

EXTRACT OF DRAFT MINUTES 14
AUDIT COMMITTEE
30 NOVEMBER 2017

EXTRAIT DE L'ÉBAUCHE DU
PROCÈS-VERBAL 14
COMITÉ DE LA VÉRIFICATION
LE 30 NOVEMBRE 2017

OFFICE OF THE AUDITOR GENERAL

4. OFFICE OF THE AUDITOR GENERAL (OAG) – ANNUAL REPORT AND DETAILED AUDIT REPORTS

ACS2018-OAG-BVG-0008

CITY WIDE

REPORT RECOMMENDATION

That the Audit Committee receive the OAG's Annual Report and detailed audit reports on November 30, 2017 and recommend that Council consider and approve the audit recommendations.

At the beginning of the meeting, Chair Hubley provided personal comments in regards to the Auditor General's Annual Report and detailed Audit Reports.

Vice-Chair Cloutier then introduced the following motion:

Motion N°. 14\2

Moved by Councillor J. Cloutier

WHEREAS the Supporting Documentation titled:

“Office of the Auditor General: Annual Report, Tabled at Audit Committee – November 30, 2017”; was not circulated with the agenda package;

THEREFORE BE IT RESOLVED that the Audit Committee approve the addition of this document for consideration by the Committee at today's meeting, pursuant to Section 89(3) of the Procedure By-law (being By-law

no. 2016-377).

CARRIED

The Committee heard from Ken Hughes, Auditor General, Sonia Brennan, Deputy Auditor General and Ed Miner, Deputy Auditor General who spoke to a PowerPoint presentation which served to provide an overview of the following audits: *[A copy of the PowerPoint presentation is held on file with the City Clerk]*

- Audit of Child Care Services
- Audit of Information Technology (IT) Remote Access
- Audit of the Management of the Lansdowne Contract
- Audit of the Regulatory Framework for Light Rail Transit
- Audit of Road Services Branch – Contract Management
- Report on the Audit of the Emergency Preparedness and Response for Health Services – Operational Review
- Review of the Management of Emergency Shelter Providers – Contract Management

Councillors D. Deans, K. Egli, J. Leiper, S. Qadri and T. Tierney were in attendance for this portion of the agenda.

The following staff were also in attendance to respond to questions on all audits:

- Steve Kanellakos, City Manager
- Rick O'Connor, City Clerk and Solicitor
- Marian Simulik, General Manager of Corporate Services and City Treasurer
- Kevin Wylie, General Manager Public Works Department
- Will McDonald, Chief Procurement Officer
- Dan Chenier, General Manager, Recreation, Cultural and Facility Services
- Janice Burelle, General Manager, Community and Social Services
- Jason Sabourin, Manager, Children's Services, Community and Social Services

After discussion, the Chair advised that Committee would be discussing the Audit of Information Technology (IT) Remote Access *in camera*, after a five-minute recess.

The following motion was then presented to Committee:

Motion N°. 14\3

Moved by Councillor J. Cloutier

That, in accordance with Procedure By-Law 2016-377, the Audit Committee resolve *In Camera* pursuant to Subsection 13(1)(a), the security of the property of the City, and based upon the rationale set out in the legal implications section of the report, portion of the report titled “Audit of Information Technology (IT) Remote Access” will not be reported out.

CARRIED

Upon resuming in open session, Chair Hubley advised that the Audit Committee had met *In Camera* to deal with the Information Technology (IT) Remote Access Audit. The Chair noted that during the *In Camera* session, the Auditor General and staff provided an overview of the Audit and answered questions from Committee. No votes were taken other than to deal with procedural matters. The details of this audit cannot be reported out for the reasons stated above.

Further questions and discussion ensued pertaining to the noted timelines and the level of security of the new system that the City is now using. After discussion, item 4 of the Audit Committee Agenda was then put to Committee and was RECEIVED and CARRIED.

IN CAMERA ITEMS*

OFFICE OF THE AUDITOR GENERAL – ANNUAL REPORT AND DETAILED
AUDIT REPORTS – PORTIONS OF THE AUDIT OF INFORMATION
TECHNOLOGY (IT) REMOTE ACCESS INCLUDED IN THIS REPORT WILL NOT
BE REPORTED OUT

The Audit Committee met *in camera* from 12:58 p.m. to 1:40 p.m. to discuss the above-noted report. At 1:43 p.m., the Committee moved out of camera and resumed in open session.

Based upon the legal opinion set out in the Legal Implications section of the report titled “Office of the Auditor General – Annual Report and Detailed Audit Reports” this audit will not be reported out.

The report set out in Item 4 and listed as an *In-Camera* item of the Audit Committee Agenda was RECEIVED and CARRIED as presented.