

Report to / Rapport au:

**OTTAWA POLICE SERVICES BOARD
LA COMMISSION DE SERVICES POLICIERS D'OTTAWA**

28 January 2019 / 28 janvier 2019

Submitted by / Soumis par:

Chief of Police, Ottawa Police Service / Chef de police, Service de police d'Ottawa

Contact Person / Personne ressource:

Debra Frazer, Director General / Directrice générale

Frazerd@ottawapolice.ca

SUBJECT: 2019 BUDGET DIRECTIONS AND TIMETABLE

OBJET: ORIENTATIONS ET CALENDRIER BUDGÉTAIRES DE 2019

REPORT RECOMMENDATIONS

That the Ottawa Police Services Board:

- 1. Receive the budget direction from Council of a 3% tax rate increase, based on an estimated 1.5% growth in assessment base growth.**
- 2. Direct staff to prepare the 2019 Draft Operating and Capital Budgets so as to reflect the pressures and solutions identified during the Executive Command review of the draft budget;**
- 3. Direct staff to work with the City Treasurer to develop other funding approaches to the draft budget;**
- 4. Approve the 2019 budget review and approval timetable.**

RECOMMANDATIONS DU RAPPORT

Que la Commission de services policiers d'Ottawa :

- 1. prenne acte des orientations budgétaires du Conseil d'une hausse de 3 % du taux d'imposition, en fonction d'une croissance de l'assiette foncière estimée de 1,5 %;**

2. **demande au personnel de préparer les budgets provisoires de fonctionnement et d'immobilisations de 2019 en tenant compte des restrictions et des solutions relevées lors de l'étude du budget provisoire par le Commandement de direction;**
3. **demande au personnel de travailler avec la trésorière municipale à l'élaboration d'autres stratégies de financement du budget provisoire;**
4. **approuve l'échéancier d'étude et d'approbation du budget de 2019.**

BACKGROUND

Section 39 of the *Police Services Act* requires the Ottawa Police Services Board (Board) to approve annual budget allocations for the Ottawa Police Service (OPS) to maintain the police service and provide it with equipment and facilities. In conjunction with the OPS Business Plan and other strategic planning documents, the annual budget enables the Board to set its priorities and provide direction to management. It supports service levels, provides the authority to proceed with key operational projects and confirms the necessary funding to carry out the 2019 work plan.

City Council has set the budget guideline and timetable for the 2019 process. On December 12, 2018, it gave direction to the Police Services Board (PSB) to prepare the budget on the basis of a 3% tax increase and an estimated 1.5% increase in taxes resulting from growth in the assessment base. Tabling of the Police and City budgets will occur on February 6, 2019. Board approval of the budget is planned for February 25, 2019. Council approval of the 2019 Operating and Capital Budget is set for March 6, 2019

DISCUSSION

2019 Operating Budget Target

Staff has been developing the budget proposal since the fall. This work has led to a budget proposal that is above the goal of a 3% tax increase for 2019. It currently sits at 5.1%. Staff have been meeting with the City Treasurer to determine if other funding options are possible, with the goal of moderating the tax increase. The pressures addressed and solutions arrived at during the budget review process, including the results of the discussions with City staff will be outlined in the draft documents tabled with the Board on 6 February 2019.

Multi-Year Forecast

In the draft budget document staff will be tabling high-level operating budget forecasts for the

2020-2022 period as recommended by the Auditor-General during his review of the Board's budget process.

2019 Budget Schedule

The schedule in Table 1 provides the key dates for the tabling, public consultation, consideration and approval of the Board's 2019 budget, aligning with Council's direction.

Staff will table the draft budget document with the Board, followed by Council, at a special meeting on February 6, 2019. The Board's Finance and Audit Committee meeting will meet to discuss the budget and receive public delegations at a meeting on February 20, 2019. Final public delegations and Board consideration and approval of the budget is scheduled for the Board's regular meeting on February 25, 2019. Council's approval of the budget will occur on March 6, 2019.

**Table 1
Ottawa Police Service Budget Review and Approval Timetable**

Milestone	Date
OPS Board Special Meeting, City Council Special Meeting: Tabling of Draft 2019 Budget	6 February 2019
OPS Board Finance & Audit Committee Meeting Public Delegations	20 February 2019
OPS Board Regular Meeting: Public Delegations, Consideration and Approval of 2019 Budget	25 February 2019
City Council Review / Adoption of 2019 Budget	6 March 2019

CONSULTATION

Public delegations are welcome at the 25 February 2019 meeting of the Board when they consider and approve the 2019 Police Budget.

FINANCIAL IMPLICATIONS

The financial implications of the 2019 budget and forecast are detailed in the body of the report.

CONCLUSION

The approach outlined in this report will ensure the Ottawa Police Service has the necessary funds to carry out the 2019 work plan. Following the timetable outlined in the report will enable the Board to table, review and approve the budget so that it is ready for consideration by Council on February 6, 2019.