

OTTAWA POLICE SERVICES BOARD
FINANCE AND AUDIT COMMITTEE MEETING

MINUTES 6

3 April 2017, 10:00 a.m.
Richmond Room, 2nd floor, Ottawa City Hall

Committee Members: E. El-Chantiry (Chair), J. Durrell (Vice Chair) L.A. Smallwood

Present: Chair E. El-Chantiry, L.A. Smallwood, Board member S. Valiquet, Police Chief C. Bordeleau, Director General D. Frazer, Chief Financial Officer J. Letourneau, Director J. Steinbachs, Executive Director K. Ferraro, Board Assistant L. Kennedy

Regrets: J. Durrell

CONFIRMATION OF AGENDA

That the Finance and Audit Committee confirm the Agenda of the 3 April 2017 meeting.

CARRIED

CONFIRMATION OF MINUTES

That the Finance and Audit Committee confirm the Minutes from the 13 February 2017 meeting.

CARRIED

BUSINESS ARISING FROM MINUTES

There was no business arising from the Minutes.

ITEMS OF BUSINESS

1. BOYS AND GIRLS CLUB ONGOING FUNDING

Presentation

The Committee received a presentation pertaining to the Boys and Girls Club Ongoing Funding. The presentation included the partnership's background, the Chief's recommendations and next steps.

Chief Bordeleau explained that the OPS has annually funded the facility operating

costs for the Clubhouse at 1463 Prince of Wales Dr., budgeted at \$50,000 within the Service's Facility accounts. On March 8, 2017 Council approved the sale of 1463 Prince of Wales Drive to the Boys and Girls Club of Ottawa (BGCO) for \$1.00. BGCO will assume responsibility for facility operating and maintenance costs under this arrangement as it is now the property owner thereby releasing the OPS from its obligation.

The OPS wants to remain in this important partnership and the Chief is recommending that the Board provide a grant of \$50,000 annually to the BGCO to support its programs with at risk youth that align with the OPS' goals and objectives. Under the Finance Accountability and Procedures Manual (Section 3.3.6) the Board must approve a grant, if it has not already been identified in the operating budget as such. A budget base transfer of \$50,000.00 from the OPS Facilities, Building Operations to the PSB Grants account is required to support this grant.

Member Smallwood felt strongly that helping this organization with at risk youth will make a big difference going forward.

Chair El-Chantiry confirmed that a report pertaining to this item would be coming forward at the 24 April 2017 Board meeting for approval.

That the Finance and Audit Committee receive this presentation for information.

RECEIVED

2. AUCTIONS PROCEEDS ACCOUNT

Presentation

The Committee received a presentation pertaining to the Auction Proceeds Account. The presentation included the background of the request, a response to the Committee's query, and a summary of how the Board can move forward.

In 2016 the Board moved a motion that staff transfer the Auction Proceeds account balance from the OPS Operating budget and into the PSB budget beginning with the 2016 budget year. The 2016 account value was impacted by the timing of a large victim restitution order. This issue was an anomaly and is not expected to re-

occur to this magnitude.

The account value is subject to fluctuation due to the nature of property seizure activities and the timing of auction sales and court proceedings. The budget amount for 2017 is \$93,000 and was allocated as follows: \$55,000 to Grants and \$38,000 to Professional Services.

Following the presentation, the following points of clarification were made:

- The budget amount is estimated and has been set at that level for years. The amount does fluctuate depending on asset sales; auctions are held every 2 to 3 months.
- This information was provided to the Committee in response to a request to provide more background as to why there were no available funds in 2016.

Member Smallwood recommended that \$30,000 be allocated to the Boys and Girls Club as a one-time grant to their capital campaign and in future years other organizations can apply for it. He felt this was an opportunity for the Board to assist the Club with setting up their new facility. It was pointed out that the Committee could endorse the recommendation, however, it must still be presented and approved by the Board.

Moved by L. A. Smallwood

That the Finance and Audit Committee recommend that the Ottawa Police Services Board offer a one-time grant of \$30,000 to the Boys and Girls Club to assist in funding their new facility and invite the recipient to present at the end of the year on how the grant impacted their organization.

Chief Bordeleau advised the Committee members that this may cause interest by various organizations and there may be a need to put a process in place to call for applications to ensure transparency from the Board's perspective. Chair El-Chantiry asked the Chief to forward their procedures and process to the Executive Director.

That the Finance and Audit Committee receive this presentation for information.

RECEIVED

OTHER BUSINESS

3. STREET AMBASSADOR PROGRAM

During the discussion on funding the Boys and Girls Club, the Committee raised the topic of the Street Ambassador Program, which also receives funding from the Board and reports back annually. It was stated that it is not an Ottawa Police lead program. The OPS is only one of many who assist the program financially. There is currently an outstanding inquiry on file with the OPS to review this model and make it a best practice that could be shared with other Business Improvement Areas (BIA) across the city. It was clarified that there are a total of 18 BIAs but not all have safety programs. The Committee discussed whether it would be possible to have the Street Ambassador Program model extended to the other BIAs with safety programs already established. The Executive Director was tasked with finding more background information on the Program and sharing it with the Committee. The Chief advised he would review the inquiry on file and get back to the Board.

NEXT MEETING

5 June, 2017, 10:00 a.m.

ADJOURNMENT

The meeting adjourned at 10:40 a.m.