d'employés	-	175	-	-	-	175
909137 Accessibilité – Technologies 2018	-	85	-	-	-	85
Initiatives stratégiques Total	-	2,560	-	-	-	2,560
Bibliothèque Total	-	4,170	-	-	-	4,170
Somme Finale	-	4,170	-	-	-	4,170