

 <p>OTTAWA POLICE SERVICE SERVICE DE POLICE D'OTTAWA</p> <p><i>The Trusted Leader in Policing</i> <i>Le chef de file de confiance dans la police</i></p>	<p>REPORT RAPPORT</p>
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DATE: 28 September 2015

TO: Executive Director, Ottawa Police Services Board

FROM: Chief of Police, Ottawa Police Service

SUBJECT: **APPOINTMENT OF SPECIAL CONSTABLES – OTTAWA POLICE SERVICE**

RECOMMENDATION

That the Ottawa Police Services Board approve the appointments listed in Annex A as Special Constables pursuant to Section 53 of the *Police Services Act*, in accordance with the terms and conditions set forth in the attached Approval of Appointment form.

BACKGROUND

These employees are Special Constables assigned to Document Server and Court Security positions. The re-appointment ensures that the employees can carry out their assigned duties as Special Constables. An application is made to the Ministry of Community Safety and Correctional Services to have them re-appointed as Special Constables pursuant to Section 53 of the *Police Services Act*. The Police Services Board re-appoints the employee(s) as Special Constable(s) upon approval by the Ministry for a five-year period or until the appointee is no longer in the employ of the Ottawa Police Service (OPS). Upon the termination of employment, the OPS advises the Ministry to terminate the appointment.

DISCUSSION

The Board is being asked to approve these re-appointments as Special Constables in accordance with the above noted process.

Some of their responsibilities include the transportation and custody of prisoners being moved between detention facilities and other locations such as courts; providing security at premises or places occupied or utilized as courts; maintaining security at the courthouse, cellblock, and other OPS detention facilities. In the case of Document Servers, they are required to serve court documentation to witnesses for the OPS.

Approval has been obtained from the Ministry of Community Safety and Correctional Services for the re-appointment of these Special Constables.

CONSULTATION

Not applicable

FINANCIAL STATEMENT

Not applicable

CONCLUSION

Special Constable status is required in order for employees working in our Court Security area and as Document Servers to undertake the full duties and responsibilities assigned to them as Special Constables with the OPS.

(Original signed by)

Charles Bordeleau
Chief of Police

Responsible for report: Director General Debra Frazer

RE - APPOINTMENT OF SPECIAL CONSTABLES – OTTAWA POLICE SERVICE

1. Gabriele ALDEN
2. Michael BEDNAREK
3. Marie BONANG
4. Pierre BRAZEAU
5. Jacqueline CAMPEAU
6. Lynda COUGHLAN
7. David Andrew DAVIDSON
8. Jean DEAN
9. Nancy DESJARDINS
10. Christopher DESPATIS
11. Joseph FORTE
12. Timothy John GRAY
13. Warren Dean HENRY
14. Roger HUSTINS
15. Floyd HUTCHINSON
16. Suzanne KELLY
17. Nicole LEVIS
18. Richard MARCIL
19. Melanie MORRIS
20. Kirt PETERSON
21. Jeffrey RYAN
22. Joseph THOMPSON
23. Morgan WYCHE