

EXTRACT OF DRAFT MINUTES 12
AUDIT COMMITTEE
22 JUNE 2017

EXTRAIT DE L'ÉBAUCHE DU
PROCÈS-VERBAL 12
COMITÉ DE LA VÉRIFICATION
LE 22 JUIN 2017

OFFICE OF THE AUDITOR GENERAL

OFFICE OF THE AUDITOR GENERAL – REPORT ON THE INVESTIGATION INTO
THREE REPORTED CLIENT SERVICE CENTRES DEPOSIT SHORTAGES

ACS2017-OAG BVG 0004

CITY WIDE

REPORT RECOMMENDATION

That the Audit Committee receive the Report on the Investigation into Three Reported Client Service Centres Deposit Shortages and recommend that Council consider and approve the report recommendations.

Motion No. 12\4

Moved by Councillor J. Cloutier

WHEREAS the Supporting Documentation titled:

**“Investigation into Three Reported Client Service Centres Deposit Shortages”;
was not circulated with the agenda package;**

**THEREFORE BE IT RESOLVED that the Audit Committee approve the addition of
this document for consideration by the Committee at today’s meeting, pursuant
to Section 89(3) of the Procedure By-law (being By-law no. 2016-377).**

CARRIED

The Committee received a PowerPoint slide presentation overview of the report from Ken Hughes, Auditor General and Ed Miner, Deputy Auditor General. A copy of this

presentation is held on file with the City Clerk. Sonia Brennan, Deputy Auditor General, Councillors Jody Mitic and Shad Qadri were also in attendance for item.

Committee discussions and questions to staff touched upon the following:

- The implementation of recommendations from last June's report;
- Budget pressures to mitigate the incidents from the June 2016 report.

After discussion, Councillor Cloutier read the following motion:

Motion No. 12\5

Moved by Councillor J. Cloutier

That, in accordance with Procedure By-law 2016-377, the Audit Committee resolve in camera pursuant to Subsection 13(1)(a), the security of the property of the City and Subsection 13(1)(b), personal matters about an identifiable individual, including staff, and based upon the rationale set out in the Legal Implications section of the report titled "Office of the Auditor General – Report on the Investigation into three reported Client Service Centres (CSCS) Deposit Shortages" in order to receive from the Auditor General the Report on the Investigation into three reported Client Service Centres (CSCS) Deposit Shortages.

CARRIED

At 11:30 a.m., the Chair advised that Committee would take a five-minute recess in order to clear the room.

At 12:32 p.m., the Committee moved out of closed session and resumed in open session. In accordance with Subsection 13(1)(a) of the *Procedure By-law*, the subject matter of this report deals with "the security of the property of the City" and Subsection 13(1)(b), personal matters about an identifiable individual, including staff. Therefore, the report may be received and considered by Committee, and direction given to staff, in closed session.

Based upon the legal opinion set out in the Legal Implications section of the report titled "Office of the Auditor General – Report on the Investigation into three reported Client Service Centres deposit shortages," this report will not be reported out.

Upon resuming in open session, Chair Hubley advised that the Audit Committee had met *In Camera* to deal with the report titled “Office of the Auditor General – Report on the Investigation into three reported Client Service Centres deposit shortages. The Chair noted that during the *In Camera* session, the Auditor General and staff provided an overview of the report and answered questions from Committee. No votes were taken other than to deal with procedural matters. The details of this audit cannot be reported out for the reasons stated above.

Further questions and comments were provided by councillors and addressed by staff. The report set out in Item 4 and listed as an *In-Camera* item of the Audit Committee Agenda was then put to Committee and the report was CARRIED as presented.