

Report to / Rapport au:

**OTTAWA POLICE SERVICES BOARD
LA COMMISSION DE SERVICES POLICIERS D'OTTAWA**

30 May 2016 / 30 mai 2016

Submitted by / Soumis par:

**Executive Director, Ottawa Police Services Board / Directrice exécutive,
Commission de services policiers d'Ottawa**

Contact Person / Personne ressource:

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**SUBJECT: NOTICE OF MOTION: AMENDMENT TO PROCEDURE BY-LAW No. 3
OF 2014 (TO BE CONSIDERED AT 27 JUNE 2016 MEETING)**

**OBJET: MODIFICATION AU RÈGLEMENT DE PROCÉDURE NO 3 DE 2014
(QUESTION À EXAMINER LORS DE LA RÉUNION DU 27 JUIN 2016)**

REPORT RECOMMENDATIONS

That the Ottawa Police Services Board receive and table this report and the attached By-law No. 2 of 2016, being a By-law to amend Ottawa Police Services Board Procedure By-law No. 3 of 2014 as amended by By-law No. 1 of 2016, for approval and enactment at its 27 June 2016 meeting.

RECOMMANDATIONS DU RAPPORT

Que la Commission de services policiers d'Ottawa reçoive et dépose le présent rapport et le Règlement n° 2 de 2016 ci-joint, un règlement destiné à modifier le Règlement de procédure n° 3 de 2014 tel que modifié par le Règlement n° 1 de 2016, aux fins d'approbation et de promulgation à sa réunion du 27 juin 2016.

BACKGROUND

The proceedings at meetings of the Ottawa Police Services Board (the Board) are governed by Procedure By-law No. 3 of 2014 as amended by By-law No. 1 of 2016.

The Board has expressed a desire to change the start time of its regular meetings from 5:00 pm to 4:00 pm. This requires an amendment to section 4 (2) of the Board Procedure By-law, which presently states, “The Board shall hold its regular meetings at the hour of 17:00 hours in the Champlain Room at Ottawa City Hall according to the schedule set annually and approved by the Board, or at such other places or time as may be determined by the Board from time to time.”

DISCUSSION

The proposed amendment will allow more time for the Board to discuss matters of importance without feeling rushed to attend evening engagements that they often have in their own communities.

As Procedure By-law section 35 (3) requires that amendments shall not be considered at any meeting of the Board unless notice of the proposed amendment was given at a previous regular meeting of the Board, Notice is hereby given with this report and the Board will be asked to approve the amendment at its next meeting on June 27th.

CONSULTATION

Not applicable.

FINANCIAL IMPLICATIONS

There are no financial implications associated with this report.

SUPPORTING DOCUMENTATION

Attached as Document 1 is By-law No. 2 of 2016, being a by-law to amend the Board Procedure By-law No. 3 of 2014 (as amended by By-law No. 1 of 2016).

CONCLUSION

This amendment is submitted at the Board’s request, with the goal of providing more time for discussion on matters of substance.

Document 1 – Amending By-law No. 2 of 2016

OTTAWA POLICE SERVICES BOARD

BY-LAW No. 2 of 2016

Being a by-law of the Ottawa Police Services Board to amend the Police Services Board Procedure By-law No. 3 of 2014, as amended by By-law No. 1 of 2016.

WHEREAS the City of Ottawa Police Services Board (the “Police Services Board”) deems it desirable to enact a certain amendment to the Police Services Board Procedure By-law adopted on September 22, 2014 as By-law No. 3 of 2014;

THEREFORE the Police Services Board enacts as follows:

1. Paragraph (2) of Section 4 of By-law No. 3 of 2014 of the City of Ottawa Police Services Board entitled “A by-law to govern the proceedings of the Ottawa Police Services Board” is amended by replacing 17:00 hours with 16:00 hours in section 4(2), so that the paragraph reads as follows:
 4. (2) The Board shall hold its regular meetings at the hour of 16:00 hours in the Champlain Room at Ottawa City Hall according to the schedule set annually and approved by the Board, or at such other places or time as may be determined by the Board from time to time.”

ENACTED AND PASSED this 27th day of June, 2016.

EXECUTIVE DIRECTOR

CHAIR