

**Report to  
Rapport au:**

**Council  
Conseil**

**13 December 2017 / 13 décembre 2017**

**Submitted on December 8, 2017  
Soumis le 8 décembre 2017**

**Submitted by  
Soumis par:  
Council Coordinator/ coordonnatrice du Conseil**

**Contact Person  
Personne ressource:**

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**Ward: CITY WIDE / À L'ÉCHELLE DE LA VILLE      File Number: ACS2017-CCS-OCC-0019**

**SUBJECT: STATUS UPDATE – COUNCIL INQUIRIES AND MOTIONS FOR THE  
PERIOD ENDING DECEMBER 8, 2017**

**OBJET: RAPPORT DE SITUATION – DEMANDES DE RENSEIGNEMENTS ET  
MOTIONS DU CONSEIL POUR LA PÉRIODE SE TERMINANT LE 8  
DÉCEMBRE 2017**

**REPORT RECOMMENDATION**

**That Council receive this report for information.**

**RECOMMANDATION DU RAPPORT**

**Que le Conseil municipal prenne connaissance de ce rapport.**

## **BACKGROUND**

On 11 June 2008, City Council approved a process for tracking formal Inquiries and Motions submitted at Standing Committees and Council. Included in this process was the requirement for Council to receive status updates on these motions and inquiries, at the second meeting of every second month. Accordingly, this report is being presented to Council for information.

## **DISCUSSION**

As per the process approved by Council, this report includes the status of any outstanding Council inquiries. The report also includes the status of outstanding Council motions and directions to staff, with the actions that will be taken to ensure that both are addressed appropriately.

Consistent with Council's direction, the tracking and reporting of formal motions and inquiries is undertaken by the City Clerk and Solicitor's Office. Protocols have also been established within departments to ensure department-specific motions and inquiries are processed in a timely manner. In those instances where there may be a delay, Council will be provided with an explanation.

As of December 8, 2017, there are no outstanding City Council Inquiries. The departmental list of outstanding motions and directions to staff is attached as Document 1.

## **RURAL IMPLICATIONS**

There are no rural implications associated with receiving this report.

## **CONSULTATION**

This report is administrative in nature and, therefore, no consultation was required.

## **COMMENTS BY THE WARD COUNCILLOR(S)**

This report is of a citywide nature.

**ADVISORY COMMITTEE COMMENTS**

As this report is administrative in nature, no comments were received from Advisory Committees

**LEGAL IMPLICATIONS**

There are no legal impediments to receiving this report for information.

**RISK MANAGEMENT IMPLICATIONS**

No risk management implications have been identified for this report, as it is for information only.

**FINANCIAL IMPLICATIONS**

There are no financial implications associated with this report.

**ACCESSIBILITY IMPACTS**

This report is for information only and has no associated accessibility impacts.

**TERM OF COUNCIL PRIORITIES**

This report has no direct impacts on the City's strategic priorities or directions identified for the Term of Council.

**SUPPORTING DOCUMENTATION**

Document 1 – Departmental report on Outstanding Motions and Directions as of December 8, 2017

**DISPOSITION**

The Council Coordinator will continue to track all formal inquiries made at Council meetings and departmental staff will continue to track motions and directions to staff, the status of which will be reported to Council every second month.