

EXTRACT OF DRAFT MINUTES 15
AUDIT COMMITTEE
30 APRIL 2018

EXTRAIT DE L'ÉBAUCHE DU
PROCÈS-VERBAL 15
COMITÉ DE LA VÉRIFICATION
LE 30 AVRIL 2018

OFFICE OF THE AUDITOR GENERAL

1. OFFICE OF THE AUDITOR GENERAL – REPORTS ON INVESTIGATIONS INTO LONG-TERM CARE HOMES

ACS2018-OAG BVG 0001

CITY WIDE

REPORT RECOMMENDATION

That the Audit Committee receive the Reports on Investigations into Long-Term Care Homes and recommend that Council consider and approve the reports' recommendations.

At the outset, the Committee voted on the following motion to add documentation for consideration at this meeting:

MOTION N°. 15/1

Moved by Councillor Cloutier

WHEREAS the Supporting Documentation titled:

“OFFICE OF THE AUDITOR GENERAL – REPORTS ON INVESTIGATIONS INTO LONG-TERM CARE HOMES”, was not circulated with the agenda package;

THEREFORE BE IT RESOLVED that the Audit Committee approve the addition of this document for consideration by the Committee at today's meeting, pursuant to Section 89(3) of the Procedure By-law (being By-law no. 2016-377).

CARRIED

Ken Hughes, Auditor General introduced Sonia Brennan, Deputy Auditor General and Ines Santoro, Executive Assistant. The Auditor General and Ms. Brennan spoke to a PowerPoint presentation, a copy of which is held on file with the City Clerk. The following staff were in attendance to respond to questions:

- Steve Kanellakos, City Manager
- Rick O`Connor, City Clerk and Solicitor
- Janice Burelle, General Manager of Community and Social Services
- Dean Lett, Executive Director, Long Term Care Homes

Councillors D. Deans, R. Brockington, S Qadri, C. McKenney, M. Fleury, K. Egli and R. Chiarelli were also in attendance for this portion of the agenda.

The questions and discussion focussed on the two main reports being:

- Medication Management at Long-Term Care Homes
- Incident at a City of Ottawa Long-Term Care Home

Committee members commented on the policies and procedures of the management of residents' medication including, storage, security, disposal and supply. Mr. Kanellakos advised that management are in agreement with all recommendations in the Auditor General's report.

Ms. Burelle advised that two motions will be considered at the Special meeting of the Community and Protective Services Committee immediately following this meeting and at the Finance and Economic Development Committee meeting on May 1, 2018. These motions will assist staff in re-prioritizing the eighty recommendations included in the workplan.

Prior to concluding this portion of the agenda, Committee requested that staff provide a quarterly update to members of Council.

The Committee then RECEIVED and CARRIED the report recommendation as presented.